



**TOWN OF OCCOQUAN
ARCHITECTURAL REVIEW BOARD
MEETING MINUTES
28 May 2024**

In Attendance: Brenda Seefeldt, Darryl Hawkins, Mary Craig, Lisa Terry and Merial Curren

Excused Absences: Jennifer Shown and Rick Fitzgerald

Excused Tardy: Theo Daubresse

1. Call to Order- Brenda called the meeting to order at 7:36pm

2. Citizen's Comments – None

3. Approval of Minutes

Change to minutes. Brenda noted that Lisa was tardy not absent at April's meeting. Mary moved to accept as amended. Darryl seconded. Minutes were approved.

4. Exterior Elevation Applications

a. ARB2024-002R 440 Mill Street (Doors) – applicant clarified that the door is fiberglass with a Mahogany overlay in natural wood color. Lisa moved to accept the application. Mary seconded. The application was approved.

b. ARB2024-003 402 Mill Street (Sculpture) – The dragon has been deemed an architectural structure but the Zoning Commission and therefore needs approval from the ARB. After discussing, Brenda made a motion to defer ARB2024-003 402 Mill Street until the ARB can create adequate guidelines for art in the Historic District. Lisa seconded. The motion passed.

5. Reports

a. Town Council – N/A

b. Town Manager - Matt Whitmoyer - Budget passed. River Walk expansion committee submitted report. July 1 Town Staff will begin moving forward with the design and plans. Will work with owners for easements. At the Town Council meeting 18 June, they hope to have a resolution for Carol Bailey and Brian Soma. New signage is officially installed.

c. Planning Commission – Discussing accessory dwellings (750 sq ft)

d. Chair Report – Thank you for working on the applications. Jennifer wants to become an alternate. Mary will become the regular member.

6. Adjournment – 8:25 p.m.