



TOWN OF OCCOQUAN

CANDIDATE APPLICATION FORM

For Town Council Appointed Boards, Commissions, and Committees

Membership on the Town's Boards and Commissions provides citizens the opportunity to become actively involved in town affairs. When a vacancy exists on a board or commission, the Town Council will interview and evaluate candidates based on his or her interests, education, philosophy and work experience according to the functions of that particular board or commission in which the candidate is being considered.

Date: _____ Résumé Attached: Y/N

Name: _____

Address: _____ PO Box: _____

Primary Phone: _____ Alternate Phone: _____

Email: _____

Are you a Town resident? (Circle one) Y/N If yes, year moved to Occoquan: _____

Do you own or operate a business in Town? (Circle One) Y/N

If yes, name of business: _____

Have you ever served on a Town of Occoquan board or commission or on the Town Council? Y/N

If yes, please explain: _____

Please summarize your education, employment and participation in community activities as it relates to this application. Please feel free to include your résumé as an attachment to this application.

Community Involvement:

Employment and/or Volunteer Work Experience:

Other Relevant Experience and/or Educational Background:

Are you available to participate in evening meetings, at least one per month? Y/N

Which days of the week are you NOT available to meet? _____

Please note that participation on Town boards and commissions requires regular attendance at scheduled meetings. Information on meeting requirements and responsibilities of the board or commissions is available in Chapter 2, Administration of the Town Code available at www.occoquanva.gov.

On which board, commission, or committee are you interested in participating? (Check all that apply.)

Standing Boards and Commissions:

___ Board of Zoning Appeals ___ Planning Commission* ___ Architectural Review Board

**Planning Commission membership requires certification within two years.*

Please explain your interest in serving on the board(s) you have selected above.

Applicant Signature

Date

Mail Completed Application To:

Town of Occoquan
ATTN: Town Clerk
PO Box 195
Occoquan, VA 22125

Drop Off Completed Application To:

Town of Occoquan Town Hall
314 Mill Street, Occoquan, VA
M-F, 9 am – 4 pm

Email Completed Applications To: info@occoquanva.gov
Questions? Visit www.occoquanva.gov **or call** (703) 491-1918.