



Town of Occoquan

ARCHITECTURAL REVIEW BOARD

MEETING MINUTES

June 24, 2025

In Attendance: Brenda Seefeldt (Chair), Darryl Hawkins (Vice Chair, PCR), Rick Fitzgerald (Sec.), Theo Daubresse (TCR), Jordan Sanders (BMR), Mary Craig, Michele White (Alt.)

Excused absent: Lisa Terry, Jennifer Shown (Alt.)

1. Call to Order - Chairwoman Brenda Seefeldt called the meeting to order at 7:31 p.m.
2. Citizens' Comments - None
3. Approval of Minutes — Michele White motioned to approve the Meeting Minutes of May 27, 2025; Jordan Sanders seconded. The motion was approved unanimously.
4. Exterior Elevation Applications
 - a. ARB2025-005 Application 203 Washington St. (Replace Shutters, Paint Doors, and Replace French Door)
Applicant Angie Behbahani requests approval to replace the red shutters and a French door with new black shutters and a new black French door; all remaining doors will be painted black. Michele White moved to approve the Exterior Elevation Application ARB2025-005; Mary Craig seconded. The motion was approved unanimously.
5. Reports
 - a. Town Council Report—Theo Daubresse stated that the Town Council's last meeting expressed congratulations and appreciation for the Riverfest's Coordinator, Town Staff, and many volunteers who helped make the event successful despite the weather challenges. In other news, the Town Council officially approved 'Paddler's Point' as the name for the island for 2025.
 - b. Deputy Town Manager's Report – Matt Whitmoyer provided the ARB with the June 2025 Sign and COA Violation Report. Mr. Whitmoyer provided general information from the Town Council's last meeting. He stated that the Town Council's actions included renaming the island, extending a contract, reviewing an annual budget publication, and the July

Town Council Meeting, which will take place on the 8th. The kiosk installation near the Mill House Museum is progressing.

- c. Planning Commission Report – Darryl Hawkins reported that no meeting occurred on the Planning Commission’s regularly scheduled calendar date.
- d. Chair Report—Brenda Seefeldt appreciated everyone’s attendance.

6. Discussion Items – None

7. Adjournment – 7:39 pm