



OCCOQUAN TOWN COUNCIL

Meeting Minutes

Town Hall - 314 Mill Street, Occoquan, VA 22125

Tuesday, February 17, 2026

7:00 p.m.

Present: Mayor Earnie Porta; Vice Mayor Jenn Loges, Councilmembers Robert Love, Theo Daubresse and Eliot Perkins

Absent: Councilmember Cindy Fithian

Staff: Adam Linn, Town Manager / Chief of Police; Megan Lubash, Town Clerk / Assistant Town Manager; Jason Forman, Deputy Chief of Police

1. CALL TO ORDER

Mayor Porta called the meeting to order at 7:00 p.m.

Mayor Porta noted that Councilmember Fithian's mother died which is also the reason for her absence. The Mayor also noted that Ann Sawyer, Vicky Somma's mother, died last Thursday. He requests to keep these people in mind.

2. CONSENT AGENDA

- a. Request to Accept the February 3rd, 2026 Meeting Minutes
- b. Request to Adopt Resolution Honoring and Congratulating Timothy McClain on the Occasion of his 99th Birthday
- c. Request to Adopt Resolution for Administration of Home Trust Bank Loans

Councilmember Perkins moved to approve the request to accept the consent agenda. Councilmember Love seconded. Motion passed unanimously by voice vote.

3. REGULAR BUSINESS

- a. Request to Re-establish the Riverwalk Expansion Committee

Vice Mayor Loges moved to authorize the Mayor to appoint and chair a special committee to revise the RESC Report in light of current funding realities and to develop an updated, actionable strategic plan for the Riverwalk Expansion Project. Councilmember Daubresse seconded. Motion passed unanimously by voice vote.

Mayor Porta then appointed all members of the Town Council as well as Nicholas Roper to the Riverwalk Expansion Committee. The Mayor noted that these were all the former members of this committee, excluding Nancy Freeborne Brinton who is no longer a member of the Town Council.

4. DISCUSSION ITEMS

- a. FY2027 Budget Work Session #2 (Mamie Davis Fund /eSummons Fund)

Town Manager Linn reported on changes to the Strategic Framework following guidance from council from the February 3rd meeting. He reported that Capital Tier One added reconvening Riverwalk Committee, Tier Two added Improving Town Infrastructure upgrades to the Mill House

Museum and Old Visitor Center, and Tier Three added developing pocket parks and expanding public property use. For the Operational Tier One, changing the Murder Mystery event and adding a Valentine event. Councilmember Perkins mentioned that a Valentine event would have a very high expectation level given the holiday. Town Manager Linn reminded Town Council that Events Staff have a firm background in events planning and catering. Continuing in Operational Tier One with Enhancing Town Beautification, he noted enforcing beautification would be both for Town owned and Town based properties. For Operational Tier Two, exploring off-peak tourism opportunities was added as well as a new category of Emergency Management. Town Manager Linn noted that Emergency Management resources would be drawing from Public Safety and Public Works.

Mayor Porta noted that the Mamie Davis Park Fund was similar to a restricted endowment and was given to the Town by Mamie Davis after her death. It requires that the principal be invested in a CD and that only the interest be spent and that interest only for Mamie Davis Park and Town Hall. Councilmember Love asked if could be used in catastrophic events to which the Mayor explained that the principal is untouchable. Vice Mayor Loges asked if it had to be in a specific certified deposit account at a specific bank to which Mayor Porta and Town Manager Linn noted that there is no specific bank or account that is specified, but the duration was perhaps specified. Town Manager Linn expects the Fund to generate approximately \$1000.00 and there are no planned expenditures in fiscal year 2027.

Town Manager Linn then summarized the eSummons fund reminding them that in 2019 the Town adopted an ordinance that the Town would assess a \$5.00 fee for traffic and criminal cases. This year the Town plans on utilizing the funds to upgrade software and licenses, additional laptops, mobile printers, consumables, and internet access for eSummons devices. Councilmember Daubresse asked if there was a risk of this project being taken away. Town Manager Linn responded that the courts have switched their infrastructure over to this system and away from handwritten pre-paid summons. Town Manager Linn shows that the projected revenue is \$15,000.00 and the proposed expenses are expected to be \$13,160.00. Councilmember Love asked if the interest could be used for other Town expenses. Town Manager Linn affirmed that the five dollars from each summons must be spent on specific items, but the interest can be used more generally.

5. CLOSED SESSION

Vice Mayor Loges moved that the Council convene in closed session to discuss the following as permitted by Virginia Code § 2.2-3711 (A)(1), a personnel matter involving assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town, specifically dealing with Police Officer sand Full Time Staff; and as permitted by Virginia Code § 2.2-3711 (A)(3), a matter involving discussion or consideration of the acquisition of real property for a public purpose specifically involving real property for the Riverwalk, because discussing in an open meeting would adversely affect the Town's bargaining position or negotiation strategy. Councilmember Daubresse seconded. Motion passed unanimously by voice vote.

The Council went into closed session at 7:20 p.m.

The Council came out of closed session at 8:15 p.m.

Vice Mayor Loges moved to certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed in a closed session under the provisions of the Virginia Freedom of Information Act as cited in that motion. Seconded by Councilmember Perkins. The motion passed unanimously by roll call vote.

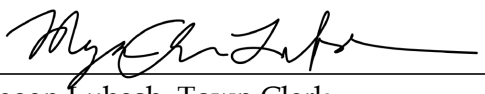
Ayes: Vice Mayor Loges, Councilmember Daubresse, Councilmember Love, Councilmember Perkins

Nays: None

Absent: Councilmember Fithian

6. ADJOURNMENT

The meeting was adjourned at 8:16 p.m.



Megan Lubash, Town Clerk