



**TOWN OF OCCOQUAN
ARCHITECTURAL REVIEW BOARD
MEETING MINUTES
23 April 2024**

In Attendance: Jennifer Shown, Theo Daubresse, Mary Craig, Rick Fitzgerald, Lisa Terry, and Merial Currer

Excused Absences: Brenda Seefeldt and Darryl Hawkins

- 1. Call to Order**- Town Clerk Philip Auville called the meeting to order at 7:36pm
 - a. Motion to have Theo chair the meeting – Merial, 2nd Mary, approved

- 2. Citizen's Comments** – None

- 3. Approval of Minutes**

- a. 26 March 2024 Minutes – Jennifer made a motion to approve. Mary 2nd, approved.

- 4. Exterior Elevation Applications**

- a. ARB2024-002R 440 – Applicant did not show up. Motion to defer – Rick. 2nd Jennifer. Approved

- 5. Reports**

- a. Town Council Report – Matt Whitmoyer reported that the Boardwalk committee submitted plans to Town Council.
 - b. Deputy Town Manager Report – Matt Whitmoyer reported on the Signage Report. 204 Ellicott Vinyl siding in violation. 2PM 24 April Love sign dedication.
 - c. Planning Commission Report – Brian Soma resigned
 - d. Chair Report – N/A

- 6. Meeting Adjourned** – 7:42 p.m.