



TOWN OF OCCOQUAN

Circa 1734 | Chartered 1804 | Incorporated 1874

314 Mill Street
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Occoquan, VA 22125
(703) 491-1918
occoquanva.gov
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Occoquan Town Council

Town Council Meeting July 19, 2022 | 7:00 p.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Citizens' Time** - Members of the public may, for three minutes, present for the purpose of directing attention to or requesting action on matters not included on the prepared agenda. These matters shall be referred to the appropriate town official(s) for investigation and report. Citizens may address issues as they come up on the agenda if advance notice is given during 'Citizens' Time'.
4. **Public Input**
 - a. SLFRF Draft Spending Plan
5. **Consent Agenda**

Request to Approve Consent Agenda:

 - a. Request to Approve June 21, 2022 Meeting Minutes
 - b. Request to Approve Participation in NOVA Law Enforcement Mutual Aid Agreement of 2022 and Authorize the Town Manager to Sign
 - c. Request to Set a Public Hearing on Zoning Text Amendments to add Definitions to Town Code § 157.008 and to add a Section Numbered 157.013 Generally Relating to Solar Facilities
6. **Mayor's Report**
7. **Councilmember Reports**
8. **Boards and Commissions**
9. **Administrative Reports**
 - a. Administrative Report
 - b. Town Treasurer's Report
 - c. Town Attorney
10. **Regular Business**
 - a. Request to Approve SLFRF Spending Plan
11. **Closed Session**
12. **Adjournment**

Portions of this meeting may be held in closed session pursuant to the Virginia Freedom of Information Act.
A copy of this agenda with supporting documents is available online at www.occoquanva.gov.



TOWN OF OCCOQUAN
TOWN COUNCIL MEETING
Agenda Communication

5. Consent Agenda	Meeting Date: July 19, 2022
5: Request to Approve Consent Agenda	

Attachments:

- a. Draft Minutes – June 21, 2022
- b. Request to Approve Participation in NOVA Law Enforcement Mutual Aid Agreement of 2022 and Authorize the Town Manager to Sign
- c. Request to Set a Public Hearing on Zoning Text Amendments to add Definitions to Town Code § 157.008 and to add a Section Numbered 157.013 Generally Relating to Solar Facilities

Submitted by: Kirstyn Jovanovich
Town Manager

Explanation and Summary:

This is a request to approve the consent agenda:

- a. Request to Approve June 21, 2022 Town Council meeting minutes
- b. Request to Approve Participation in NOVA Law Enforcement Mutual Aid Agreement of 2022 and Authorize the Town Manager to Sign
- c. Request to Set a Public Hearing on Zoning Text Amendments to add Definitions to Town Code § 157.008 and to add a Section Numbered 157.013 Generally Relating to Solar Facilities

Staff Recommendation: Recommend approval as presented.

Proposed/Suggested Motion:

“I move to approve the consent agenda.”

OR

Other action Council deems appropriate.



OCCOQUAN TOWN COUNCIL
Meeting Minutes - DRAFT
Town Hall - 314 Mill Street, Occoquan, VA 22125
Tuesday, June 21, 2022
7:00 p.m.

Present: Mayor Earnie Porta; Vice Mayor Jenn Loges; Councilmembers Cindy Fithian, Laurie Holloway, and Eliot Perkins

Absent: Robert Love

Staff: Kirstyn Jovanovich, Town Manager; Manual Casillas, Town Treasurer; Philip Auville, Town Clerk; Matt Whitmoyer, Management Fellow

1. CALL TO ORDER

Mayor Porta called the meeting to order at 7:02 p.m.

Mayor Porta reminded everyone that June 22 is the recognized 50th anniversary of Hurricane/Tropical Storm Agnes flooding the Town and there will be a ceremony commemorating the 50th Anniversary of the event during Discover Occoquan in August. The ceremony will include the unveiling of a public art piece.

Mayor Porta addressed complaints regarding a recent change in practice at the Post Office, which has resulted in mail that uses only a street address being returned to the sender in strict accordance with existing formal USPS policy. He has spoken to the new Postmaster who has secured permission from her supervisor to delay until after July 31 strict adherence to USPS policy. After that date, mail will need to include the PO Box number or the Post Office will return the mail to the sender. Mayor Porta stated that the Town will distribute a survey in the Town newsletter and online for input from town residents and businesses on postal delivery preferences within the town. Specifically, after providing relevant background information, it will ask recipients if they would prefer retention of a physical post office or conversion to neighborhood delivery, which in most cases, according to the Postmaster, would entail use of cluster boxes.

2. CONSENT AGENDA

a. June 07, 2022 Meeting Minutes

Councilmember Perkins moved approval of the Consent Agenda. Vice Mayor Loges seconded. Motion passed unanimously by voice vote.

3. Discussion Items

a. Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Draft Spending Plan

Ms. Jovanovich presented a Draft Spending Plan on the Town's Coronavirus State and Local Fiscal Recovery Funds (SLFRF). There will be a final community input session at the July 19, 2022 meeting on the Draft Spending Plan.

4. ADJOURNMENT

The meeting was adjourned at 8:29 p.m.

Philip Auville, Town Clerk



TOWN OF OCCOQUAN
TOWN COUNCIL MEETING
Agenda Communication

5. Consent Agenda	Meeting Date: July 19, 2022
5 B: Request to Approve Participation in NOVA Law Enforcement Mutual Aid Agreement of 2022 and Authorize the Town Manager to Sign	

Attachments: a. None

Submitted by: Adam Linn
Chief of Police

Explanation and Summary:

This is a request for approval to execute the Northern Virginia Law Enforcement Mutual Aid Agreement of 2022. The Northern Virginia Police Chiefs' and Sheriffs' Committee has drafted an updated Mutual Aid Agreement for acceptance by the Town of Occoquan. The updated agreement mirrors the 2018 agreement approved by Town Council with the only significant change being the addition of the reference to civil disorder incidents as a permissible need for cooperative law enforcement efforts.

Staff Recommendation: Recommend participation in the NOVA Law Enforcement Mutual Aid Agreement for 2022 and to authorize the Town Manager to sign the agreement and any future amendments or reauthorizations.

Cost and Financing: N/A

Account Number: N/A

Proposed/Suggested Motion:

"I move to approve the Town's participation in the NOVA Law Enforcement Mutual Aid Agreement and authorize the Town Manager to sign the agreement and any future amendments or reauthorizations."

OR

Other action Council deems appropriate.



TOWN OF OCCOQUAN

TOWN COUNCIL MEETING

Agenda Communication

5. Consent Agenda	Meeting Date: July 19, 2022
5 C: Request to Set a Public Hearing on Zoning Text Amendments to add Definitions to Town Code § 157.008 and to add a Section Numbered 157.013 Generally Relating to Solar Facilities	

Attachments: a. Resolution R-2022-07 to Refer ZTA
b. Draft Ordinance

Submitted by: Kirstyn Jovanovich
Town Manager

Explanation and Summary:

During the June 7, 2022, meeting, the Town Council referred a zoning text amendment to the Planning Commission to add definitions to Town Code § 157.008 and to add section § 157.013 generally relating to solar facilities. At their June 28, 2022 meeting, the Planning Commission considered the zoning text amendment and scheduled the public hearing on the proposed ordinance as presented for their July 26, 2022 meeting at 6:30 p.m. at Town Hall. The draft ordinance is attached.

This is a request for the Town Council to set a public hearing date.

Background

Currently, the Town Code does not allow solar facilities within the town in any zoning district. The proposed amendments would permit rooftop solar facilities on the roofs of primary or accessory structures in all Town zoning districts. Both solar energy facilities (shared facilities that supply multiple properties through the grid) and ground mounted facilities would be prohibited. The proposed Ordinance includes Certificate of Appropriateness requirements within the Old and Historic District for solar facilities that are visible from a public street, way or place. The ARB will review potential guidelines for such requirements. All other solar facilities that are outside of the Old and Historic District or within the Old and Historic District and not viewable from a public street, way or place are permitted.

Staff Recommendation: Recommend setting a public hearing date.

Cost and Financing: N/A
Account Number: N/A

Proposed/Suggested Motion:

“I move to set a public hearing date of August 2, 2022 on the draft ordinance.”

OR

Other action Council deems appropriate.

**TOWN OF OCCOQUAN, VIRGINIA
RESOLUTION**

**RESOLUTION TO REFER ZONING TEXT AMENDMENT TO PLANNING
COMMISSION TO AMEND TOWN CODE § 157.008, DEFINITIONS, AND TO ADD A
SECTION NUMBERED § 157.013, SOLAR ENERGY**

WHEREAS, the Town Council finds that public necessity, convenience, general welfare, and good zoning practice requires amending the Town zoning ordinance to address the siting of solar energy facilities within the Town; and

WHEREAS, by authority granted in §§ 15.2-1427 (D), 15.2-2285 (B), and 15.2-2286(A)(7) of the Code of Virginia, the Town Council may amend, supplement, or change the Town's zoning regulations, and

WHEREAS, pursuant to § 15.2-2286(A)(7)(i), amendments to the zoning ordinance may be initiated by resolution of the Town Council, and

WHEREAS, pursuant to § 15.2-2285 (B), no zoning ordinance shall be amended or reenacted unless the planning commission has had an opportunity to make recommendations on it; and

WHEREAS, pursuant to §§ 15.2-2204 and 15.2-2285 (C), before approving and adopting any zoning ordinance or amendment thereof, the governing body shall hold at least one public hearing thereon; and

WHEREAS, the Town Council wishes to revise the existing Zoning Ordinance to serve the health, safety and general welfare of the public and accomplish the objectives of Virginia Code § 15.2-2200, and wishes to give reasonable consideration to the following purposes: (i) to provide for adequate light, air, convenience of access, and safety from fire, flood, impounding structure failure, crime and other dangers; (ii) to reduce or prevent congestion in the public streets; (iii) to facilitate the creation of a convenient, attractive and harmonious community; (iv) to facilitate the provision of adequate police and fire protection, disaster evacuation, civil defense, transportation, water, sewerage, flood protection, schools, parks, playgrounds, recreational facilities, and other public requirements; (v) to protect against destruction of or encroachment upon historic areas and working waterfront development areas; (vi) to protect against overcrowding of land, undue density of population in relation to the community facilities existing or available, obstruction of light and air, danger and congestion in travel and transportation, or loss of life, health, or property from fire, flood, impounding structure failure, panic or other dangers; (vii) to encourage economic development activities that provide desirable employment and enlarge the tax base; (viii) to provide for the preservation of lands of significance for the protection of the natural environment; (ix) to promote the creation and preservation of affordable housing suitable for meeting the current and future needs of the locality as well as a reasonable proportion of the current and future needs of the planning district within which the locality is situated; and (x)

to provide reasonable modifications in accordance with the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.) or state and federal fair housing laws, as applicable.

NOW, THEREFORE, BE IT RESOLVED that the Occoquan Town Council does hereby initiate ZTA2022-07 to address solar energy facilities; and

BE IT FURTHER RESOLVED that the Occoquan Town Council does hereby refer the attached proposed amendment to the zoning ordinance to the Planning Commission for its recommendations.

Adopted by the Town Council of the Town of Occoquan, Virginia this 7th day of June, 2022.

MOTION: Councilmember Love

**DATE: June 7, 2022
Town Council Meeting**

SECOND: Councilmember Holloway

Votes

Ayes: Vice Mayor Loges, Councilmember Love, Councilmember Fithian, Councilmember Holloway, Councilmember Perkins

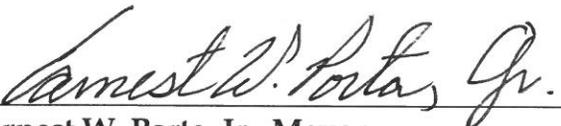
Nays: None

Absent from Vote: None

Absent from Meeting: None

BY ORDER OF THE TOWN COUNCIL

Attested:



Ernest W. Porta, Jr., Mayor



Philip Auville, Town Clerk

ORDINANCE # O-2022-XX

AN ORDINANCE TO ADD DEFINITIONS TO TOWN CODE § 157.008 AND TO ADD A SECTION NUMBERED 157.013 GENERALLY RELATING TO SOLAR FACILITIES

WHEREAS, Virginia Code § 15.2-2288.7 authorizes the regulation of solar facilities through local zoning ordinances; and

WHEREAS, the Town Council wishes to encourage the placement of rooftop solar facilities, consistent with the historic protection provisions of the Town’s zoning ordinance; and

WHEREAS, the Town Planning Commission and Town Council have advertised and held public hearings on the proposed amendments to the Town zoning ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council for the Town of Occoquan, Virginia meeting in _____ session this ___ day of _____, 2022:

1. That the Town Council finds that commercial and ground-based solar energy facilities are not suited to the small, densely occupied area of the Town.
2. That the Town Council hereby amends Town Code § 157.008 as follows:

§ 157.008 DEFINITIONS.

Add the following definitions in their alphabetical location:

ROOFTOP SOLAR FACILITY: A solar electrical or thermal facility that is integrated into or mounted on the wall or roof of a primary or accessory structure for the principal purpose of serving the electricity or thermal needs of that property. A Rooftop Solar Facility has the principal purpose of serving the electricity needs of a residential property if its peak generation is 10 kilowatts or less. For commercial and mixed-use properties, a Rooftop Solar Facility has the principal purpose of serving the electricity needs of the property if its peak production is no more than twice the anticipated peak electricity usage of the property, as determined by the electric utility serving the property.

SOLAR ENERGY FACILITY: A facility primarily consisting of activities, applications or devices designed to convert sunlight into electricity for storage and/or distribution from one property to others through the transmission grid. The term “Solar Energy Facility” shall not include Rooftop Solar Facilities.

UTILITY SOLAR FACILITY: A solar array consisting of one or two panels for the sole purpose of providing electricity to a traffic sign, utility installation, or public facility.

3. That the Town Council hereby adopts Town Code § 157.013 as follows:

157.013 SOLAR ENERGY.

(A) Solar Energy Facilities and ground-mounted solar energy generation facilities are not permitted in any zoning district in the Town.

(B) Utility Solar Facilities are permitted as accessory to any use by the state, county, or town, subject only to the requirements of maintaining vertical clearance for pedestrian and vehicle traffic.

(C) Rooftop Solar Facilities are permitted as accessory uses in every zoning district in the Town subject to the following conditions and approvals:

(1) In the Old and Historic Occoquan District, Rooftop Solar Facilities are permitted (a) in locations not visible from a public street, way or place or (b) with a certificate of appropriateness from the Architectural Review Board.

(2) Height limitations in individual zoning districts do not apply to Rooftop Solar Facilities less than 5 feet in height.

(3) Rooftop Solar Facilities must meet the setback requirements in the zoning district where the property is located.

4. That this ordinance is effective upon passage.

BY ORDER OF THE TOWN COUNCIL

Meeting Date:
Town Council Meeting
Ord No. O-2022-XX

RE: An Ordinance to Add Definitions to Town Code § 157.008 and to Add a Section Numbered 157.013 Generally Relating to Solar Facilities

MOTION:
SECOND:
ACTION:

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

CERTIFIED COPY _____
Town Clerk



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TOWN COUNCIL
Earnest W. Porta, Jr., Mayor
Jenn Loges, Vice Mayor
Cindy Fithian
Laurie Holloway
Robert E. Love
Eliot Perkins

TOWN MANAGER
Kirstyn Jovanovich

TO: The Honorable Mayor and Town Council

FROM: Kirstyn Jovanovich, Town Manager

DATE: July 19, 2022

SUBJECT: Administrative Report

This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

Administration

- **Coronavirus Updates:** As of the date of this report, Prince William County's COVID-19 community level is MEDIUM. This is based on the revised guidance issued by CDC in February 2022 on how localities can assess COVID-19 related risk within their communities. The optional masking policy remains in place for town facilities: masking is optional for fully vaccinated individuals; unvaccinated and high-risk individuals should continue to wear masks in public indoor spaces. Staff continues to closely monitor information from the CDC and local health and government authorities to guide decisions about Town activities and policies.
- **ARPA (SLFRF) Update:** The Town Council received a briefing at their February 15, 2022 meeting on the Coronavirus State and Local Fiscal Recovery Fund (CLFRF) regarding the town's expected distribution and the Interim Final Rule's guidance on uses. A Town Hall meeting was held on March 1, 2022 to obtain initial community feedback on the potential projects list. The Town is entitled to receive \$949,560.76 under the Non-Entitlement Unit (NEU) distribution, having received the first half on June 30, 2021, and the second tranche expected in mid-2022. Staff presented a draft SLFRF Spending Plan at the June 17, 2022 meeting. A final public comment session is scheduled for the July 19, 2022 meeting, with Town Council action scheduled later in the meeting. See additional detail further in the agenda packet. Staff is continuing to research the projects under consideration to further refine the scope and define costs.
- **Intersection Improvements Update:** The intersection improvement project is completed. A ribbon cutting event is scheduled for August 18, at 11 a.m.; more information will be provided as details are developed. Status information on the project will be updated on the town's website at www.occoquanva.gov/construction-updates.
- **Development Project Updates:** The Mill at Occoquan project's site plan has been submitted and is currently under review; first round comments are being prepared to be sent to the applicant. The Mill Street Beer Garden project is progressing through construction toward opening; no opening date has been provided.
- **Amplified Outdoor Sound Permit:** An Amplified Outdoor Sound Permit has been established as per Town Code § 92.10. The permit and general information are available on the town's website. Staff is developing an informational handout on the new program to be provided to town businesses.

- **VDOT TAP Grant Project:** In early May, we received notification that additional funding for the Transportation Alternatives Set-Aside Program was received through the federal infrastructure bill and that the Ellicott Street Sidewalk (Occoquan Greenway Connection) project was selected. This funding is available for fiscal years 2023-2024 and will be a coordination project with the Town, PWC Transportation and Parks Departments. The project includes trail installation on Union Street to connect a planned off-road trail section of the Occoquan Greenway Trail, sidewalk improvements along Ellicott Street, and construction of a sidewalk section between Poplar Alley and Mill Street along Ellicott Street. The Town Council adopted a resolution of support for the project at its September 21, 2021 meeting. Staff will work with County staff in administering this project. Updates will be available at www.occoquanva.gov/construction-updates.
- **Community Strategy & Comprehensive Plan Update:** Staff is working with the Planning Commission to develop a Community Plan as an addendum to the Town's Comprehensive Plan. The 2021 update of the Comprehensive Plan was approved at the December 7, 2021 Town Council meeting.
- **Regional Hazard Mitigation Plan Update:** Town staff is participating in the update to the Northern Virginia Hazard Mitigation Plan, which is updated every five years.
- **VDOT Road Paving Update:** Most VDOT roads within the Town of Occoquan are scheduled to be repaved starting July 18, 2022. Work will be completed at night between 9 pm and 5 am in order to reduce daytime impacts. Work is expected to last one to two weeks depending on weather and other impacts. Status updates and any schedule changes will be provided on the town's website at www.occoquanva.gov/construction-updates.
- **FY2023 Capital Projects:** Yellow curbs will be painted after VDOT paving is completed in the historic district. Repairs to West Locust Street sidewalk are to be scheduled this summer. Updates will be available at www.occoquanva.gov/construction-updates.
- **Mill Street Water Issue:** The Town Manager and Zoning Administrator met with representatives from VDOT in regard to the continued water flow issue on Mill Street. VDOT contractors milled and paved the section of Mill Street from Ellicott Street to the cul-de-sac in early March; however, recrowning is required. Staff is continuing to coordinate with VDOT and recrowning of this section of Mill Street will occur when VDOT's paving contractor is in town to pave town streets. Updates will be available at www.occoquanva.gov/construction-updates.
- **Public Art Project:** The Town is planning a commemoration of the 50th Anniversary of Hurricane Agnes on August 20, as part of Discover Occoquan. As part of this event, staff is working with an artist to create a public art piece that will be dedicated during the event. The piece will be on display permanently near the entrance to River Mill Park.
- **Community Flood Preparedness Fund Grant Request:** In April, town staff prepared and submitted a grant application for the third round of the Virginia Community Flood Preparedness Fund administered by the Virginia Department of Conservation and Recreation (DCR). The grant request is for \$131,250 to fund the development of a Resilient Stormwater and Flood Management and Implementation Plan. The plan will evaluate the Town's stormwater and flood resilience and ultimately result in an actionable plan that when implemented, increase the town's overall resiliency and response to the impacts of climate change within the community and region. Notice of award is pending. Updates will be available at www.occoquanva.gov/construction-updates.
- **Litter Grant:** Town staff has submitted its annual application for DEQ's non-competitive Litter Grant program for FY2023. In 2021, the General Assembly allocated up to 5% of the net resources allocated for the Litter Control and Recycling Fund for the operation of public information campaigns to discourage the sale and use of expanded polystyrene (EPS) products and to promote alternatives to EPS in the Commonwealth. This year, localities applying for the non-competitive grant can opt to receive additional funding to implement the EPS program.

The Town has opted in for this additional funding and will be working on a public information campaign regarding this issue later this fiscal year. Staff will provide more information as we move through this process.

Treasurer Report – Supplemental Information

The May 2022 Financial Report is included in the Town Council agenda packet. Highlights from the current report are below, as well as additional information regarding current delinquencies.

- Revenues and expenditures are generally tracking as normal in the final quarter of the fiscal year, with some exceptions:
 - Materials and Supplies – increase in operational supplies, public works activities and CARES purchases
 - Contracts – increase in refuse collection contract
 - Advertising – costs for public hearings
 - Vehicles and Equipment – increased fuel costs and vehicle maintenance
 - Seasonal – increased cost in holiday decorations
 - Town Hall – increased repair costs

BPOL Tax Delinquencies		
Business Name	Years of Delinquency	Date of Last Notice/Status
GHR INVESTMENTS LLC	2	7/11/2022

Transient Tax Delinquencies		
Business Owner	Months of Delinquency	Date of Last Notice/Status

Meals Tax Delinquencies		
Business Name	Months of Delinquency	Date of Last Notice/ Status
BANN THAI OLD TOWN	3	7/11/2022
BABBANME LLC	3	7/11/2022

Real Estate Delinquencies*				
Property Owner	Years of Delinquency	Delinquent Tax Amount*	Date of Last Notice	Notes
GRANNY'S COTTAGE INC	6	\$403.20	5/24/2022	
HOUGHTON LANCE	1	\$970.92	5/24/2022	
HOUGHTON RONALD W ETAL	4	\$70.08	5/25/2022	
JONES SALUKA HALLIE	1	\$287.28	5/25/2022	
LIGHT MARK D & RINA KOCSANY J-T SUR	1	\$10.08	7/11/2022	

*Excludes penalties and interest

Engineering

- **FEMA Flood Insurance Rate Map (FIRM) – no change from last report:** Minor changes suggested on stream names. Town website included notification of changes to FIRM. Expected adoption of new mapping spring 2022 – FEMA will issue a “Revised Preliminary” map, after which there will be another 90-day appeal period. Following resolution of any comments FEMA will issue a Letter of Final Determination, with an effective date. May require update of ordinance.

- **Rivertown Overlook Project - no change from last report:** Land Disturbance Permit issued – construction proceeding.
- **Mill at Occoquan - update from last report:** Floodplain study comments by FEMA issued and resubmitted by applicant June 28, 2022. Site plan submitted June 4, 2022, with comments due July 15, 2022. VDOT comments received, and plans forwarded to PWCSA for review.
- **109 Poplar Lane - no change from last report:** PWC may be issuing building permit, which will trigger need for land disturbance permit in Town.
- **Community Strategy - update from last report:** Met with Planning Commission to review options for River Walk on June 28, 2022.
- **Stormwater Management Grants - no change from last report:** Reviewing various grant and loan opportunities for multiple projects throughout Town. Grant request forwarded to Department of Conservation and Recreation (DCR) for Virginia Community Flood Preparedness Fund on April 8, 2022.
- **McKenzie Drive Sidewalks - update from last report:** Reviewing options to potentially add a sidewalk along McKenzie Drive. Survey work completed and design completed. Part of SLFRF Funding discussion.
- **FCWA River Crossing Construction - no change from last report:** Project delayed, but tentatively scheduled to start in mid-June 2022.
- **200 Mill Street - Beer Garden - no change from last report:** Land Disturbance Permit issued. Bonds and agreements posted and executed. Construction has begun.
- **Playground Structure in River Mill Park - update from last report:** Met with Town Manager and Fairfax Water on June 21, 2022 to begin discussions on engineering design for potential future installation of a playground structure in River Mill Park. Town Manager working to establish playground type and fixtures to determine impact on FCWA infrastructure.
- **Site Plans/Plats Under Review or Being Discussed with Owner/Tenant:**

Address	Plan Number	Use	Status
109 Poplar Lane	N/A	Dock extension	No submission to date
Mill at Occoquan	SP2022-001	Mixed Use project	First submission 6/4/22, comments due 7/15/22
Barrington Point	N/A	Retaining Wall	E&S Plan approved 2/27/22, Land Disturbance Permit issued 3/15/22
119 Poplar Lane	SUB2022-001	Consolidation Plat	Consolidating lots at 119, 121, 123 Poplar Lane - approved recorded

Zoning Administrator

A. The following is a list of **zoning reviews** from May 28 to June 30, 2022:

	Zoning Application #	Property Address	Activity
1	TZP2022-024	200 Mill Street	Interior/exterior HVAC replacement
2	TZP2022-025	308 Poplar Alley Units C&D	Use change-new business

B. The following is a list of **new violation letters** from May 28 to June 30, 2022:

	Property Address	Violation #	Violation	Town Action
1	127 Washington St.		Tree removal without a permit.	Letter sent on 6/10/22. On-site meeting held on 6/29 to discuss abatement and next steps; IN PROCESS
2	201 Mill St.	OZV-2022-09	Unpermitted Banner	Email sent 6/28/22 requiring removal; RESOLVED
3	202 Washington St.	OZV-2022-10	Siding replacement without ARB COA	Spoke with property owner 6/28/22 and advised of COA requirement and next ARB meeting; PENDING
4	199 Washington St.	OZV-2022-11	Tent erected without ARB COA	Action PENDING

C. The following is a list of **active/previous violations** from May 28 to June 30, 2022:

	Property Address	Violation	Town Action
1	201 Union St. – Riverside Coffee and Ice Cream (Baba & Me)	Unpermitted Signage	Violations abated; summons dismissed.
2	303 Commerce St.	Residential use in B-1	1 st floor residential use mitigated; currently advertising and/or currently leased for commercial use (first floor); 2 nd floor nonconforming residential use continues RESOLVED

Building Official

The Building Official monthly report provided by Prince William County for the month of June is attached. Effective May 31, 2022, the County adopted an Abandoned Permits Process which allows the Building Official to abandon any Permit Applications or Permits that do not have activity within the last 9 months. With the new policy in effect, you will note that in the June report, inactive permits that once appeared are no longer listed. If a permit holder attempts to schedule an inspection, the “Abandoned” status will prevent scheduling and they will need to reach out to the County for assistance regarding reinstatement. An Abandoned Permit report is attached for your information.

Public Safety

Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

Current Initiatives

Continued patrol and business coverage in town. Continued community policing and safe sidewalks. Continued speed enforcement on Route 123, Washington Street, and Union Street/Tanyard Hill Road. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

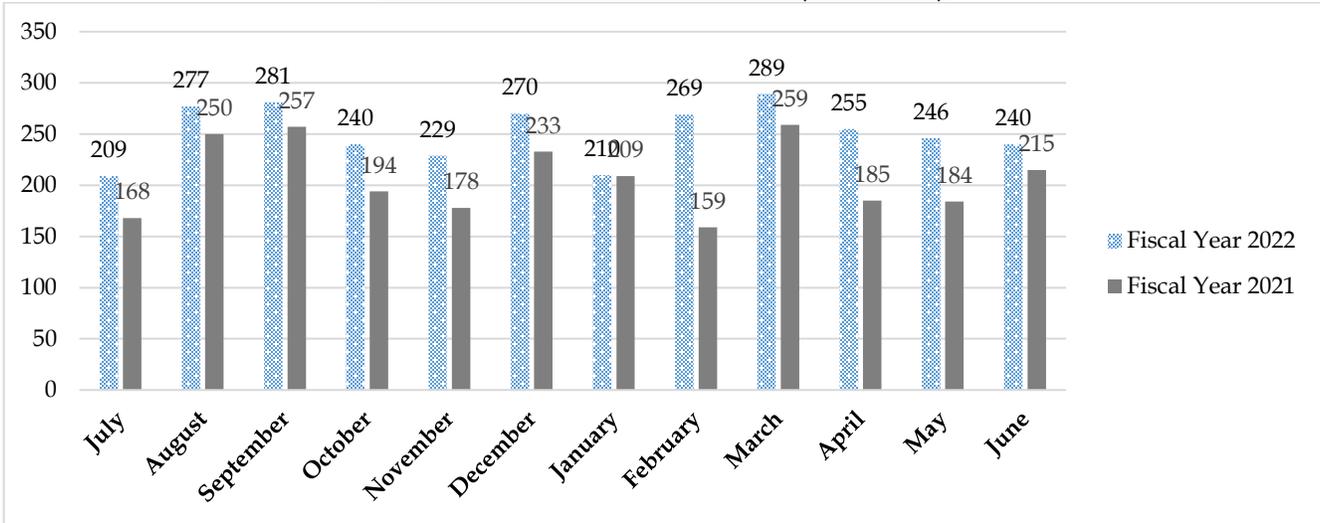
Community Relations

Provided public safety coverage and assistance for Riverfest & Craft Show. Engaged in foot patrols throughout historic district and Town boardwalk. Officers spoke with business owners and residents throughout the month.

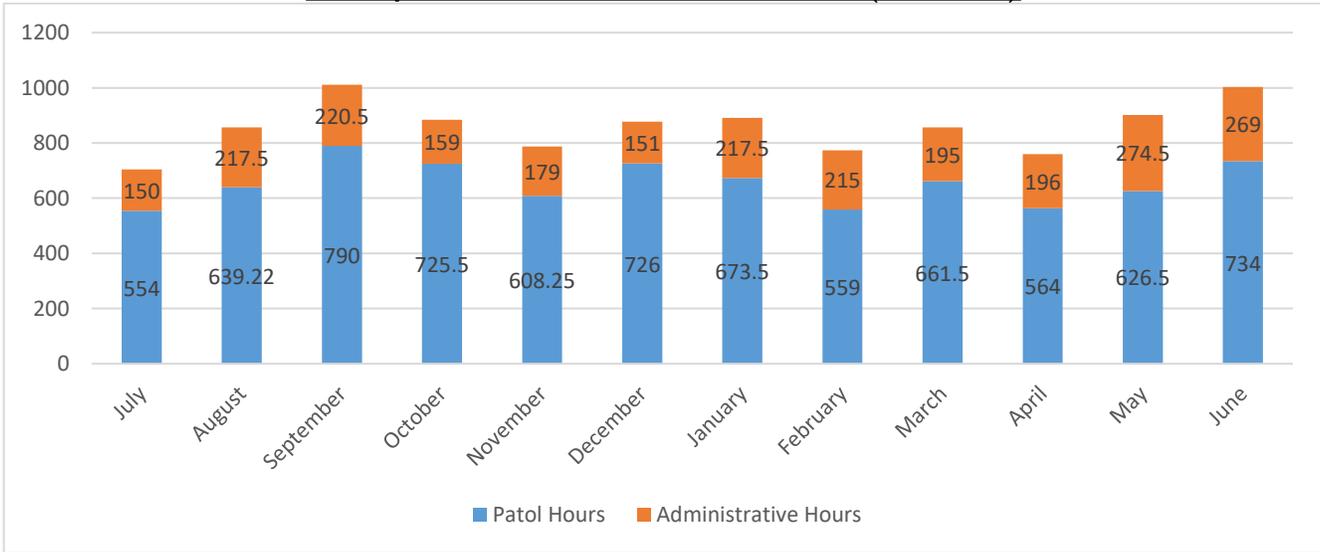
Patrol and Enforcement Activities

For the month of June, the Town Police made 54 business checks and 159 park checks. The Town Police also had 154 calls for service, with 14 suspicious person/vehicle/circumstance calls, 12 disabled vehicles/motorist assist calls, 8 trespassing calls, 6 drug complaint/confiscation calls, 5 fleeing and eluding responses, 5 illegal fishing calls, 5 vehicle crashes, 5 disorderly/assault in progress calls, 5 destruction of property calls, 5 medical calls, 4 hit and run calls, 4 attempted suicide call, 3 found/lost property calls, 3 animal calls, 2 drunk in public call, 2 neighbor dispute calls, 2 assault & battery calls, 2 alarm calls, 2 impaired driving investigation calls, 2 theft calls, 2 noise complaints, 2 welfare checks, 1 roadway obstruction calls, 1 summons service, 1 DOA (natural causes) call, 1 emotionally disturbed person call, 1 domestic in progress call, 1 missing person call, 1 stolen and recovered vehicle call, 1 vandalism call, multiple service/assist calls, and made 4 custodial arrests, issued 240 traffic summonses, 68 parking violations, and 27 warnings.

Traffic Summonses FYTD (GRAPH)



Patrol/Administrative Hours FYTD (GRAPH)

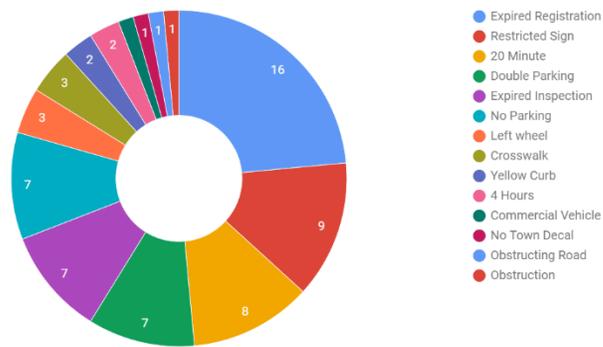


Parking Enforcement (CHART/GRAPH)

Total Parking Enforcement (FYTD)

	Parking Tickets	Warning
July	105	6
August	50	1
September	69	2
October	81	1
November	54	2
December	54	9
January	24	5
February	47	3
March	48	2
April	76	1
May	61	1
June	68	2

Occoquan VA - Tickets By Violation (Jun. 2022)

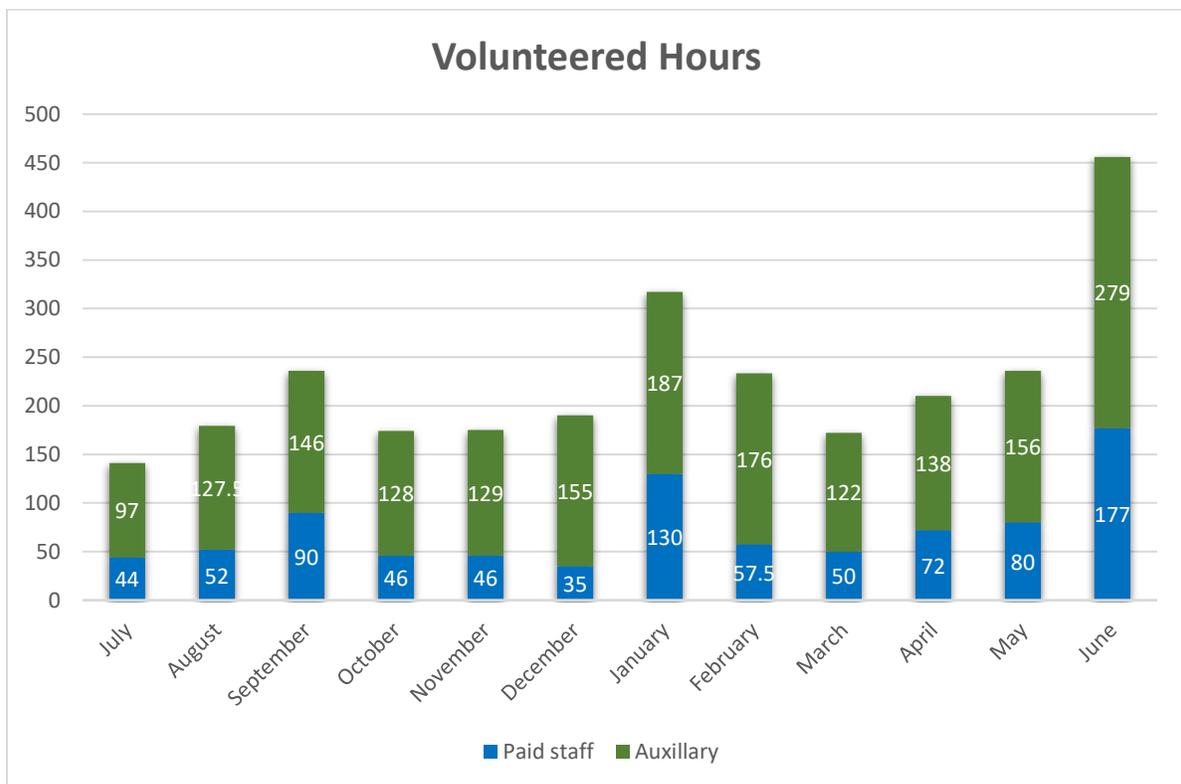


Data as of 7/7/2022, 12:00:00 AM



Volunteer in Police Service

For Fiscal Year 2022, our auxiliary police officers and paid police staff have donated a total of 2,720 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our auxiliary police officers and paid police staff:



Public Works

Weekly Activities

The Public Works Department engages in the following regular maintenance activities:

Activity	Daily, M-F	Sat/Sun	Weekly	Monthly	Notes
Trash Collection/Check	X	X			Weekend checks during high traffic seasons
Street Sweeping			X		Sweeping Season: April - October
Check/Repair Gaslights	X				Review and schedule repairs as needed
Check/Repair Gaslight Banners	X				
Check/Clean Trash/Recycling Cans			X		Clean as needed
Check/Replace Doggie Bags			X		
Check/Clear Storm drains			X		Weekly + Storm Prep
Check Public Restrooms	X	X			Weekend checks during high traffic seasons
Contractor Cleaning - RMP			X		Contractor cleans Fridays and Mondays
Check Tanyard Hill Park			X		Review and schedule repairs as needed
Check Mamie Davis Park and Boardwalk	X				Review and schedule repairs as needed
Check River Mill Park	X				Review and schedule repairs as needed
Check Furnace Branch Park			X		Review and schedule repairs as needed
Minor Brick Sidewalk Check/Repairs			X		Review and schedule repairs as needed
Check/Replace Flags			X		
Maintain Town Equipment			X		Vehicle and small engine repair, seasonal and as needed
Maintain Town Buildings			X		Review and schedule repairs as needed
Clean Town Vehicle			X		Ensure cleanliness and care of town vehicle
Maintain Annex/PW Facility	X				External and Internal clean up and organization
Check/Maintain Dumpster and storage area				X	
Water Flowers	X				Seasonal
Graffiti Check/Removal	X				
Litter Check/Removal	X				

Maintenance Highlights (June 2022)

- Center Lane Repaving project
- RiverFest Support
- Contracting Washington Street concrete repairs; to be scheduled in early FY2023

Upkeep and Maintenance Projects

Below is an updated list of maintenance activities with statuses updated as of June 30, 2022:

Project	Not Started	In Progress	Completed
Town Hall Kitchen Remodel	X		
River Mill Bathroom Upgrades	X		
Repair Town Hall Eve Damaged due to Tree	X		
Install Custom Bricks at River Mill Park		X	
Backup Generator Project		X	
Install new fence at Mamie Davis Park	X		
Install replacement bench in River Mill Park			X
Paint street sign poles black outside of historic district		X	
Paint Yellow curbs		X	
Address dirt area near LOVE sign steps		X	
Repair concrete steps at Town Hall	X		
Clean/Maintain River Mill Park Light/Poles		X	
Clean off Kayak Ramp		X	
Repair broken light on Fairfax side of footbridge		X	
Develop Art installation project for Agnes Commemoration		X	
Install curb stops along fence line in Town parking lot	X		
Remove graffiti from under bridge (ongoing), town		X	
Replace sensor at RMP for park lights	X		
Repair town portable generator	X		
Complete minor brick repairs		X	
Schedule power wash of Riverwalk/dock		X	
Clean up and organize PW Annex		X	
Main Office Reorganization - Town Hall	X		
Center Lane Paving			X
Schedule concrete repairs on West Locust		X	
Met with VDOT regarding water issue on Mill Street		X	
Building maintenance - light repairs at town hall	X		
Install donated swing bench in River Mill Park			X
Order/replace signs at dock	X		
Replace/repair dock payment box at dock	X		
General repairs at RMP Bathroom - lights, baseboard	X		
Install LED kits on three lights at Mamie Davis Park			X
Repair/update signage on MDP Entry sign	X		
Replace HVAC at 200 Mill Street			X
Replace HVAC at Town Hall		X	
Install/repair event banners as needed		X	
Remove debris from Commerce/Ellicott sidewalk			X
Move Mill Stone to display location in RMP	X		
Pour concrete pad for RMP swing bench			X
Plant tree in RMP - Tree City USA requirement	X		
Plant trees along Washington Street garden area	X		

Project	Not Started	In Progress	Completed
Plant lirioppe along Mill Street sidewalk buffer in front of 402 Mill Street (dirt area with tree roots)	X		
Spray and seed MDP	X		
Design and plant Commerce Street Garden at Annex			X
Plant groundcover at RMP along fence line near Mill House Museum and near footbridge bed		X	
Address garden bed along Washington Street near crosswalk	X		
Cut back vegetation on River Road		X	
Coordinate Footbridge walkway repairs		X	
Remove old/broken bird houses and poles from Furnace Branch and near the public art banner		X	
Cut bolts on parking signs		X	
Paint lower level of Town Hall - walls, doors			X
Keep public art banner secure; remove when property owner has replacement banner	X		
Repair gaslight that was damaged by vehicle on Mill St		X	
Reinstall weather vane on MDP Gazebo		X	
Install plaque on Town Hall	X		
Install pedestrian crossing sign at Center/Washington	X		
Repair planters under Rt. 123 Bridge			X
Install no fishing signs at kayak ramp			X
Support monthly RMP events			X
Install no parking signs for VDOT road work	X		

Brick Installation and Maintenance Projects - Below is the status of the replacement and maintenance of sidewalk bricks:

Location	Not Started	In Progress	Completed	Notes
Town Hall	X			FY2023
Minor Brick Repairs		X		Repairs and replacement ongoing; loose and missing brick repairs ongoing

Events and Community Development

RiverFest & Craft Show Summary Report

RiverFest & Craft Show made its highly anticipated debut in the streets of the historic district on June 4 and 5, 2022. Weather was in the upper 70s both days and the Paddle Challenge race was well attended by contestants. Conservation Alley and the Junior Passport Program was supported by 15 vendors, non-profits, and speakers and provided a family friendly space to focus on conservation topics. The beer and wine garden and concerts in River Mill Park were a popular addition to the activity lineup. In an after-action survey, most vendors reported sales from the weekend were average or above expectations. A total of 238 vendors supported the event and 41% of the vendors in the crafter/artist category were new to RiverFest. As expected for a brand-new event, expenses increased, but most were supported by advertising and sponsorship revenue. Additionally, we offered for the first time a 36-page full-color program to patrons. *The numbers provided below are unaudited, preliminary figures.*

**By the Numbers
Vendor Participation**

Category	Number of Vendors ¹	
	Spring 2022	Spring 2019
Crafter/ Artist	138	143
Commercial	23	29
Food	13	14
Town Businesses	36	37
Sponsors	7	0
Non-Profit	21	17
Total	238	240

**By the Numbers
Expenses vs. Revenues - 2022 RiverFest**

Expense Category	Expense
Shuttles	23,100
Rentals (Tables/Chairs, Portajohns)	4,037
Day of Show Support	1,000
Security/Traffic Control	5,000
Advertising/Marketing	12,037
Materials and Supplies	10,678
Entertainment	1,600
Total Expenses	57,452
Revenue Category	Revenue
Booth Revenue	72,396
Shuttle Revenue	21,755
Vendor Parking	3,675
Merchandise	300
Sponsors	7,246
Program Ads	4,165
Total Revenue	109,537
Net Revenues	52,085

By the Numbers - Budget vs. Actual

Year		Budget	Actual	% to Budget
Spring 2022	Revenue	\$123,100	\$109,537	(11.0%)
	Expense ²	\$58,501	\$57,452	(1.8%)
	Net	\$64,599	\$52,085	(19.4%)

Coming up in July/August 2022

- **Trivia Night:** Contestants play six rounds of brain busters for a chance to win a \$100 gift card grand prize. Team registration is \$30 at the door and preregistration is available on EventBrite. Gates open at 6:00 p.m.; the game starts at 6:30 p.m. More information can be found at: occoquanva.gov/trivia-nights. This month's theme is Beach Party!
- **Music on Mill:** Music on Mill is a free summer concert series featuring family-friendly entertainment. Concerts run from 7:00 p.m. to 9:00 p.m. in River Mill Park. Concerts are free and open to the public. The remaining concerts for the summer season are below.
 - Saturday, July 16: Up All Night (*Covers*)
 - Saturday, August 6: 257th Army Band (*Traditional*)
 - Saturday, August 20: Collective (*Rock*)
- **Discover Occoquan,** August 13-21: this unique event celebrates our town and businesses with a week of activities including interactive classes and free demonstrations hosted by town merchants, plus many other activities, such as a Scavenger Hunt, Taste of Occoquan and Sip & Shop event, the Duck Splash, a corn hole tournament, and more. Visitors are invited to browse the town's unique shops, boutiques, galleries, restaurants, and cafes to experience all that Occoquan has to offer. See visitoccoquanva.com/discover for schedule updates.

¹ Indicates number of individual vendors, not number of booths sold

² Director salary and payroll taxes not included

- **Duck Splash, August 14, 12 pm:** Adopt a numbered rubber duck from Patriot Scuba, then join us Sunday, August 14 at the Town Dock to watch it race along the Occoquan River with hundreds of other ducks! \$5 to adopt your duck. All proceeds benefit [Patriots for Disabled Divers](#). Get your tickets [HERE](#).
- **Taste of Occoquan, August 18-21:** This year is the inaugural Taste of Occoquan where you can treat your tastebuds with flights of food as you experience international dishes from award winning restaurants in Occoquan. Visit individual eateries for their prices and menu selections.
- **Trivia Night, August 19, 6:30pm.** Join us in River Mill Park for an evening of brain busters to win a \$100 prize. See occoquanva.gov/trivia for more information.
- **Agnes Artwork Unveiling, August 20, 11:00am:** This ceremony in River Mill Park includes the unveiling of an original piece of artwork commemorating the 50th anniversary of Hurricane Agnes' effects on the Town of Occoquan and the surrounding area.
- **Corn Hole Tournament, August 20, 1:00pm-4:00pm:** Bring your boards and pick up a beverage and snacks before you play in River Mill Park.
- **Sip & Shop, August 20, 4:00-8:00pm:** One day only, participants my order adult beverages at participating restaurants and walk through the historic district of Occoquan while browsing the shops and galleries or attending the free concert in River Mill Park. Many shops will be open late till 8:00pm.
- **Concert in the Park, August 20, 7:00pm-9:00pm,** featuring the band, Collective.

**Town of Occoquan - Permit Report
June 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
BLD2022-02702	312 COMMERCE ST	150 lf floor joist ,390 lf floor joist replacement , 48 lf sil plate, 375 sf sub floor replacement , 3 intellijacks	Building	Issued	R - Alteration/Repair	02/02/2022	
BLD2022-07449	312 COMMERCE ST	DOWNSTAIRS/MAIN LEVEL - KITCHEN AND BACK BAY WINDOW ROOM ONLY. NON-STRUCTURAL FRAMING, DRYWALL, AND PAINTING. **Homeowner takeover permit from BLD2022-06230**	Building	Issued	R - Alteration/Repair	06/02/2022	
ELE2022-04507	312 COMMERCE ST	REPLACING 200 AMP PANEL - DID NOT RUN ANY NEW CIRCUITS, NEW CIRCUITS RUN BY HOMEOWNER AFTER THE FACT	Electrical	Issued	R - Alteration/Repair	03/24/2022	
BLD2021-07195	459 FORTRESS WAY	Installation of a new timber retaining wall with 6 x 6 pressure treated lumber. Inclusive of backfill and compact excavated areas with finished grade sloped and the installation of a new foundation drainage system and new clean stone.	Building	Issued	C - Retaining Wall	11/05/2021	
ELE2022-02892	115 MILL ST	This project consists of upgrading the existing SCADA System (Data Acquisition) and Radio System at the existing L-73 Lift Station which is owned by the Prince William County Service Authority. The work involves removing the Existing Scada Cabinet and installing a new one and providing a few new security devices such as Camera's and door card readers for identification. This installation only involves electrical work. I have discussed this project with Zoning and Land Development and both have said since this is an existing commercial building that they do no need to review.	Electrical	Finalied	C - Alteration/Repair	01/11/2022	05/12/2022
BLD2022-06756	126 MILL ST	TLO & Occupancy permit for the A-2 use of an outdoor seating area for a beer garden w/two 800 SF pergolas. Adjacent kitchen and bathroom permit is BLD2022-03797. Anticipated power service will be under a separate permit.	Building	Pending	C - Tenant Layout		
BLD2022-03797	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN (KITCHEN & BATHROOM BUILDING) IN THE TOWN OF OCCOQUAN. OUTDOOR SEATING AREA PERMIT - BLD2022-06756	Building	Issued	C - Tenant Layout	05/05/2022	
ELE2022-03957	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Electrical	Pending	C - Tenant Layout		
ELE2022-03957	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Electrical	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Issued	C - Tenant Layout	05/13/2022	
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Issued	C - Tenant Layout	05/13/2022	
BLD2022-06938	313 MILL ST	PSTD2022-00029 (BCE2022-00455) LIKE FOR LIKE REPAIR OF DRYWALL & FRAMING DUE TO CAR STRIKE DAMAGE.	Building	Finalied	C - Alteration/Repair	06/07/2022	06/09/2022
PLB2022-02374	314 MILL ST	water pipe replacement of bathroom (not fixtures), interior building drain/groundworks replacement	Plumbing	Issued	C - Alteration/Repair	04/12/2022	
BLD2022-06950	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Building	Pending	C - Tenant Layout		

**Town of Occoquan - Permit Report
June 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2022-06383	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Electrical	Pending	C - Tenant Layout		
ELE2022-06383	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Electrical	Pending	C - Tenant Layout		
GAS2022-02325	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Gas	Pending	C - Tenant Layout		
GAS2022-02325	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Gas	Pending	C - Tenant Layout		
MEC2022-02843	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Mechanical	Pending	C - Tenant Layout		
MEC2022-02843	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Mechanical	Pending	C - Tenant Layout		
PLB2022-02785	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Plumbing	Pending	C - Tenant Layout		
PLB2022-02785	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Plumbing	Pending	C - Tenant Layout		
BLD2022-04172	406 MILL ST	Pergola encompassing back patio. with removeable vinyl sides and top for inclement weather.	Building	Issued	C - Accessory Structure	04/21/2022	
BLD2022-01583	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Building	Issued	C - Tenant Layout	03/01/2022	
ELE2022-03572	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Electrical	Pending	C - Tenant Layout		
ELE2022-03572	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Electrical	Pending	C - Tenant Layout		
ELE2022-02501	440 MILL ST	//GBC correct crawl space wiring	Electrical	Issued	C - Alteration/Repair	11/18/2021	
BLD2021-06635	450 MILL ST	TLO FOR POPPS	Building	Issued	C - Tenant Layout	05/03/2022	
ELE2022-00482	450 MILL ST	TLO FOR POPPS	Electrical	Pending	C - Tenant Layout		
MEC2021-02381	450 MILL ST	THE COTTAGE - TLO	Mechanical	Pending	C - Tenant Layout		
PLB2022-00959	450 MILL ST	THE COTTAGE - TLO	Plumbing	Pending	C - Tenant Layout		
BLD2022-06163	101 POPLAR LN	**REVISED 5/9/2022** - FINISH BASEMENT - rec room, wet bar, powder room, den and existing lounge NO ADDITIONAL BEDROOM NON STRUCTURAL	Building	Issued	R - Alteration/Repair	04/21/2022	
ELE2022-05240	101 POPLAR LN	FINISH BASEMENT - rec room, wet bar, powder room, den and lounge NO ADDITIONAL BEDROOM NON STRUCTURAL	Electrical	Issued	R - Alteration/Repair	04/22/2022	
PLB2022-02506	101 POPLAR LN	FINISH BASEMENT - rec room, wet bar, powder room, den and lounge NO ADDITIONAL BEDROOM NON STRUCTURAL	Plumbing	Issued	R - Alteration/Repair	04/22/2022	
BLD2022-00079	109 POPLAR LN	CUSTOM SFD	Building	Issued	R - New Single Family Dwelling	03/01/2022	
BLD2022-06898	208 POPLAR ALY	New tenant layout for a Micro Bar. Interior renovation to include a warming kitchen (no hood), bar service & the demolition of a section of the existing upper floor area to create a mezzanine. The reaming floor area to be walled off as an attic space.	Building	Pending	C - Tenant Layout		

**Town of Occoquan - Permit Report
June 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
MEC2022-02770	208 POPLAR ALY	New tenant layout for a Micro Bar. Interior renovation to include a warming kitchen (no hood), bar service & the demolition of a section of the existing upper floor area to create a mezzanine. The reaming floor area to be walled off as an attic space.	Mechanical	Pending	C - Tenant Layout		
MEC2022-02770	208 POPLAR ALY	New tenant layout for a Micro Bar. Interior renovation to include a warming kitchen (no hood), bar service & the demolition of a section of the existing upper floor area to create a mezzanine. The reaming floor area to be walled off as an attic space.	Mechanical	Pending	C - Tenant Layout		
BLD2018-04392	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04221	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00596	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01181	1551 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/20/2018	
PLB2019-00861	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04390	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01737	1552 RIVERTOWN PL	INSTALL 200 AMPS SERVICE / LTS/SW/SM/ OUTLETS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00768	1552 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00972	1552 RIVERTOWN PL	Installation of A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00888	1552 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION**ADD ON WATER SERVICE SEE ATTACHED EMAIL**	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04393	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04222	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00598	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01193	1553 RIVERTOWN PL	INSTALL NEW HVAC SYSTEM	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00864	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04376	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01736	1554 RIVERTOWN PL	INSTALL 200 AMPS SERVICE SW/ SM / OUTLETS / LTS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00767	1554 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00971	1554 RIVERTOWN PL	Installation of new A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00887	1554 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION**ADD ON WATER SERVICE SEE ATTACHED EMAIL	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04394	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04220	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00599	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01194	1555 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00865	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04375	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01735	1556 RIVERTOWN PL	Install 200 amps service / outlet's / SW/ SM/ LTS by code	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00766	1556 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00973	1556 RIVERTOWN PL	Installation of A.C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00886	1556 RIVERTOWN PL	rough in plumbing for new construction	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2021-08525	206 UNION ST	Converting existing retails space to new Nail Salon.	Building	Issued	C - Tenant Layout	11/15/2021	
ELE2022-04601	206 UNION ST	Converting existing retails space to new Nail Salon. TAKE-OVER PERMIT FROM ELE2022-01996	Electrical	Issued	C - Tenant Layout	03/23/2022	
MEC2022-01112	206 UNION ST	Converting existing retails space to new Nail Salon.	Mechanical	Issued	C - Tenant Layout	01/14/2022	
PLB2022-01118	206 UNION ST	Converting existing retails space to new Nail Salon.	Plumbing	Issued	C - Tenant Layout	03/01/2022	
BLD2022-01979	105 VISTA KNOLL DR	12' X 20' OPEN DECK NO STAIRS - PER PLANS	Building	Issued	R - Addition	09/29/2021	
BLD2022-02442	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Building	Issued	C - Tenant Layout	06/17/2022	

**Town of Occoquan - Permit Report
June 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2022-03991	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Electrical	Pending	C - Tenant Layout		
ELE2022-03991	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Electrical	Pending	C - Tenant Layout		
MEC2022-01565	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		

Development Project

END OF REPORT

Abandoned Permit Report - PWC

Permit Number	Address	Permit Type	Permit Status	Permit Issue Date	Permit Square Feet	Permit Description	Permit Work Class	Permit Application Date	Permit Finaled Date	Permit Valuation	Permit Project	Permit District	Permit Last Inspection Date	City
BLD2011-04568	100 FRAYERS FARM CT OCCOQUAN, VA 22125	Building	Abandoned	6/4/2013	0	sfd a/r underpinning	R - Alteration/Repair	5/13/2013		\$2,000.00		30 - Occoquan		OCCOQUAN
BLD2011-10006	101 WEST LOCUST ST OCCOQUAN, VA 22125	Limited	Abandoned	1/29/2020	0	Replace water service	R - Alteration/Repair	1/24/2020		\$10,739.00		30 - Occoquan		OCCOQUAN
ELE2021-04934	103 FRAYERS FARM CT OCCOQUAN, VA 22125	Limited	Abandoned	6/18/2020	100	REPLACE GAS FURNACE AND 50 GAL WATER HEATER **NEED OCCOQUAN ZONING**	R - Alteration/Repair	3/18/2020		\$600.00		30 - Occoquan	8/19/2020	OCCOQUAN
GAS2021-02144	103 WEST LOCUST ST OCCOQUAN, VA 22125	Plumbing	Abandoned	2/8/2018	0	Water Service	R - Alteration/Repair	2/8/2018		\$1,400.00		30 - Occoquan		OCCOQUAN
ELE2014-03267	104 POPLAR LN OCCOQUAN, VA 22125	Building	Abandoned	12/14/2010	0	PERMIT CONVERTED FROM TOWN OF OCCOQUAN (TOWN PERMIT #06B088)	Demolition	12/14/2010		\$0.00		30 - Occoquan		OCCOQUAN
PLB2021-00738	104 POPLAR LN OCCOQUAN, VA 22125	Building	Abandoned	12/14/2010	729	PERMIT CONVERTED FROM TOWN OF OCCOQUAN (TOWN PERMIT #06B089)	R - Addition	12/14/2010		\$0.00		30 - Occoquan		OCCOQUAN
PLB2018-01862	104 VISTA KNOLL DR OCCOQUAN, VA 22125	Limited	Abandoned	12/15/2017	0	REPLACEMENT OF GAS RANGE	R - Alteration/Repair	10/7/2017		\$650.00		30 - Occoquan		OCCOQUAN
PLB2015-20478	106 WASHINGTON ST OCCOQUAN, VA 22125	Limited	Abandoned	10/16/2019	0	exact replacement 2.5 ton air conditioner *OCCOQUAN*	R - Alteration/Repair	10/10/2019		\$2,500.00		30 - Occoquan		OCCOQUAN
BLD2013-05114	108 WEST LOCUST ST OCCOQUAN, VA 22125	Limited	Abandoned	6/22/2015	0	REPLACE GAS RANGE	R - Alteration/Repair	6/17/2015		\$100.00		30 - Occoquan	7/14/2015	OCCOQUAN
LTD2015-21509	110 VISTA KNOLL DR OCCOQUAN, VA 22125	Building	Abandoned	4/2/2013	0	COMPLETE DEMO OF SFD ON THIS LOT, ADDRESS WAS FORMERLY 109 WASHINGTON ST	Demolition	4/2/2013		\$7,000.00		30 - Occoquan		OCCOQUAN
PLB2018-01956	110 VISTA KNOLL DR OCCOQUAN, VA 22125	Building	Abandoned	2/6/2014	0	CONVERT GARAGE TO SALES OFFICE	C - Alteration/Repair	2/6/2014		\$10,000.00		30 - Occoquan	2/25/2014	OCCOQUAN
PLB2019-00381	110 VISTA KNOLL DR OCCOQUAN, VA 22125	Electrical	Abandoned	2/24/2014	0	CONVERT GARAGE TO SALES OFFICE	C - Alteration/Repair	2/24/2014		\$0.00		30 - Occoquan	2/25/2014	OCCOQUAN
BLD2011-10003	112 MILL CROSS LN OCCOQUAN, VA 22125	Limited	Abandoned	3/31/2015	0	gas water heater	R - Alteration/Repair	3/27/2015		\$2,500.00		30 - Occoquan		OCCOQUAN
LTD2019-02308	112 MILL CROSS LN OCCOQUAN, VA 22125	Limited	Abandoned	3/31/2015	0	gas furnace a/c coil	R - Alteration/Repair	3/26/2015		\$3,500.00		30 - Occoquan		OCCOQUAN
MEC2020-02163	112 POPLAR LN OCCOQUAN, VA 22125	Building	Abandoned	12/21/2018	400	DETACHED GARAGE	R - Accessory Structure	11/5/2018		\$16,000.00		30 - Occoquan		OCCOQUAN
LTD2020-02370	124 COMMERCE ST Unit: UGN001 OCCOQUAN, VA 22125	Electrical	Abandoned		0	INSTALLATION OF GENERATOR	C - Accessory Structure	5/3/2021		\$5,100.00		30 - Occoquan		OCCOQUAN
BLD2012-01178	127 WASHINGTON ST OCCOQUAN, VA 22125	Building	Abandoned	11/9/2020	600	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	R - Alteration/Repair	7/30/2020		\$50,000.00		30 - Occoquan	6/2/2021	OCCOQUAN
ELE2021-05240	127 WASHINGTON ST OCCOQUAN, VA 22125	Electrical	Abandoned	11/15/2020	2000	Add bedroom and quarters above kitchen	R - Alteration/Repair	11/11/2020		\$4,000.00		30 - Occoquan	12/2/2020	OCCOQUAN
BLD2012-05499	127 WASHINGTON ST OCCOQUAN, VA 22125	Mechanical	Abandoned	11/20/2020	4000	install heat pump with duct work	R - Alteration/Repair	11/18/2020		\$12,000.00		30 - Occoquan		OCCOQUAN
ELE2021-02202	127 WASHINGTON ST OCCOQUAN, VA 22125	Plumbing	Abandoned	4/1/2021	600	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	R - Alteration/Repair	4/1/2021		\$20,000.00		30 - Occoquan		OCCOQUAN
BLD2015-20972	131 WASHINGTON ST OCCOQUAN, VA 22125	Building	Abandoned	8/13/2018	215	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON	R - Alteration/Repair	8/13/2018		\$750.00		30 - Occoquan	9/18/2018	OCCOQUAN
BLD2013-06099	131 WASHINGTON ST OCCOQUAN, VA 22125	Electrical	Abandoned	8/16/2018	215	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON	R - Alteration/Repair	8/16/2018		\$500.00		30 - Occoquan	9/19/2018	OCCOQUAN
LTD2017-00752	131 WASHINGTON ST OCCOQUAN, VA 22125	Plumbing	Abandoned	8/15/2018	215	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON	R - Alteration/Repair	8/15/2018		\$750.00		30 - Occoquan	9/18/2018	OCCOQUAN
BLD2019-03820	142 WASHINGTON ST OCCOQUAN, VA 22125	Plumbing	Abandoned	9/23/2020	1	WATER SERVICE REPLACEMENT	R - Alteration/Repair	9/17/2020		\$5,000.00		30 - Occoquan		OCCOQUAN
ELE2014-03250	1441 OCCOQUAN HEIGHTS CT OCCOQUAN, VA 22125	Building	Abandoned	4/25/2014	288	DECK	R - Addition	4/25/2014		\$6,700.00		30 - Occoquan	5/5/2014	OCCOQUAN
LTD2020-02962	1609 SEBRING CT OCCOQUAN, VA 22125	Building	Abandoned	5/23/2012	320	RETAINING WALL #1	C - Retaining Wall	4/23/2012		\$9,856.00		30 - Occoquan		OCCOQUAN
BLD2013-03243	182 WASHINGTON ST OCCOQUAN, VA 22125	Gas	Abandoned	6/3/2015	0	GAS LINE	R - Alteration/Repair	5/26/2015		\$4,000.00		30 - Occoquan		OCCOQUAN
BLD2020-04453	199 UNION ST Unit: 200 OCCOQUAN, VA 22125	Plumbing	Abandoned	1/31/2018	25	INTERIOR RENOVATIONS TO LAUNDRY AND BATHROOM IN RESIDENCE ON THE SECOND FLOOR. 1 BATH, 1 DRAIN.	C - Alteration/Repair	1/30/2018		\$4,000.00		30 - Occoquan	4/12/2018	OCCOQUAN
BLD2014-05879	199 UNION ST OCCOQUAN, VA 22125	Building	Abandoned	1/31/2018	64	UPDATE AND REPAIR BATHROOM IN RENTAL APARTMENT.***MUST PAY BCE ADMIN FEE***	C - Alteration/Repair	1/31/2018		\$1,000.00		30 - Occoquan		OCCOQUAN
BLD2014-04241	200 MILL CROSS LN OCCOQUAN, VA 22125	Limited	Abandoned	8/31/2016	0	REPLACE GAS RANE OVEN	R - Alteration/Repair	8/30/2016		\$650.00		30 - Occoquan		OCCOQUAN

Abandoned Permit Report - PWC

Permit Number	Address	Permit Type	Permit Status	Permit Issue Date	Permit Square Feet	Permit Description	Permit Work Class	Permit Application Date	Permit Finaled Date	Permit Valuation	Permit Project	Permit District	Permit Last Inspection Date	City
MEC2021-01175	201 MILL ST OCCOQUAN, VA 22125	Plumbing	Abandoned	10/1/2019	0	CAPPING THE WATER SERVICE	C - Alteration/Repair	10/1/2019		\$300.00		30 - Occoquan		OCCOQUAN
PLB2021-02432	202 UNION ST Unit: C OCCOQUAN, VA 22125	Building	Abandoned	2/12/2020	0	ALTERATION/REPAIRS TO DEMO SPACE FOR FUTURE TENANT	Demolition	2/12/2020		\$2,200.00		30 - Occoquan		OCCOQUAN
PLB2021-00690	202 UNION ST OCCOQUAN, VA 22125	Building	Abandoned		217	SALAD SALOON - TLO	C - Tenant Layout	3/6/2020		\$14,000.00		30 - Occoquan		OCCOQUAN
ELE2019-00643	202 UNION ST OCCOQUAN, VA 22125	Mechanical	Abandoned		217	SALAD SALOON - TLO	C - Tenant Layout	3/17/2020		\$14,000.00		30 - Occoquan		OCCOQUAN
BLD2020-03981	202 UNION ST OCCOQUAN, VA 22125	Plumbing	Abandoned		217	SALAD SALOON - TLO	C - Tenant Layout	9/15/2020		\$14,000.00		30 - Occoquan		OCCOQUAN
LTD2015-22550	204 WEST LOCUST ST OCCOQUAN, VA 22125	Storage Tanks	Abandoned	12/16/2014	0	REMOVE 1 550 GAL UNDGRRGROUND OIL TANK	R - Alteration/Repair	12/16/2014		\$2,500.00		30 - Occoquan	12/30/2014	OCCOQUAN
LTD2015-21493	206 COMMERCE ST OCCOQUAN, VA 22125	Building	Abandoned		0	ANTENNA MOUNTED TO POLE IN TOWN OF OCCOQUAN.	C - Alteration/Repair	2/19/2019		\$16,000.00		30 - Occoquan		OCCOQUAN
GAS2019-00432	209 WEST LOCUST ST OCCOQUAN, VA 22125	Limited	Abandoned	8/23/2016	0	REPLACE 1 HVAC SYSTEM LIKE FOR LIKE	R - Alteration/Repair	8/19/2016		\$8,000.00		30 - Occoquan		OCCOQUAN
BLD2019-02293	270 GASLIGHT LANDING CT OCCOQUAN, VA 22125	Gas	Abandoned	9/20/2018	0	ALTERATION/REPAIRS TO REPLACE HVAC UNIT AND FURNACE LIKE FOR LIKE	C - Alteration/Repair	9/20/2018		\$4,751.00		30 - Occoquan		OCCOQUAN
LTD2017-00636	302 COMMERCE ST OCCOQUAN, VA 22125	Building	Abandoned	3/11/2011	0	DEMOLITION OF WOOD SHED/FORMER HOUSE	Demolition	3/11/2011		\$2,500.00		30 - Occoquan		OCCOQUAN
LTD2020-01215	302 COMMERCE ST OCCOQUAN, VA 22125	Electrical	Abandoned	2/21/2014	0	PANEL CHANGE AND RELOCATE EXISTING WATER HEATER	R - Alteration/Repair	2/21/2014		\$0.00		30 - Occoquan		OCCOQUAN
BLD2012-00154	305 MILL ST OCCOQUAN, VA 22125	Building	Abandoned	2/21/2013	0	BUILDING HANDICAP RAMP TO ACCOMMODATE CUSTOMERS (THIS IS UNDER VIOLATIONS)**BCE2013-00219**	C - Addition	12/21/2012		\$2,500.00		30 - Occoquan	5/19/2015	OCCOQUAN
BLD2021-00870	308 COMMERCE ST OCCOQUAN, VA 22125	Limited	Abandoned	1/30/2019	0	REPLACE 1 GAS FURNACE LIKE FOR LIKE	R - Alteration/Repair	1/29/2019		\$2,900.00		30 - Occoquan	2/13/2019	OCCOQUAN
BLD2018-04008	308 MILL ST OCCOQUAN, VA 22125	Building	Abandoned	1/14/2015	0	**THIS IS IN THE TOWN OF OCCOQUAN** INTERIOR DEMO - ABANDONED 20"X20" CHIMNEY; MISC PARTITIONS & VAULT, FINISHES & SHELVES ON FIRST FLOOR ONLY; NON-STRUCTURAL	Demolition	1/14/2015		\$5,500.00		30 - Occoquan		OCCOQUAN
LTD2017-01110	309 COMMERCE ST OCCOQUAN, VA 22125	Building	Abandoned	12/14/2010	0	#10B004) RETAINING WALL WITH FENCE STRUCTURE	C - Retaining Wall	12/14/2010		\$0.00		30 - Occoquan		OCCOQUAN
BLD2018-04471	313 MILL ST OCCOQUAN, VA 22125	Building	Abandoned	2/23/2018	800	PARTIAL ROOF REPAIR DUE TO WATER DAMAGE - SEE PSTD2018-00224	C - Alteration/Repair	2/23/2018		\$10,000.00		30 - Occoquan		OCCOQUAN
BLD2015-20916	314 MILL ST OCCOQUAN, VA 22125	Electrical	Abandoned		0	**BLD IS A TEMPLATE PERMIT FOR GAS AND ELECTRICAL TRADES**	C - Accessory Structure	5/20/2021		\$5,200.00		30 - Occoquan		OCCOQUAN
LTD2018-01125	314 MILL ST OCCOQUAN, VA 22125	Gas	Abandoned		0	**BLD IS A TEMPLATE PERMIT FOR GAS AND ELECTRICAL TRADES**	C - Accessory Structure	5/21/2021		\$5,200.00		30 - Occoquan		OCCOQUAN
BLD2011-10004	322 OVERLOOK DR OCCOQUAN, VA 22125	Building	Abandoned	1/20/2015	100	REMODEL BATHROOM, ALL NON-STRUCTURAL CHANGES (WORK ALREADY COMPLETED, SEE BCE2015-20014) RENEWED	C - Alteration/Repair	1/20/2015		\$2,000.00		30 - Occoquan		OCCOQUAN
GAS2015-20987	322 OVERLOOK DR OCCOQUAN, VA 22125	Plumbing	Abandoned	1/28/2015	100	REMODEL BATHROOM, ALL NON-STRUCTURAL CHANGES (WORK ALREADY COMPLETED, SEE BCE2015-20014)	C - Alteration/Repair	1/22/2015		\$2,000.00		30 - Occoquan		OCCOQUAN
UGS2015-20029	382 MYRTLE PL OCCOQUAN, VA 22125	Limited	Abandoned	10/5/2016	0	GAS RANGE REPLACEMENT	R - Alteration/Repair	9/27/2016		\$100.00		30 - Occoquan		OCCOQUAN
BLD2019-00785	402 FORTRESS WAY OCCOQUAN, VA 22125	Building	Abandoned	7/30/2018	0	KITCHEN RENOVATION TO CONDO UNIT - FOR KITCHEN CABINETS, CUTTING INTO THE CEILING TO INSTALL LIGHTS	C - Alteration/Repair	7/30/2018		\$16,000.00		30 - Occoquan		OCCOQUAN
BLD2019-00547	404 MCKENZIE DR OCCOQUAN, VA 22125	Building	Abandoned	7/11/2011	0	A/R REPLACING ROTTEN BOARDS IN HOME. NON-STRUCTURAL	R - Alteration/Repair	7/11/2011		\$2,000.00		30 - Occoquan	8/16/2011	OCCOQUAN
PLB2018-02373	411 UNION ST OCCOQUAN, VA 22125	Plumbing	Abandoned	3/23/2018	0	CONVERTING FROM SEPTIC TO PUBLIC SEWER	R - Alteration/Repair	3/23/2018		\$15,000.00		30 - Occoquan	3/29/2018	OCCOQUAN
PLB2020-00752	416 FORTRESS WAY OCCOQUAN, VA 22125	Building	Abandoned	8/26/2011	0	BATHROOM REMODEL	R - Alteration/Repair	8/26/2011		\$3,800.00		30 - Occoquan	9/8/2011	OCCOQUAN

TOWN OF OCCOQUAN
FINANCIAL STATEMENTS
AS OF 5/31/2022

	As of 7/1/21 (unaudited)	<i>Unaudited</i> Income/ (Loss) YTD FY22	As of 5/31/2022
Nonspendable:			
Inventory	\$ -	\$ -	\$ -
Restricted:			
Mamie Davis Fund	\$ 100,000	\$ -	\$ 100,000
Assigned:			
Operating Reserves	\$ 167,631	\$ -	\$ 167,631
Events Fund	\$ 25,000	\$ 76,276	\$ 101,276
CIP Fund	\$ 153,900	\$ (110,197)	\$ 43,703
Financing Proceeds	\$ 25,271	\$ (25,271)	\$ -
Public Safety Grant Fund	\$ 32,207	\$ (18,882)	\$ 13,325
CARES Act fund	\$ 8,579	\$ (8,579)	\$ -
Mamie Davis Park Fund	\$ 11,110	\$ 318	\$ 11,428
PEG Fund	\$ 1,562	\$ 214	\$ 1,776
Public Art Fund	\$ 500	\$ -	\$ 500
Subtotal Assigned:	\$ 425,759	\$ (86,121)	\$ 339,638
Unassigned	\$ -	\$ 159,462	\$ 159,462
Total Available Fund Balance:	\$ 525,759	\$ 73,341	\$ 599,100

Additional Information:

SLFRF Balance:	\$ 474,780	\$ -	\$ 474,780
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The Town of Occoquan
Profit & Loss Budget Performance
July 2021 through May 2022

	Jul '21 - May 22	Annual Budget	Over/(Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · TAXES				
40010 · Real Estate	\$ 246,238	\$ 249,189	\$ (2,951)	99%
40020 · Meals Tax	\$ 237,334	\$ 228,000	\$ 9,334	104%
40030 · Sales Tax	\$ 31,897	\$ 30,000	\$ 1,897	106%
40040 · Utility Tax	\$ 28,920	\$ 28,800	\$ 120	100%
40050 · Communications Tax	\$ 30,530	\$ 35,000	\$ (4,470)	87%
40060 · Transient Occupancy Tax	\$ 13,267	\$ 11,200	\$ 2,067	118%
Total 40000 · TAXES	\$ 588,187	\$ 582,189	\$ 5,998	101%
41000 · FEES/LICENSES				
41010 · Vehicle License	\$ 10,497	\$ 12,000	\$ (1,503)	87%
41020 · Business Licenses	\$ 73,791	\$ 68,800	\$ 4,991	107%
41030 · Late Fees	\$ 1,278	\$ 2,500	\$ (1,222)	51%
41040 · FINES (PUBLIC SAFETY)				
41170 · E-Summons	\$ 9,296	\$ 7,000	\$ 2,296	133%
41040 · FINES (PUBLIC SAFETY) - Other	\$ 310,728	\$ 297,580	\$ 13,148	104%
Total 41040 · FINES (PUBLIC SAFETY)	\$ 320,024	\$ 304,580	\$ 15,444	105%
41100 · Administrative Fees	\$ 6,198	\$ 5,000	\$ 1,198	124%
41120 · Service Revenue - Eng	\$ 12,048	\$ 10,000	\$ 2,048	120%
41130 · Service Revenue - Legal	\$ 4,820	\$ 10,000	\$ (5,180)	48%
41140 · Service Revenue - Other	\$ 450	\$ 1,000	\$ (550)	45%
41000 · FEES/LICENSES - Other	\$ -	\$ 2,500	\$ (2,500)	0%
Total 41000 · FEES/LICENSES	\$ 430,684	\$ 416,380	\$ 14,304	103%
42000 · GRANTS				
42010 · LITTER	\$ 1,329	\$ 1,050	\$ 279	127%
42020 · HB 599	\$ 17,766	\$ 23,686	\$ (5,920)	75%
42021 · NHSTA (DMV)				
Total 42021 · NHSTA (DMV)	\$ 6,979	\$ 14,594	\$ (7,615)	48%
42080 · CARES Act Funds	\$ 8,807			
Total 42000 · GRANTS	\$ 35,095	\$ 39,330	\$ (4,235)	89%
43000 · RENTALS				
43010 · Town Hall	\$ -	\$ 500	\$ (500)	0%
43020 · River Mill Park	\$ 1,950	\$ 2,000	\$ (50)	98%
43030 · Mamie Davis Park Rental	\$ 1,250	\$ 2,000	\$ (750)	63%
43040 · 200 Mill Street Lease	\$ -	\$ 7,500	\$ (7,500)	0%
Total 43000 · RENTALS	\$ 3,200	\$ 12,000	\$ (8,800)	27%
44000 · OTHER				
44010 · General Fund Interest	\$ 1,417	\$ 120	\$ 1,297	1181%
44060 · Other	\$ 1,828	\$ 1,000	\$ 828	183%
Total 44000 · OTHER	\$ 3,364	\$ 1,120	\$ 2,244	300%
Total Income	\$ 1,060,529	\$ 1,051,019	\$ 9,510	101%
Gross Profit	\$ 1,060,529	\$ 1,051,019	\$ 9,510	101%
Expense				
Total 60000 · PERSONNEL SERVICES	\$ 535,389	\$ 633,918	\$ (98,529)	84%
Total 60400 · PROFESSIONAL SERVICES	\$ 125,658	\$ 156,770	\$ (31,112)	80%
Total 60800 · INFORMATION TECH SERV	\$ 25,208	\$ 27,205	\$ (1,997)	93%
Total 61200 · MATERIALS AND SUPPLIES	\$ 30,217	\$ 20,008	\$ 10,209	151%
Total 61600 · OPERATIONAL SERVICES	\$ 8,502	\$ 7,500	\$ 1,002	113%
Total 62000 · CONTRACTS	\$ 97,694	\$ 82,000	\$ 15,694	119%
Total 62400 · INSURANCE	\$ 32,123	\$ 28,000	\$ 4,123	115%
Total 62800 · PUBLIC INFORMATION	\$ 2,665	\$ 2,500	\$ 165	107%
Total 63200 · ADVERTISING	\$ 4,708	\$ 2,000	\$ 2,708	235%
Total 63600 · TRAINING AND TRAVEL	\$ 7,026	\$ 16,450	\$ (9,424)	43%
Total 64000 · VEHICLES AND EQUIPMENT	\$ 27,212	\$ 23,530	\$ 3,682	116%
Total 64400 · SEASONAL	\$ 8,236	\$ 3,000	\$ 5,236	275%
64700 · FACILITIES EXPENSE				
Total 64800 · TOWN HALL	\$ 13,679	\$ 10,690	\$ 2,989	128%
Total 65200 · MILL HOUSE MUSEUM	\$ 275	\$ 6,090	\$ (5,815)	5%
Total 65600 · 200 MILL ST	\$ 497	\$ -	\$ 497	0%
Total 66000 · ANNEX / MAINTENANCE YARD	\$ 4,040	\$ 5,910	\$ (1,870)	68%
Total 66400 · MILL ST STORAGE FACILITY	\$ -	\$ 250	\$ (250)	0%
Total 66800 · RIVER MILL PARK & FACIL	\$ 14,394	\$ 14,970	\$ (576)	96%

The Town of Occoquan
Profit & Loss Budget Performance
July 2021 through May 2022

	Jul '21 - May 22	Annual Budget	Over/(Under) Budget	% of Budget
Total 67200* · MAMIE DAVIS PARK & RIVERWALK	\$ 2,085	\$ 2,650	\$ (565)	79%
Total 67600 · TANYARD HILL ROAD PARK	\$ 15			
Total 68400* · STREETS AND SIDEWALKS	\$ 503	\$ 700	\$ (197)	72%
Total 68800 · HISTORIC DISTRICT	\$ 13,612	\$ 14,100	\$ (488)	97%
Total 64700 · FACILITIES EXPENSE	\$ 49,100	\$ 55,360	\$ (6,260)	89%
Total Expense	\$ 953,738	\$ 1,058,241	\$ (104,504)	90%
Net Ordinary Income	\$ 106,792	\$ (7,222)	\$ 114,014	-1479%
Net Other Income	\$ 152	\$ -		
Net Income	\$ 106,943	\$ (7,222)	\$ 114,165	-1481%

CIP FUND

Other Income/Expense				
Other Expense				
70000 · CIP EXPENSE				
70001 · Streetscape	\$ -	\$ 10,000	\$ (10,000)	0%
70002 · Intersection Improvements	\$ -	\$ 3,400	\$ (3,400)	0%
70003 · Street Maintenance	\$ -	\$ 83,000	\$ (83,000)	0%
70004 · Sidewalk Maintenance	\$ 38,055	\$ 12,000	\$ 26,055	317%
70005 · Building Maintenance	\$ 21,495	\$ 5,000	\$ 16,495	430%
70006 · Stormwater Management	\$ -	\$ 10,000	\$ (10,000)	0%
70014 · Timed Parking Equipment	\$ -	\$ 5,500	\$ (5,500)	0%
70015 · Gaslight Banner Replacement	\$ -	\$ 5,000	\$ (5,000)	0%
72006 · Riverwalk	\$ 798	\$ 10,000	\$ (9,202)	8%
72008 · River Mill Park	\$ 2,800	\$ -		
74001 · Vehicles & Equipment	\$ -	\$ 5,000	\$ (5,000)	0%
74002 · In-Vehicle Laptop Replace	\$ 3,684	\$ 4,000	\$ (316)	92%
74003 · Body Armor	\$ -	\$ 1,000	\$ (1,000)	0%
74007 · LIDAR Speed Equipment	\$ 2,236			
76001 · Computer Upgrades	\$ 3,135	\$ -		
CARES Funds: 76005 · A/V Equipment - Town Hall	\$ 5,970			
Total 70000 · CIP EXPENSE	\$ 78,173	\$ 153,900	\$ (75,727)	51%
80000 · OTHER ITEMS				
80002 · Loan expenditures - principal	\$ 30,757			
80003 · Loan expenditures - interest	\$ 1,267			
Total 80000 · OTHER ITEMS	\$ 32,024	\$ -		
Total Other Expense	\$ 110,197	\$ 153,900	\$ (43,703)	72%
Net Other Income	\$ (110,197)	\$ (153,900)	\$ 43,703	72%
Net Income	\$ (110,197)	\$ (153,900)	\$ 43,703	72%

EVENTS FUND

Ordinary Income/Expense				
Income				
41000 · FEES/LICENSES				
41160 · Convenience Fees	\$ 5,063			
Total 41000 · FEES/LICENSES	\$ 5,063			
44000 · OTHER				
44020 · Events Fund Interest	\$ 563	\$ 3,000	\$ (2,437)	19%
44040 · Bricks Revenue	\$ 1,345	\$ 3,000	\$ (1,655)	45%
Total 44000 · OTHER	\$ 1,948	\$ 6,000	\$ (4,052)	32%
47000 · EVENTS REVENUE				
47010 · Sponsorships	\$ 11,165	\$ 10,000	\$ 1,165	112%
47020 · Booth Rentals	\$ 143,581	\$ 170,600	\$ (27,019)	84%
47021 · Ticket Sales				
Total 47021 · Ticket Sales	\$ 10,440	\$ 9,590	\$ 850	109%
47030 · Shuttle Fees	\$ 28,518	\$ 53,000	\$ (24,482)	54%
47040 · Parking Space Sales	\$ 7,425	\$ 6,000	\$ 1,425	124%
47060 · Merchandise	\$ 825	\$ 1,000	\$ (175)	83%
47081 · Alcohol	\$ -	\$ 3,600	\$ (3,600)	0%
Total 47000 · EVENTS REVENUE	\$ 207,224	\$ 253,790	\$ (46,566)	82%
Total Income	\$ 214,235	\$ 259,790	\$ (45,555)	82%
Gross Profit	\$ 214,235	\$ 259,790	\$ (45,555)	82%
Expense				
Total 60000 · PERSONNEL SERVICES	\$ 52,716	\$ 62,892	\$ (10,176)	84%

The Town of Occoquan
Profit & Loss Budget Performance
July 2021 through May 2022

	Jul '21 - May 22	Annual Budget	Over/(Under) Budget	% of Budget
Total 60400 · PROFESSIONAL SERVICES	\$ 10,260	\$ 10,000	\$ 260	103%
Total 60800 · INFORMATION TECH SERV	\$ 1,085			
Total 61200 · MATERIALS AND SUPPLIES	\$ 4,916	\$ 5,150	\$ (234)	95%
Total 62000 · CONTRACTS	\$ 35,552	\$ 66,700	\$ (31,148)	53%
Total 63200 · ADVERTISING	\$ 15,524	\$ 19,000	\$ (3,476)	82%
Total 64700 · FACILITIES EXPENSE	\$ 525	\$ 1,000	\$ (476)	52%
Total 69200 · SPECIAL EVENTS	\$ 17,380	\$ 12,700	\$ 4,680	137%
Total Expense	\$ 137,959	\$ 177,442	\$ (39,483)	78%
Net Ordinary Income	\$ 76,276	\$ 82,348	\$ (6,072)	93%
Net Income	\$ 76,276	\$ 82,348	\$ (6,072)	93%

MAMIE DAVIS PARK				
Ordinary Income/Expense				
Income				
44000 · OTHER				
44030 · Mamie Davis Park Interest	\$ 318	\$ 500	\$ (182)	64%
Total 44000 · OTHER	\$ 318	\$ 500	\$ (182)	64%
Total Income	\$ 318	\$ 500	\$ (182)	64%
Other Expense				
70000 · CIP EXPENSE				
72005 · Mamie Davis Park Renovations	\$ -	\$ 2,000	\$ (2,000)	0%
Total Other Expense	\$ -	\$ 2,000	\$ (2,000)	0%
Net Other Income	\$ -	\$ (2,000)	\$ 2,000	0%
Net Income	\$ 318	\$ (1,500)	\$ 1,818	-21%

TOTAL NET INCOME (LOSS) ALL FUNDS	\$ 73,341	\$ (80,274)	\$ 153,615	-91%
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The Town of Occoquan Balance Sheet Prev Year Comparison As of May 31, 2022

	May 31, 22	May 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10001 · Petty Cash - Operating	100.00	100.00	0.00	0.0%
10010 · Petty Cash - Events	0.00	55.00	-55.00	-100.0%
10020 · Sun Trust Operating 0438	0.00	38,939.85	-38,939.85	-100.0%
10022 · Operating Account 0058	109,085.30	107,961.34	1,123.96	1.04%
10024 · Reserves MM	200,184.18	0.00	200,184.18	100.0%
10029 · Events Fund - Checking 3126	89,610.28	0.00	89,610.28	100.0%
10030 · Events Fund - Checking B&H	0.00	26,248.04	-26,248.04	-100.0%
10031 · Events Fund CD - B&H	0.00	200,000.00	-200,000.00	-100.0%
10033 · Events Fund - Paypal	33,032.67	32,074.77	957.90	2.99%
10034 · VIP - Investment Pool				
25-5001 · VIP NAV Liquidity Pool 5001	475,546.78	21,529.01	454,017.77	2,108.87%
Total 10034 · VIP - Investment Pool	475,546.78	21,529.01	454,017.77	2,108.87%
10080 · Mamie Davis Checking - B&H	0.00	6,681.68	-6,681.68	-100.0%
10081 · Mamie Davis CD - B&H	0.00	100,000.00	-100,000.00	-100.0%
10082 · Mamie Davis Savings	7,042.58	0.00	7,042.58	100.0%
10083 · Mamie Davis CD	100,000.00	0.00	100,000.00	100.0%
10091 · Bricks - PayPal	988.92	1,988.10	-999.18	-50.26%
10094 · Event Fund - MM 5997	15,561.16	2,492.26	13,068.90	524.38%
10095 · Bricks MM 2125	11,301.61	9,211.30	2,090.31	22.69%
Total Checking/Savings	1,042,453.48	547,281.35	495,172.13	90.48%
Accounts Receivable				
10180 · Accounts Receivable	86,116.13	79,260.79	6,855.34	8.65%
Total Accounts Receivable	86,116.13	79,260.79	6,855.34	8.65%
Other Current Assets				
14990 · Undeposited Funds	14,941.17	31,596.67	-16,655.50	-52.71%
Total Other Current Assets	14,941.17	31,596.67	-16,655.50	-52.71%
Total Current Assets	1,143,510.78	658,138.81	485,371.97	73.75%
TOTAL ASSETS	1,143,510.78	658,138.81	485,371.97	73.75%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	23,104.09	23,028.81	75.28	0.33%
Total Accounts Payable	23,104.09	23,028.81	75.28	0.33%
Credit Cards				
22000 · Credit Cards				
22020 Home Depot	268.30	329.55	-61.25	-18.59%
22010 · ExxonMobil	1,436.32	0.00	1,436.32	100.0%
22030 · Lowe's Proservices	1,122.01	446.72	675.29	151.17%
22040 · United Bank Credit Cards	4,125.63	2,224.90	1,900.73	85.43%
Total 22000 · Credit Cards	6,952.26	3,001.17	3,951.09	131.65%

The Town of Occoquan
Balance Sheet Prev Year Comparison
 As of May 31, 2022

	<u>May 31, 22</u>	<u>May 31, 21</u>	<u>\$ Change</u>	<u>% Change</u>
Total Credit Cards	6,952.26	3,001.17	3,951.09	131.65%
Other Current Liabilities				
20935 - Performance Bond	4,367.50	4,367.50	0.00	0.0%
20940 - Unearned Craft Show Rev				
Total 20940 - Unearned Craft Show Rev	24,975.00	0.00	24,975.00	100.0%
20960 - Unearned Other Revenue				
20970 - Rental	2,750.00	4,600.00	-1,850.00	-40.22%
20972 - Unearned CARES Act Revenue	0.00	87,194.61	-87,194.61	-100.0%
20973 - Unearned ARPA Revenue	474,780.38	0.00	474,780.38	100.0%
Total 20960 - Unearned Other Revenue	477,530.38	91,794.61	385,735.77	420.22%
20980 - Unearned R.E. Tax	8,760.01	2,038.83	6,721.18	329.66%
21200 - Payroll Liabilities				
Total 21200 - Payroll Liabilities	-840.61	-1,028.28	187.67	18.25%
Total Other Current Liabilities	514,792.28	97,172.66	417,619.62	429.77%
Total Current Liabilities	544,848.63	123,202.64	421,645.99	342.24%
Total Liabilities	544,848.63	123,202.64	421,645.99	342.24%
Equity	598,662.15	534,936.17	63,725.98	11.91%
TOTAL LIABILITIES & EQUITY	<u><u>1,143,510.78</u></u>	<u><u>658,138.81</u></u>	<u><u>485,371.97</u></u>	<u><u>73.75%</u></u>

Town Attorney Report

To: Mayor and Council, Town of Occoquan

Thru: Kirstyn Jovanovich, Town Manager

From: Martin Crim, Town Attorney 

Re: July 2022 Town Attorney Report

Date: July 11, 2022

NOT CONFIDENTIAL

This is a non-confidential report on matters that my office has been working on for the Town since my previous report dated May 26, 2022 and through June 30:

1. Worked with Town staff regarding options for unclaimed property.
2. Reviewed updated law enforcement mutual aid agreement.
3. Reviewed the notice from Comcast commencing the franchise renewal process.



TOWN OF OCCOQUAN

TOWN COUNCIL MEETING

Agenda Communication

10. Regular Business	Meeting Date: July 19, 2022
10A: Request to Approve SLFRF Spending Plan	

Attachments: a. Draft SLFRF Spending Plan

Submitted by: Kirstyn Jovanovich
Town Manager

Explanation and Summary:

Staff presented a Draft SLFRF Spending Plan at the June 21, 2022 Town Council meeting. The Draft Plan is attached. During the July 19, 2022 meeting, the Town Manager will provide a brief presentation on the Draft Plan and there will be an opportunity for any additional public comments. This is a request to approve the draft plan as presented or amended.

Background

Town staff provided a briefing on the Town's SLFRF funds and presented a potential projects list with rough cost estimates at the February 15, 2022 Town Council meeting. Feedback received during that meeting was incorporated into a revised list, which was then presented for community feedback during a Town Hall meeting on March 1, 2022. On April 5, 2022, Town staff presented a revised potential project list and Town Council directed staff to develop a Draft Spending Plan for Council consideration. On June 21, 2022, Town staff presented a Draft Spending Plan that identified four spending areas and potential projects to Town Council for feedback.

About SLFRF

In January 2022, the Treasury Department issued the Final Rule on the use of the American Rescue Plan Act (ARPA) funds, including the Coronavirus State Local Fiscal Recover Funds (SLFRF) program. The Town is entitled to \$949,560.76 under the SLFRF NEU distribution, with the first tranche of \$474,780.38 received in June 2021 and the second tranche expected in June 2022.

[Read the Final Rule](#)

[Overview of the Final Rule](#)

Town Manager's Recommendation: Recommend approval of the SLFRF Spending Plan as presented.

Cost and Financing: \$949,560.76

Account Number: SLFRF Fund

Proposed/Suggested Motion:

“I move to approve the Occoquan SLFRF Spending Plan as presented and direct the Town Manager to plan the identified projects within each Funding Group. I further move that as projects included in the Plan are refined and cost estimates defined, that the Town Manager request Town Council approval and funding appropriation by project, and provide necessary updates to Council on final expenses and appropriations.”

OR

Other action Council deems appropriate.

TOWN OF OCCOQUAN

Coronavirus State Local Fiscal Recovery Funds (SLFRF) Draft Spending Plan

July 2022

Final Public Input Session: July 19, 2022 | 7:00 PM



Fiscal Recovery Funds

- Occoquan is entitled to **\$949,560.76** under the SLFRF NEU Distribution
- First tranche of \$474,780.38 received June 2021
- Second tranche distribution expected mid-2022
- Funds must be used for costs incurred on or after March 3, 2021
- Funds must be obligated by December 31, 2024 and **expended by December 31, 2026**
- Annual Project and Expenditure Reports due through December 31, 2026



SLFRF: Eligible and Ineligible Uses

ELIGIBLE USES

- There are restrictions for uses in excess of \$10 million in allocations.
- Occoquan's allocation is below that threshold so funds may be used for any purpose except the "Ineligible Uses" shown adjacent.

INELIGIBLE USES

- Replenish surplus or rainy-day funds
- Payment to pensions
- Debt payments
- Federal grant match funding
 - Unless they are under the "revenue loss" category that is permitted even for allocations in excess of \$10 million



Draft Spending Plan

Funding Groups

Uses Under Consideration Based on Public Input To-Date

1. Infrastructure – Parks and Public Spaces
2. Infrastructure – Energy Efficiencies and Building Upgrades
3. Infrastructure – Stormwater
4. Administrative



Draft Spending Plan

Infrastructure – Parks and Public Spaces

Uses Under Consideration

- McKenzie Drive Sidewalk
- Washington Street Sidewalk Connection
- River Mill Park Playground and Picnic Area
- Old Pump House Demo + Parking Area + Beautification Project
- Riverwalk Expansion Project
- Riverwalk Overlook Extension at Mill House Museum
- Town Gateways Beautification Project
- Public Fishing (Floating) Dock/Area
- Parking Facility Plan



Draft Spending Plan

Infrastructure –

Energy
Efficiencies +
Building
Upgrades

Uses Under Consideration

- Energy Audit (Underway) – Town Hall, Annex, River Mill Park, Street Gaslights
- Town Hall Energy and Ventilation Upgrades
- Street Gaslight LED Conversion Project



Draft Spending Plan

Infrastructure – Stormwater

Uses Under Consideration

- Stormwater System Planning Project (Grant Request submitted – pending status notification)
- Implementation of Stormwater System Plan (pending plan development – multi year project)
- Stormwater Safety Projects
 - Center Lane Pipe Abandonment
 - Commerce Street Pipe Reinforcement Project
 - 200 Mill Street Culvert/Sidewalk Repair



Draft Spending Plan Administrative

Uses Under Consideration

- Personnel – SLFRF Support (allocated for FY2023)
- Process Improvement Programs - TBD



Draft Spending Plan Project Estimates

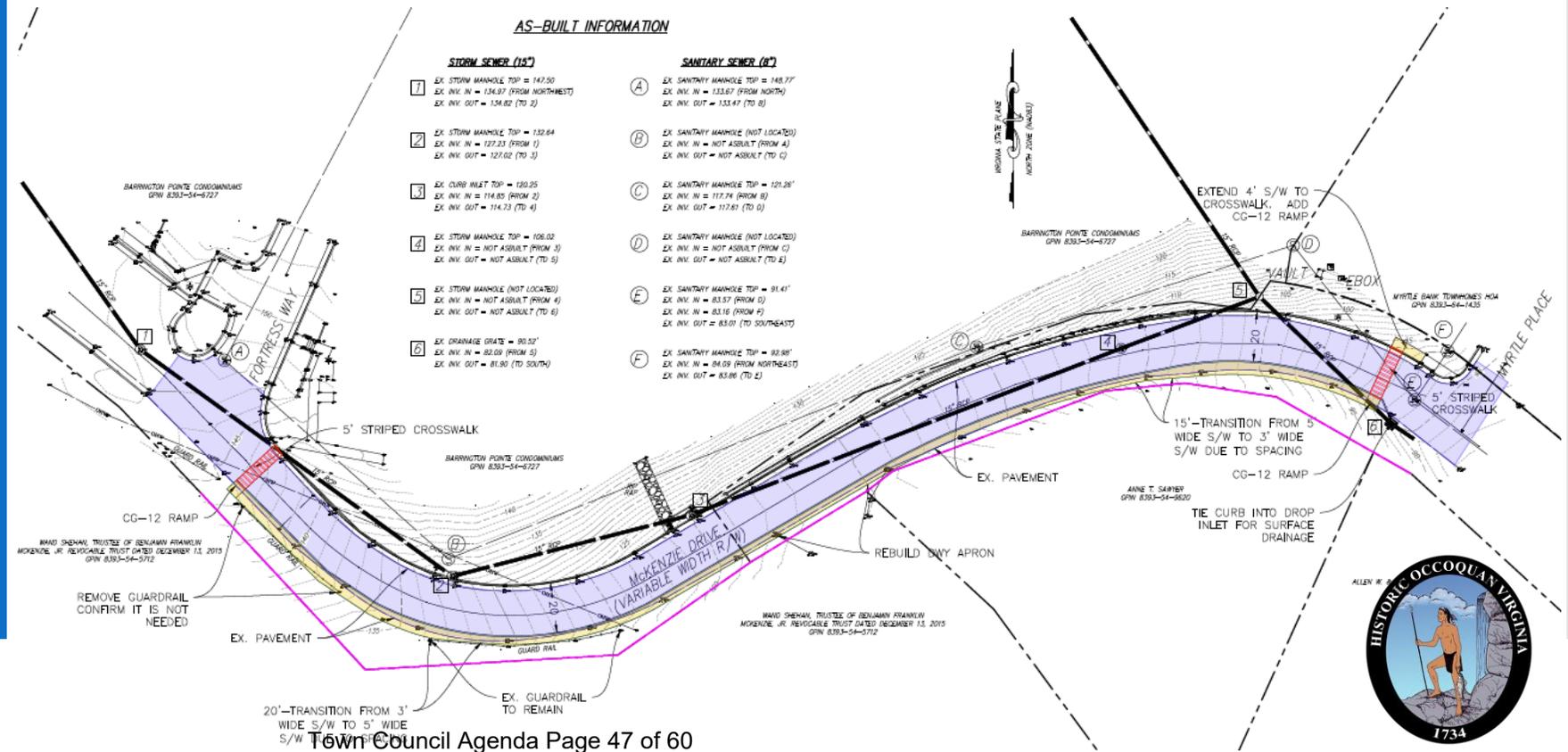


Draft Spending Plan Projects

Infrastructure – Parks and Public Spaces

McKenzie Sidewalk Project

- Estimated Project Cost: \$137,704*
- Completed survey and as-built process to determine feasibility
- Potential Grant Funding: Transportation Alternatives Program



*Engineering estimate based on as-built

Draft Spending Plan Projects

Infrastructure – Parks and Public Spaces

Washington Street Sidewalk Extension

- Estimated Project Cost: \$500,000*
- Working with PWC to develop rough estimate
- Potential Grant Funding: SRTS Project
- Approximately 480 feet of sidewalk to Riverview Lane; approximately 220 feet is located outside of Town limits



**Placeholder; estimate pending*



Draft Spending Plan Projects

Infrastructure – Parks and Public Spaces

**Rough Estimate*

River Mill Park Playground and Picnic Area

- Estimated Project Cost: \$300,000*
- Currently working with Fairfax Water to develop engineering plans for installation of base structure – costs are part of General Fund Engineering Costs
- Playground structure can cost anywhere from \$50,000 to \$200,000 depending on size and scope
- Engineering plans required – rough estimate of \$50,000 for installation
- Potential Grant Opportunities: USDA Community Facilities Direct Loan & Grant Program; AARP Community Challenge



Draft Spending Plan Projects

Infrastructure – Parks and Public Spaces

**Rough Estimate*

Old Pump House + Demo + Beautification

- Estimated Project Cost:* \$25,000 (Demolition Only); \$283,800
- Estimate includes wet well structural repairs, curb and sidewalk, milling, paving and striping, and stormwater repairs – additional parking area
- Consider other uses for the area; building currently used for Town storage
- Potential Grant Opportunities: TBD



Draft Spending Plan Projects

Infrastructure – Parks and Public Spaces

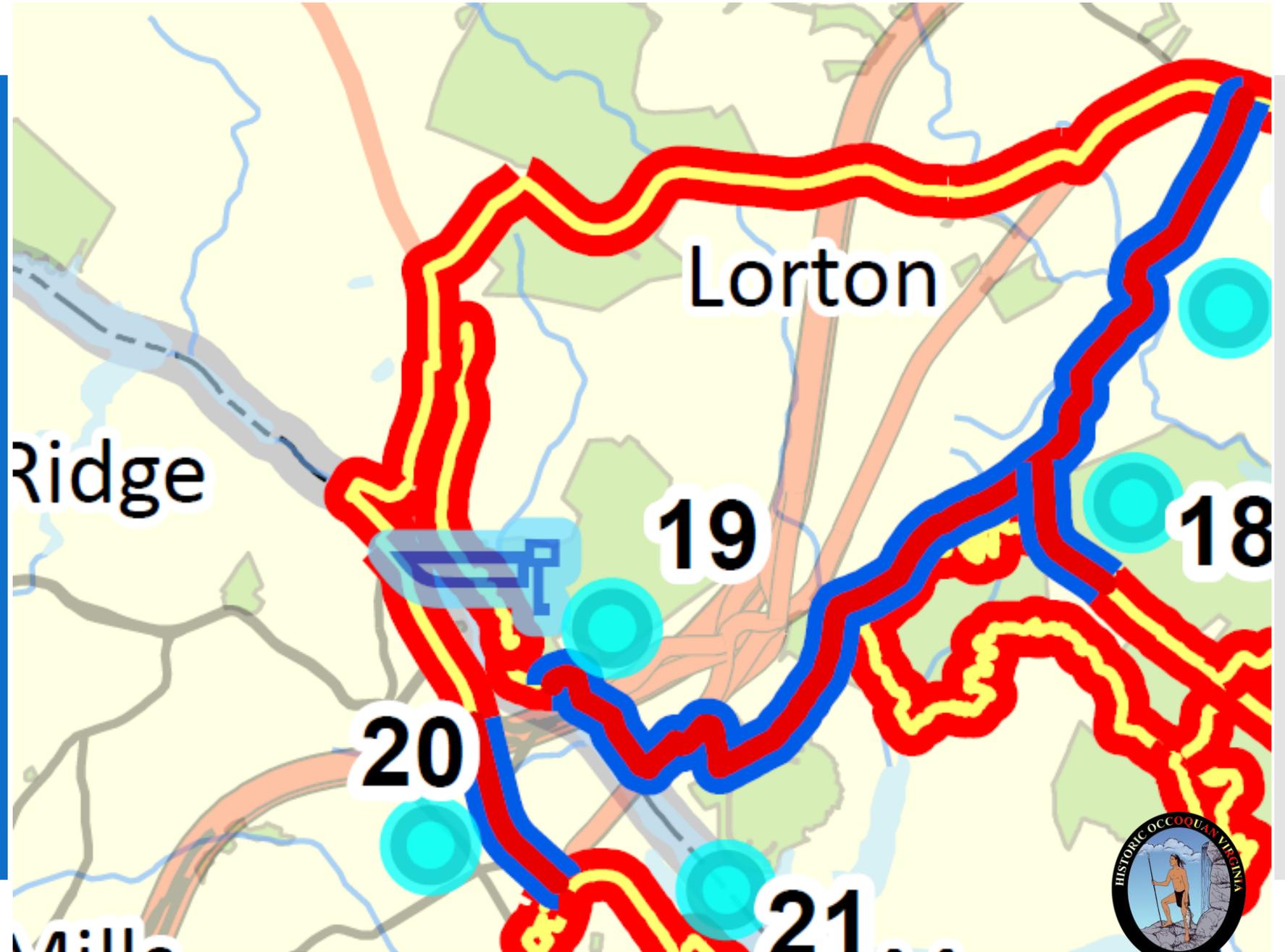
**Rough Estimate*

Riverwalk Expansion Project

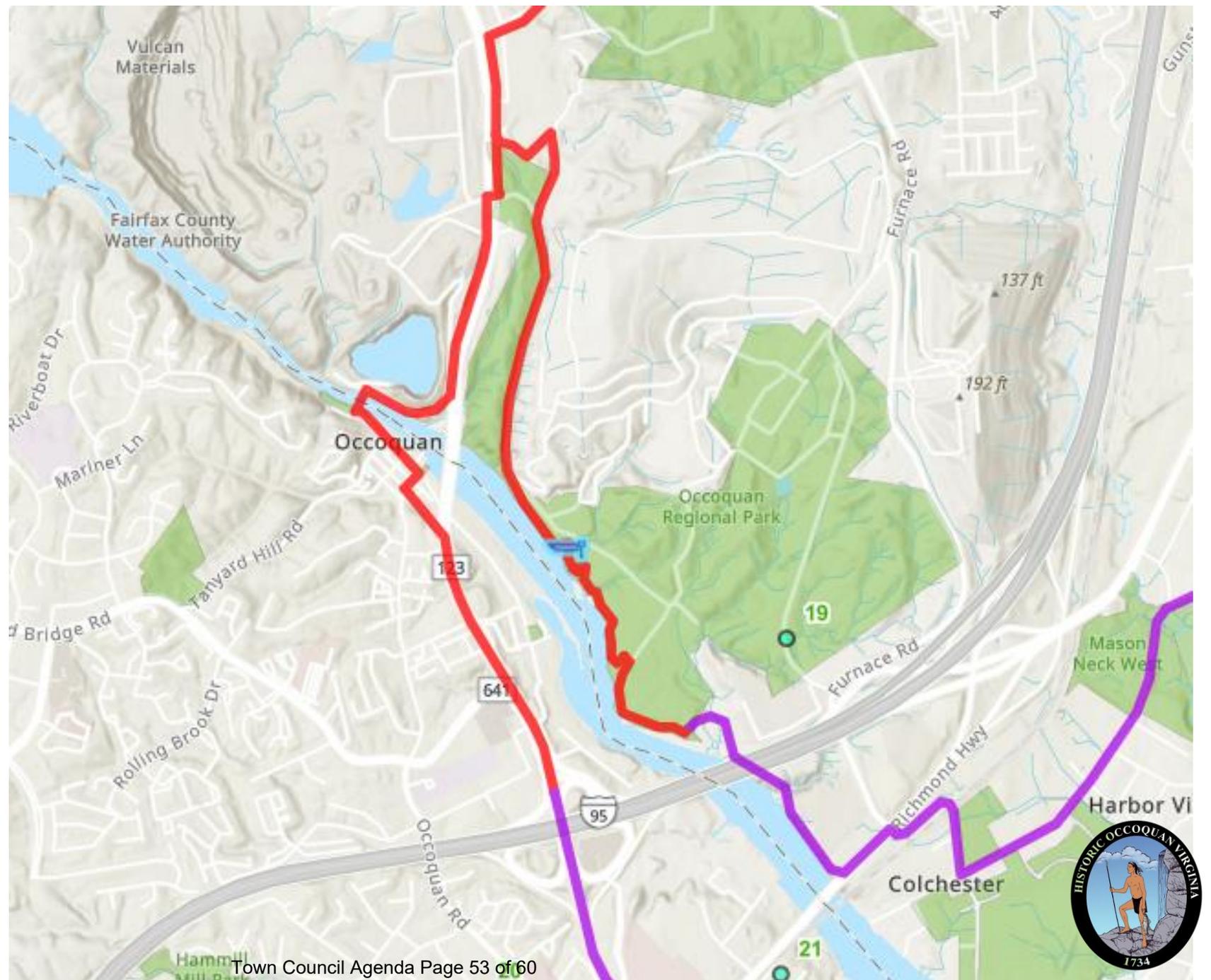
- Estimated Project Cost: \$800,000*
- Connect existing boardwalk section (Gaslight Landing) to planned section (Mill at Occoquan) ~400 feet of boardwalk
- Potential Grant Opportunities: DCR Recreational Trails Program; VDOT Transportation Alternatives Program



Riverwalk
Expansion
Project:
Potomac
Heritage
National
Scenic Trail
Connection



Riverwalk Expansion Project: Potomac Heritage National Scenic Trail Connection



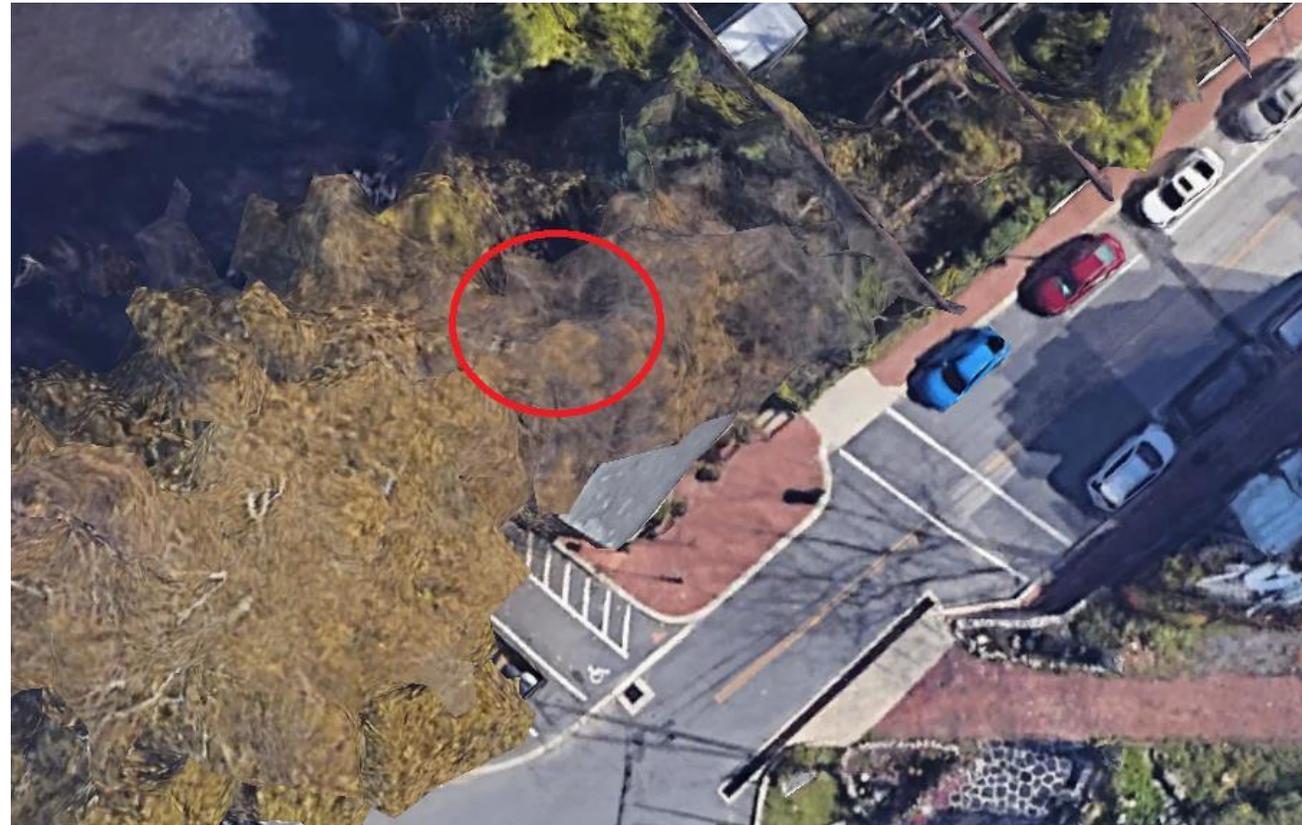
Draft Spending Plan Projects

Infrastructure – Parks and Public Spaces

**Rough Estimate*

Riverwalk Overlook Extension Project

- Estimated Project Cost: \$20,000*
- Install overlook deck behind Mill House Museum, connect to Riverwalk
- Potential Grant Opportunities: DCR Recreational Trails Program; VDOT Transportation Alternatives Program



Draft Spending Plan Projects

Infrastructure – Parks and Public Spaces

**Funding Bucket*

Town Gateways Beautification Project

- Estimated Project Cost: \$100,000*
- Funding for gateway improvements
 - Updated signage at key points of entry into town
 - Beautification projects at key points
- Potential Grant Opportunities: DCR Recreational Trails Program; AARP Community Challenge

Public Fishing (Floating) Dock/Area

- Estimated Project Cost: \$20,000*
- Identify Designated Fishing Area
- Potential Grant Opportunities: AARP Community Challenge

Parking Facility Plan

- Estimated Project Cost: \$10,000*
- Develop a parking facility plan; identify funding opportunities
- Potential Grant Opportunities: TBD



Draft Spending Plan Projects

Infrastructure – Energy Efficiencies and Building Upgrades

Town Hall Energy Audit

- Estimated Project Cost: \$0
- Currently undergoing Energy Audit

Town Hall Energy and Ventilation Building Upgrades

- Estimated Project Cost: \$55,000* + \$25,000
- Pending energy audit results
- FY23 CIP Includes estimates for envelope improvements, HVAC upgrades
- Review needed for electrical and ventilation improvements
- Potential Grant Opportunities: DOE Energy Efficiency and Conservation Block Grant (EECBG)

**Included in FY2023 CIP*



Draft Spending Plan Projects

Infrastructure – Energy Efficiencies and Building Upgrades

**Rough Estimate*

Streetlight LED Conversion Project

- Estimated Project Cost: \$150,000*
- Test electric mantle heads have been installed in Mamie Davis Park
- Need to obtain estimate to run electric under sidewalk – 40 gaslights
- Part of Energy Audit review
- Potential Grant Opportunities: DOE Energy Efficiency and Conservation Block Grant (EECBG)



Draft Spending Plan Projects

Infrastructure – Stormwater

**Grant Request Submitted*

***Funding Bucket – not total
implementation Cost*

Stormwater System Planning Project

- Estimated Project Cost: \$150,000*
- Potential Grant Opportunities: DCR Community Flood Preparedness Grant (submitted April 2022)

Implementation of Stormwater System Plan

- Estimated Project Cost: \$300,000**
- Implement Stormwater Plan by watershed
- Not total implementation cost; multi-year project; based on completion of Stormwater System Plan
- Potential Grant/Funding Opportunities: DCR Community Flood Preparedness Grant; Virginia Clean Water Revolving Loan Fund; Stormwater Assistance Fund; FEMA Grants

Stormwater Safety Projects

- Estimated Project Cost: \$55,000
- Potential Grant Opportunities: DCR Community Flood Preparedness Grant



Draft Spending Plan Projects

Administrative

Personnel

- Estimated Project Cost: \$30,226*
- Potential Grant Opportunities: N/A

Process Improvements

- Estimated Project Cost: \$25,000
- Identify process improvement to improve customer service and access
- Potential Grant/Funding Opportunities: TBD

**Allocated for FY2023*



Draft Spending Plan

Funding Totals

Funding Bucket Title	Project Total	SLFRF Allocation	Grant	CIP	TBD
Infrastructure – Parks and Public Spaces	\$2,171,504	\$454,334	-	-	\$1,717,170
Infrastructure – Energy Efficiencies and Building Upgrades	\$230,000	\$100,000	-	\$55,000	\$75,000
Infrastructure – Stormwater	\$2,205,000	\$355,000	-	-	\$1,850,000
Administrative	\$55,226	\$40,226	-	-	\$15,000
	\$4,661,730	\$949,560	0	\$55,000	\$3,657,170

