



# TOWN OF OCCOQUAN

## ARCHITECTURAL REVIEW BOARD

### MEETING MINUTES

July 26, 2022

In Attendance: Brenda Seefeldt, Darryl Hawkins, Lori Domenech, Carol Bailey, Cindy Fithian, Lisa Terry; Alternates: Theo Daubresse

Excused Absent: Jennifer Shown and Merial Currer

**Call to Order-** Brenda called the meeting to order at 7:35 pm

**1. Citizen's Comments - None**

**2. Approval of Minutes**

1. June 28, 2022 Meeting Minutes – Brenda made a motion to accept, Darryl 2<sup>nd</sup>, Approved
2. July 7, 2022 Subcommittee Meeting Minutes – Brenda made a motion to accept, Cindy 2<sup>nd</sup>, Approved

**3. Exterior Elevation Applications**

1. **ARB2022-011** – 202 Washington Street - Wood siding was replaced with same size & profile as original but vinyl. Owner was unable to replace with the identical color siding as it was unavailable and said he didn't realize he needed ARB approval. New color has a slightly more gray tint than original because it had been painted by the previous owner. White trim is the same color as original. Work has been completed. Lori made a motion to accept, Darryl 2<sup>nd</sup>, Approved.

**4. Reports**

1. Town Council Report - Cindy said that solar panel facilities were discussed and will be voted on at the next Council meeting.
2. Town Manager's Report – No report.
3. Planning Commission Report - The Planning Commission had a public hearing about the solar panel ordinance. Enough good questions were raised that the Planning Commission will be taking another look at it.
4. Chair Report - Solar Facility sub-committee met and came up with recommendations for the Design Guidelines. The word "inconspicuous" should be included in the guidelines. Solar facilities require a building permit so residents won't be able to get one without zoning approval. Prince William County has existing regulations and would refer applicants to the zoning board in Occoquan before issuing a permit. Brenda recommends disbanding the sub-committee and will draft a brief statement pertaining to solar facilities based on research and discussion by the subcommittee. Brenda will include mention of sky lights in the guidelines as needing ARB approval.

**5. Adjournment - 8:16 pm**