

ORDINANCE # O-2026-04

AN ORDINANCE TO AMEND TOWN CODE SECTION 31.073 RELATED TO TOWN COUNCIL MEETING AGENDA PROCESS

BE IT ORDAINED by the Council for the Town of Occoquan, Virginia meeting in regular session this 1st day of September, 2026:

1. That the Town Council hereby amends Section 31.073 of the Town Code as follows:

§ 31.073 ITEMS TO BE INCLUDED.

(A) The Town Clerk shall place on the agenda for each Town Council meeting those matters identified for inclusion in the written agenda prepared by the Town Manager and Mayor pursuant to § 31.072, together with any other matters required by law or this Code to be presented to the Town Council. ~~all items which, after consultation with the Mayor, are determined to be required or are appropriate for Council consideration.~~

(B) The Mayor and each member of the Council shall have the right to have included on any prepared agenda such items as they deem appropriate for Council consideration. The Mayor and members of the Town Council desiring to submit items for inclusion on the prepared agenda shall notify the Town Clerk of the nature of the matter they wish considered in sufficient detail as to enable the item to be properly researched. Such notification shall be delivered to the Town Clerk's office by Wednesday prior to the regular Town Council meeting. All materials pertinent to items in the agenda shall be distributed to members with the prepared agenda.

(C) The Mayor has the right to defer agenda items with the concurrence of the Council member presenting the item.

and

2. That this ordinance is effective upon passage.

BY ORDER OF THE TOWN COUNCIL

**Meeting Date: September 1, 2026
Town Council Meeting
Ord No. O-2026-04**

**RE: AN ORDINANCE TO AMEND TOWN CODE SECTION 31.073 RELATED TO
TOWN COUNCIL MEETING AGENDA PROCESS**

MOTION: Vice Mayor Loges

SECOND: Councilmember Fithian

ACTION: Approved

Votes:

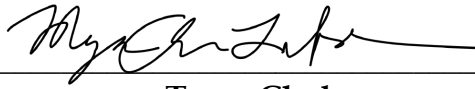
Ayes: Vice Mayor Loges, Councilmember Love, Councilmember Fithian, Councilmember Daubresse

Nays: None

Absent from Vote: None

Absent from Meeting: Councilmember Perkins

CERTIFIED COPY _____



Town Clerk