



Town of Occoquan

ARCHITECTURAL REVIEW BOARD

MEETING MINUTES

May 26, 2026

In Attendance: Michele White (Chair), Darryl Hawkins (Vice Chair, PCR), Rick Fitzgerald Theo Daubresse (TCR), Mary Craig, Alec Nugent (Alt.)

Excused Absence: Jordan Sanders (BMR and Secretary), Lisa Terry

Unexcused Absence: Jennifer Shown (Alt.)

1. **Call to Order** – Chairwoman Michele White called the meeting to order at 7:33 p.m.

2. **Citizens' Comments** –

None.

3. **Approval of Minutes** – Motion by Alec Nugent, second by Mary Craig, to approve the April 2026 meeting minutes. Motion carried unanimously.

4. **Discussion Item**

- a. The Town Attorney presented information regarding the scope of the Architectural Review Board's authority.

5. **Exterior Elevation Applications**

- a. ARB2026-005 – 202 Union Street (Garland)

Rick Fitzgerald made a motion to suspend the application pending further discussion regarding the proposed material and until additional information regarding its purpose is submitted by the applicant. Darryl Hawkins seconded the motion.

All in Favor: Unanimous

All Opposed: None

- b. ARB2026-006 – 170 Mill Street (Mural and Renovation)

Megan Lubash presented the application on behalf of the Town. The mural is contracted to remain on the pump house for five years, with the

Town retaining the ability to request touch-ups as needed. At the conclusion of the five-year period, the Town may cover the mural.

It was noted that the Town Council had already approved the project and that work would be moving forward. Chairwoman Michele White requested that business owners be notified that the artist would be beginning work soon.

Darryl Hawkins made a motion to approve the application as submitted. Mary Craig seconded the motion.

All in Favor: Unanimous

All Opposed: None

c. ARB2026-007 – 303 Commerce Street (Exterior Remodel)

Alec Nugent made a motion to approve the application as submitted. Rick Fitzgerald seconded the motion.

All in Favor: Unanimous

All Opposed: None

d. ARB2026-002 – Reconsideration Application, 209 Washington Street (Bench)

Theo Daubresse made a motion to approve the reconsideration application. Alec Nugent seconded the motion.

All in Favor: Unanimous

All Opposed: None

e. ARB2026-008 – 203 Mill Street (Sidewalk)

Megan Lubash represented the Town for this application, as the property is publicly owned.

Alec Nugent made a motion to approve the application as submitted. Mary Craig seconded the motion.

All in Favor: Unanimous

All Opposed: None

6. Reports

a. Town Council Report

Theo Daubresse reported that Town staff is exploring the construction of a deck behind the Mill House Museum for public use and potential event space.

b. Planning Commission Report

Darryl Hawkins reported that the Planning Commission is working to finalize the Town's 10-year Comprehensive Plan.

c. Chair Report

None.

d. Sign and Certificate of Appropriateness (COA) Report

Questions were answered by Megan Lubash.

7. Adjournment

There being no further business, the meeting was adjourned at 8:42 p.m.