

Town Council Actions: February 6, 2018

The following items are extracts of recent Town Council actions and are not official meeting minutes. The most recent approved Town Council minutes and agendas are available online at www.occoquanva.gov. All votes are unanimous unless noted otherwise.

- Approved the revised lease with Occoquan Historical Society for lease of the town owned building located at 413 Mill Street (Mill House Museum)
- Approved the purchase of Replacement Refuse and Recycling Containers Phase I for an amount not-to-exceed \$12,213.91
- Approved the purchase of Replacement Desktop Computers for Town Hall and In-Vehicle Laptop for Police Cruiser for an amount not-to-exceed \$12,900
- Approved the Town's participation in the Northern Virginia Law Enforcement Mutual Aid Agreement

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Town of Occoquan – Government: [Facebook.com/TownofOccoquan/](https://www.facebook.com/TownofOccoquan/)
Craft Shows and Events: [Facebook.com/OccoquanCraftShow/](https://www.facebook.com/OccoquanCraftShow/)

OCCOQUAN NEWSLETTER

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TOWN OF OCCOQUAN

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OCCOQUAN NEWSLETTER

VOLUME XXV, ISSUE III

(703) 491-1918

MARCH 2018

TOWN COUNCIL

Elizabeth A.C. Quist, Mayor
Patrick A. Sivigny, Vice Mayor
J. Matthew Dawson
Jim Drakes
Cindy Fithian
Joseph McGuire



TOWN HALL STAFF

Kirstyn Jovanovich, Town Manager
Adam Linn, Chief of Police
Chris Coon, Town Clerk
Carla Rodriguez, Town Treasurer
Julie Little, Events Director
Bucky Brill, Maintenance Supervisor
Pam Holbert, Administrative Asst.

Mayor's Letter

It's budget season again in Occoquan and the members of the Occoquan Town Staff and Budget Committee have been diligently working to prepare the draft FY19 budget which will be reviewed this spring and eventually adopted by Council at the May 2nd Town Council Meeting. At its November 2017 meeting, the Council renewed its stated priorities of:

Community Development & Programming
Historic Preservation & Town Appearance
Parking Management
Stormwater Management

Pedestrian Safety & Access
Public Safety
Riverwalk and its Usages

At the January budget work session, Council reviewed its FY18 fiscal year accomplishments, some of which are:

- Completion of a traffic and parking study; engineering firm recommendations to be considered during FY19 budget process
- Needs assessment for the Occoquan Police Department performed by Chief Linn, with recommendations for FY19 staffing changes incorporated into draft budget
- Increased patrol hours and stop sign enforcement in the historic business district; two speed studies on Washington Street leading to installation of second Washington Street crosswalk
- Application for VDOT grant funding (through Prince William County) to improve intersections and crosswalks at Washington/Mill Streets and Ellicott/Mill Streets
- Increased FY18 programming at River Mill Park (summer concert series, movies in the park scheduled for summer 2018, Winterfest 2017 and Halloween event); Initiated quarterly meetings with the business community, and increased partnerships for Town events

The FY19 proposed budget guidance recommends that we maintain existing tax rates and provides for a number of other capital projects that will be detailed in the final proposed budget, available to the public in late-March. The schedule for the remainder of the budget process, as well as the interim Council presentations, can be found on the Town website. Final adoption of the budget is scheduled for May 2nd. All Council meetings are open to the general public and public hearings on the FY19 budget are scheduled for April 3rd and 24th.

Also this spring, sponsored by the Occoquan Business Guild, the 5th Annual Peep Show takes place March 31st from 11 am - 4 pm. Participating businesses will display creative dioramas using marshmallow Easter Peeps. Visitors to Occoquan can vote for their favorite diorama and enter to win a swag bag at participating businesses displaying yellow balloons. The Town of Occoquan will be joining the fun this year with its own Community Peep Diorama Contest, for public display at Town Hall on March 31st! One winner will be chosen from each of three categories. Visit www.OccoquanVA.gov/events-and-announcements.html for rules and entry form. Get creative Occoquan!

Elizabeth A.C. Quist

Town Meetings and Events

(All meetings are held at Town Hall, 314 Mill Street, unless otherwise noted.)

<p>March 6: Town Council Meeting 7:00 p.m., Regular Meeting <i>Includes FY2019 Budget Work Session</i></p>	<p>March 20: Town Council Meeting 7:00 p.m., Work Session</p>
<p>March 13: Planning Commission 7:00 pm, Town Hall</p> <p>Architectural Review Board 7:30 pm, Town Hall</p>	<p>March 20: January 2018 Meals Tax and Transient Occupancy Tax Due</p>
	<p>March 31: 5th Annual Occoquan Peep Show 11 a.m. – 4 p.m., Historic Occoquan Hosted by the Occoquan Merchants Guild</p>

Business License Renewals and BPOL Due March 1

The 2018 Business and Professional Occupational License (BPOL) renewals are due no later than March 1, 2018. Renewal notices were sent during the first week in February to businesses currently holding a license with the Town. A penalty of 10% may be added if your *application* is received after March 31, and/or a 10% penalty will be added if your *payment* is received after May 31, 2018. The business license fee is based on gross receipts for calendar year 2017. Tax rates are listed on the application, with a minimum tax of \$30.

Businesses operating out of homes within Occoquan are also required to obtain a business license and pay BPOL to the Town. If you have not received an application or for more information, contact the Town Clerk at (703) 491-1918 or ccoon@occoquanva.gov, or visit www.occoquanva.gov.



The community is invited to build a fun diorama made out of Easter Peeps and enter to win a \$25 prize to spend at any business in the Town of Occoquan! The dioramas must be submitted at Town Hall, 314 Mill Street, with an attached entry form, between Monday, March 26, and Thursday, March 29, 2018, by 4 pm. The dioramas will be reviewed by a panel of judges on March 30, with the winners announced at 10 am at Town Hall on Saturday, March 31. The dioramas will be on display to the public at Town Hall from March 30, through April 6, Monday through Friday, 9 am to 4 pm, and on Saturday, March 31, from 10 am to 2 pm. To register, contact Julie Little at (703) 491-1918 or jlittle@occoquanva.gov. For more information and contest rules, visit www.occoquanva.gov. This event is free and open to the public.

Accepting Applications for 2018 Occoquan Arts and Crafts Shows! Volunteers Needed

Spring: Saturday, June 2 & Sunday, June 3, 2018

Fall: Saturday, September 29 & Sunday, September 30, 2018

In-town businesses wishing to participate in the Arts and Crafts Show receive the special discounted price of \$100 for a 10'X10' booth space. Apply before the deadline (May 1, 2018 for Spring Show) and (August 1, 2018 for Fall Show) to receive a space in front of or near your storefront. Applications available at Town Hall or downloadable here: www.occoquanva.gov/vendor-registration.html.



VOLUNTEERS NEEDED

Interested in giving back to the community? Consider volunteering your time and talents to the Town's Arts and Crafts Show. This two-day event draws thousands of people to town and is successful due to the support of our businesses and volunteers! If you're interested in volunteering for the Arts and Crafts Show, call (703) 491-2168, email jlittle@occoquanva.gov, or stop by Town Hall to sign up.

Adopt a Historic Marker Program

The Town would like to thank former long-time town resident, Councilmember, Craft Show Director, Occoquan Historical Society (OHS) Board Member, and community volunteer extraordinaire Mrs. Bobbie Frank for recently "adopting" the historic marker in front of Town Hall and having the weathered sign refurbished. In 2016, OHS established the "Adopt a Historic Marker Program" in an effort to update and improve the appearance of the downtown area and preserve the past. OHS launched the program by adopting and refurbishing the historic marker in front of the Mill House Museum.

OHS invites businesses, residents, visitors, and community groups to 'adopt' one (or more) of the 14 black and gold markers located throughout town that commemorate significant events in Occoquan's history. Each adoption is \$750 and includes removal, shipping, refurbishment, and remounting of the marker. Your 'adoption' of one of these markers will go a long way in beautifying our community and ensuring that these historic markers are maintained and enjoyed by future generations.

If you are interested in learning more or to adopt a marker, contact Dolores Elder, Museum Curator, at (703) 491-7525 or bytheterrapinpond@yahoo.com.