



**TOWN OF OCCOQUAN  
PLANNING COMMISSION**  
Town Hall - 314 Mill Street, Occoquan, VA 22125

**MEETING DATE: 2024-10-22**

**MEETING TIME: 6:30 PM**

**Present:** Chairperson Eliot Perkins, Commissioners Darryl Hawkins, Don Wood

**Absent:** Commissioners Ann Kisling, Robert Love, Ralph Newell

**Town Staff:** Matt Whitmoyer, Deputy Town Manager

**1. Call to Order**

The meeting was called to order at 6:33 pm

**2. Citizen Comments**

None

**3. Approval of Minutes**

a. September 24, 2024 Meeting Minutes

Not approved due to lack of quorum.

**4. Reports**

a. Town Council Report

None

b. Deputy Town Manager Report

Mr. Whitmoyer reported the following:

- The site plan for the Mill at Occoquan was approved by the Town Engineer.
- About two vehicles per day are using the EV chargers at 170 Mill Street from August thru September, for about 2.5 hours on average.
- The Architectural Review Board approved new guidelines for public art, limiting each building to one sculpture and one mural.
- The Town's Fee schedule for land use was updated in August.
- Town staff have started meeting with the Prince William County Planning Office to improve communication and break down silos.
- Land use maps were updated to improve clarity.

b. Architectural Review Board Report

None

## **5. Discussion Items**

### a. Planning Commission Strategic Plan

Chair Perkins led a general discussion of prioritizing the various items in the Strategic Planning Recommendations. The focus was on determining which recommendations are already being undertaken by the Town (and thus, do not need to be forwarded to Town Council) and which are priority items that need further refinement before sending back to the Town Council.

Chair Perkins said he would redraft the recommendations to indicate the priorities and work with Town Staff on answering the questions from the Town Council on the recommendations.

## **6. Adjournment**

The meeting was adjourned at 7:29 pm

*Minutes prepared by Don Wood, Planning Commission Secretary  
With revisions from Matt Whitmoyer, Planning Commission Liaison*