



TOWN OF OCCOQUAN PLANNING COMMISSION

Town Hall – 314 Mill Street, Occoquan, VA 22125

MEETING DATE: 2025-10-28

MEETING TIME: 6:30 PM

Present: Chairperson Elliot Perkins, Commissioners Darryl Hawkins, Rich Grant, Ralph Newell, Samantha Sparks, Don Wood

Town Staff: Adam Linn, Town Manager; Philip Auville, Town Clerk

Town Council: Vice Mayor Jenn Loges

1. Call to Order

The meeting was called to order at 6:30 pm.

2. Citizen Comments

Danielle C. suggested a sign be added to Tanyard Hill Road advising of animal crossings, due to the recent number of roadkill incidents. She also inquired about the fate of the Farmer's Market.

3. Approval of Minutes

- A. Commissioner Grant moved to approve the September 23, 2025 Planning Commission meeting minutes. Commissioner Newell seconded the motion. The minutes were approved unanimously by voice vote.
- B. Commissioner Grant moved to approve the October 21, 2025 Planning Commission Public Hearing minutes. Commissioner Sparks seconded the motion. The minutes were approved unanimously by voice vote.

4. Discussion Items:

- A. Town Attorney Martin Crim gave a presentation on Special Use Permits (SUPs).

- B. Town Council member Jenn Loges gave a presentation on SUPs and Shops Selling Tobacco, Nicotine, Vapes, Cannabis, and Related Items, and answered various questions from the Planning Commission.
- C. Town Manager Adam Linn spoke about the Town's Comprehensive Plan and the need to update the Plan for 2026.

6. Adjournment:

The meeting adjourned at 7:33pm.

*Minutes Prepared by Don Wood, Planning Commission Secretary
Minutes Formatted by Megan Lubash, Town Clerk*