



TOWN OF OCCOQUAN

Circa 1734 • Chartered 1804 • Incorporated 1874
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TOWN COUNCIL
Earnest W. Porta, Jr., Mayor
Jenn Loges, Vice Mayor
Krys Bienia
Cindy Fithian
Laurie Holloway
Eliot Perkins

TOWN MANAGER
Kirstyn Jovanovich

TO: The Honorable Mayor and Town Council

FROM: Kirstyn Jovanovich, Town Manager

DATE: October 5, 2021

SUBJECT: Administrative Report

This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

Administration

- **Coronavirus Updates:** Town staff is continuing to monitor the impacts of the COVID-19 pandemic, including the rise and impact of the Delta Variant. On July 27, the CDC updated their masking guidelines recommending that all individuals, including those fully vaccinated, wear a face covering in public indoor settings in areas of substantial or high transmission. Prince William County is classified as High Transmission. At this time, masking inside town facilities, regardless of vaccination status, is required. Staff will continue to closely monitor information from the CDC and local health and government authorities to guide decisions about Town activities and policies.
- **ARPA Update:** The Town Council received a briefing on the Coronavirus State and Local Fiscal Recovery Fund (CLFRF) regarding the town's expected distribution and the Interim Final Rule's guidance on uses. The Town is entitled to receive \$949,560.76 under the Non-Entitlement Unit (NEU) distribution, having received the first half on June 30, 2021, and the second tranche expected around June 2022. Staff is continuing to review the Interim Final Rule and develop a list of potential projects for future Council consideration as we wait for the Final Rule to be issued by the Treasury Department. Updates will continue to be provided as more information is received.
- **Intersection Improvements Update:** The intersection improvements that will include installation of ADA ramps and crosswalks at the intersections of Mill/Washington Street and Mill/Ellicott Streets will occur after January 1, 2022.
- **Tanyard Hill Paving:** VDOT is planning on paving Tanyard Hill Road in October, weather dependent.
- **Amplified Outdoor Sound Permit:** An Amplified Outdoor Sound Permit has been established as per Town Code § 92.10. Information on the process is available on the Town's website; however, the permit process will not be enacted until Spring 2022. Staff will provide information to the businesses over the next few months in preparation for launching the permit program in early 2022.
- **FY2021 Audit:** The FY2021 Audit process will begin in November with a draft audit presentation planned for February 2022.
- **FY2022 Budget:** The FY2022 Adopted Budget document is under development and will be posted on the Town's website.

- **CARES Funds:** The funds the Town received through the CARES Act have been designated and must be fully distributed by December 31, 2021. Town staff worked with consultants for Prince William County to conduct an audit on the Town's CARES funds uses through March 2021. Staff is currently working with Prince William County on an audit of the Town's CARES funds uses through September. Staff is working to close out all remaining CARES Funds by the end of October.
- **Mill at Occoquan Project:** Facilitated pre-application meeting regarding forthcoming Architectural Review Board (ARB) application for the Mill at Occoquan project. Application was reviewed by the ARB at their September 28, 2021 meeting. Additional information was requested, and the hearing continued; the application will be scheduled to be heard by the ARB at their October 26 meeting. Sample materials are available at Town Hall to be viewed.
- **VDOT TAP Grant Project:** Participated in a meeting with representatives from Prince William County and VDOT regarding the County's TAP projects, specifically the Union Street sidewalk project that would connect the proposed Occoquan Greenway Trail to the Town's existing sidewalk along Ellicott Street. The project is being proposed by Prince William County Parks and includes sidewalk improvements along Ellicott Street, including adding a missing sidewalk connection near the intersection Mill and Ellicott Streets. The Town Council adopted a resolution of support for the project at its September 21, 2021 meeting, which has been provided to County staff. The project is being submitted as part of the County's TAP project list. Notification of award status is not expected until Spring 2022.
- **Community Strategy & Comprehensive Plan Update:** Staff is working with the Planning Commission to update the Comprehensive Plan, as well as develop a Community Strategy Plan as an addendum to the Comprehensive Plan. A public hearing/meeting will be scheduled in winter for the Comprehensive Plan. Completion of the Community Strategy Plan is currently planned for spring 2022.
- **Administrative Assistant Position:** The position remains open and seeking qualified candidates.
- **Regional Hazard Mitigation Plan Update:** Town staff is participating in the update to the Northern Virginia Hazard Mitigation Plan, which is updated every five years. A survey is open to the public to provide input on the plan until October 8. The survey is available on the town's website at www.occoquanva.gov.
- **Meeting/Event Support:** (1) participated remotely in a ARPA discussion with Senator Kaine and localities across Virginia; (2) supported Occoquan Arts and Crafts Show logistics; (3) met with a resident and VDOT representatives regarding maintenance of VDOT easement along Commerce Street; (4) discussed ARPA funds usage with Virginia Beach City staff regarding proposed stormwater projects; and (5) spoke with Prince William County staff regarding stormwater estimates received in 2018 and requested updated figures.

Treasurer Report – Supplemental Information

The August 2021 Financial Report are included in the Town Council agenda packet. Additional information regarding current delinquencies is included below.

BPOL Tax Delinquencies		
Business Name	Years of Delinquency	Date of Last Notice
Ballywhack Inc.	1	6/29/2021
Berrywood, Inc.	2	6/29/2021

* Reminder notices were sent multiple times to all Town businesses since January 2021 during the business license renewal period. Business must submit applications by March 1, and pay by May 31. The businesses noted above received notices of violation related to operating without a business license as the application and/or payment has not been received to date.

Transient Tax Delinquencies		
Business Owner	Months of Delinquency	Date of Last Notice
Ballywhack Inc.	7	6/30/2021

Meals Tax Delinquencies		
Business Name	Months of Delinquency	Date of Last Notice
Riverside Coffee/Baba & Me	2	8/23/2021

Real Estate Delinquencies				
Property Owner	Years of Delinquency	Delinquent Tax Amount	Date of Last Notice	Notes
Chen Daxing & Phuong Chen TRS	1	\$2,466.48	8/15/2021	
Cruise Claudia A	1	\$293.03	8/15/2021	2019 Tax Year - Non-compliant
Feingold David S	1	\$28.34	9/29/2021	
Fugate Jim R & Linda L Surv	1	\$164.52	8/15/2021	
Golkar Bardia	1	\$339.96	8/15/2021	
Granny's Cottage Inc	5	\$336.00	8/15/2021	Enforcement Pending
Head Nelson H	1	\$33.39	8/15/2021	
Houghton Ronald	3	\$49.21	8/15/2021	Enforcement Pending
Jones, Saluka Hallie	1	\$276.48	8/15/2021	2019 Tax Year - Non-compliant
Kastens, Douglass & Marta Surv	1	\$6.84	8/15/2021	
Kiely, Christopher & Jillian	1	\$218.28	8/15/2021	
Kim Han Sol & Hyunjeong Shin Surv	1	\$18.00	8/15/2021	
Light Mark D & Rina Kocsany J-T Surv	1	\$10.08	8/15/2021	
Ludwig Catherine K	1	\$434.40	9/29/2021	
Rainey Nicole & Zachary	1	\$342.12	8/15/2021	
Tolbert Dolores	1	\$35.10	8/15/2021	
Yi Kye Whang & Nam Sun Surv	1	\$587.40	9/29/2021	

Engineering

ACTIVE ITEMS:

- **Fee Schedule** – update from last report: Reviewing fee schedule with Town Manager for possible update.
- **FEMA Flood Insurance Rate Map (FIRM)** – **update from last report:** Minor changes suggested on stream names. Town website included notification of changes to FIRM. Expected adoption of new mapping winter 2021, spring 2022. May require update of ordinance.
- **DEQ review of Town's Chesapeake Bay Preservation Ordinances** – **update from last report:** DEQ report issued April 7, 2021 with Draft Corrective Action Plan issued for changes to Town code and Comprehensive Plan not later than March 31, 2022. Working with Town Manager

and Town Attorney to craft appropriate language. Planning Commission incorporating changes into Comprehensive Plan update.

- **Kiely Court Project -no change from last report:** Land Disturbance Permit issued - construction commenced. Zoning permits have been issued for both houses. Town staff continues to monitor erosion and sediment controls and parking on/near job site.
- **Rivertown Overlook Project - no change from last report:** Land Disturbance Permit issued - construction proceeding.
- **Mill at Occoquan - no change from last report:** Floodplain study comments by FEMA issued.
- **PWC Transportation Alternatives Program (TAP) grant projects - no change from last report:** Sidewalk extensions on Ellicott Street only, in conjunction with the PWC Park Authority.
- **PWC Transportation Mill Street pedestrian crosswalks - update from last report:** Crosswalks approved and ready for construction. County is preparing to issue construction bid. Requested to postpone commencement until after January 1, 2022.
- **Community Strategy - update from last report:** Working with Planning Commission on addendum to Comprehensive Plan to establish minimum standards for Town facilities. Preliminary outline presented to Planning Commission on August 26, 2021. Anticipated adoption in spring 2022.
- **Site Plans Under Review or Being Discussed with Owner/Tenant:**

Address	Plan Number	Use	Status
460 Mill Street	SP2021-007	FCWA waterline extension	To PC on 9/29/2021
109 Poplar Lane	N/A	Dock extension	No submission to date

INACTIVE ITEMS (no action/monitoring pending):

- **Vantage Point BMP maintenance - no change from last report:** Bid received from Total Development Solutions (\$38,730). Lynn property - re-inspected with calculations on channel capacity and protective lining. Town Engineer evaluated runoff onto downstream property and prepared channel improvement plan for owner.
- **Tanyard Hill Park (Oaks III) - no change from last report**
 - Approved by PWC BOS 5/15/18 with revised proffers
 - Trails marked and blazed on site
 - Use as park and open space - trails and Stormwater Pond shown on GDP
 - Plat vacating lot line when site plan needed - NRA to review first
 - Access to potential parking lot for trail head allowed off Tanyard Hill
 - Reserve ROW along Tanyard Hill and Old Bridge Roads
 - Use LID as part of any development
 - Pay \$75 per acre zoned (4.229 acres)

Zoning Administrator

A. The following is a list of **zoning reviews** from September 1, to September 29, 2021:

	Zoning Application #	Property Address	Activity
1	TZP2021-034	91 Heron Lane	Replacement of gas furnace
2	TZP2021-035	105 Vista Knoll Drive	12'X20' Deck, no stairs
3	TZP2021-036	310 Commerce Street	Repairs, enlarge shed

B. The following is a list of **new violation letters** from September 1, to September 29, 2021:

	Property Address	Violation	Town Action
1			

C. The following is a list of **active/previous violations** from September 1, to September 29, 2021:

	Property Address	Violation	Town Action
1	Berrywood	Refuse Enclosure Required	Met on-site with developer on 8/3 to discuss next steps and close out of project, including design of enclosure and location; Received ARB approval on enclosure design on 8/24; Submitted zoning application to start construction – additional information requested
2	201 Union St. – Riverside Coffee and Ice Cream (Baba & Me)	Unpermitted Signage	E-mail correspondence on 8/2/21 and 8/12/21 to work with owner on compliance; some sign removed – some violations remain; <i>Referred to enforcement for action</i>
3	307 Commerce St.	Residential use in B-1	Letter, 1 st Enforcement Action; <i>Working with property owner to develop Action Plan</i>
4	204 Ellicott St.	Residential use in B-1	Letter, 1 st Enforcement Action; <i>Action Plan Developed – In Progress</i>
5	303 Commerce St.	Residential use in B-1	Letter, 1 st Enforcement Action; <i>Action Plan Developed – In Progress</i>
6	201 Union St.	Refuse Enclosure Required	Letter - 1 st Enforcement Action; Town Manager attempted to work with property owner to bring into compliance; property owner – last written communication requesting complete zoning application sent 8/25 – no response received as of 8/31; <i>Referred to enforcement for action</i>
7	199 Union St.	Sign exceeding count (3 rd instance of violation)	Violation noted on 9/29; <i>Referred to enforcement for action</i>
8	440 Mill Street – 13 Magikal Moons	Use of yard sign for commercial use	Emailed business owner on 9/29; violation abated same day; <i>Resolved</i>

Building Official

Please see the attached monthly report provided by Prince William County providing information on permits within the Town of Occoquan. Below are status notes related to permits issued two or more years ago as of August 31, 2021:

Permit No.	Address	Type	Status	Issue Date	Note
BLD-2019-00547	402 Fortress Way	Building	Issued	07/30/2018	No inspections have been made.
GAS2019-00432	270 Gaslight Landing Ct	Gas	Issued	9/20/2018	No inspections have been made.
PLB2020-00752	201 Mill Street	Plumbing	Issued	10/1/2019	No inspections have been made.
BLD2018-04471	313 Mill Street	Building	Issued	02/23/2018	No inspections have been made
BLD2014-05879	1441 Occoquan Heights Ct	Building	Issued	04/25/2014	Footing Inspection Approved 5/5/2014
BLD2018-04008	199 Union Street	Building	Issued	01/31/2018	No inspections have been made
PLB2018-01862	199 Union Street	Plumbing	Issued	01/31/2018	450 Final Inspection rejected on 4/12/2018

Permit No.	Address	Type	Status	Issue Date	Note
PLB2018-02373	411 Union Street	Plumbing	Issued	03/23/2018	404 Sewer Lateral Inspection approved on 3/29/2018
BLD2019-00785 ELE2019-00643 PLB2019-00381	131 Washington Street	Building Electrical Plumbing	Issued	08/13/2018	198 Combination concealment rejected on 9/18/2018
PLB2018-01956	103 West Locust Street	Plumbing	Issued	02/08/2018	No inspections have been made
BLD2018-02984 ELE2020-04159 GAS2021-00349 MEC2021-00002 PLB2021-00536	430 Mill Street – Kiely Court	Various	Issued	2019-2021	Kiely Court Project – in progress
Various	1551 – 1556 Rivertown Place	Various	Issued	Various	Rivertown Overlook Project – in progress

Staff will work with Prince William County Building Department staff to develop a letter template to notify property owners within the town of outstanding open permits.

Public Safety

Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

Current Initiatives

Continued patrol and business coverage in town. Marine patrol on weekends continued. Continued community policing and safe sidewalks. Continued speed enforcement on Route 123, Washington Street, and Union Street/Tanyard Hill Road. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

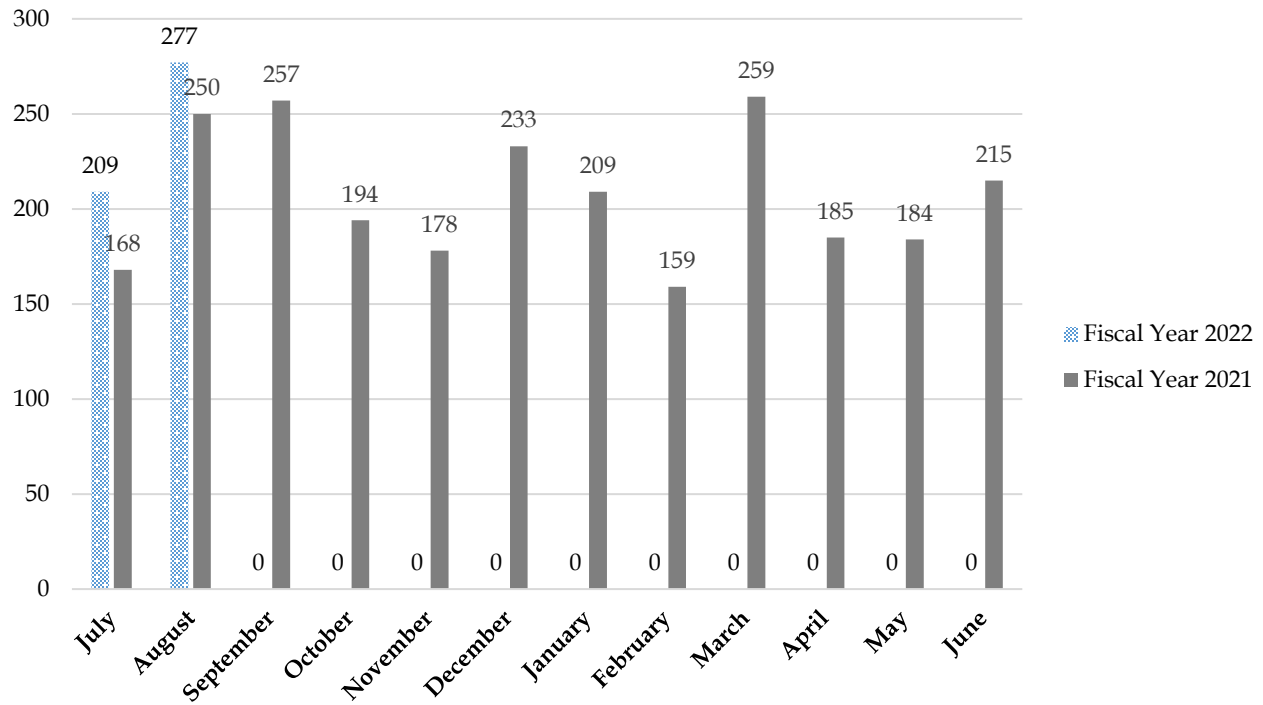
Community Relations

Engaged in foot and bike patrols during times of high pedestrian traffic in Town. Officers provided coverage for events in River Mill Park. Chief and officers spoke with business owners and residents throughout the month.

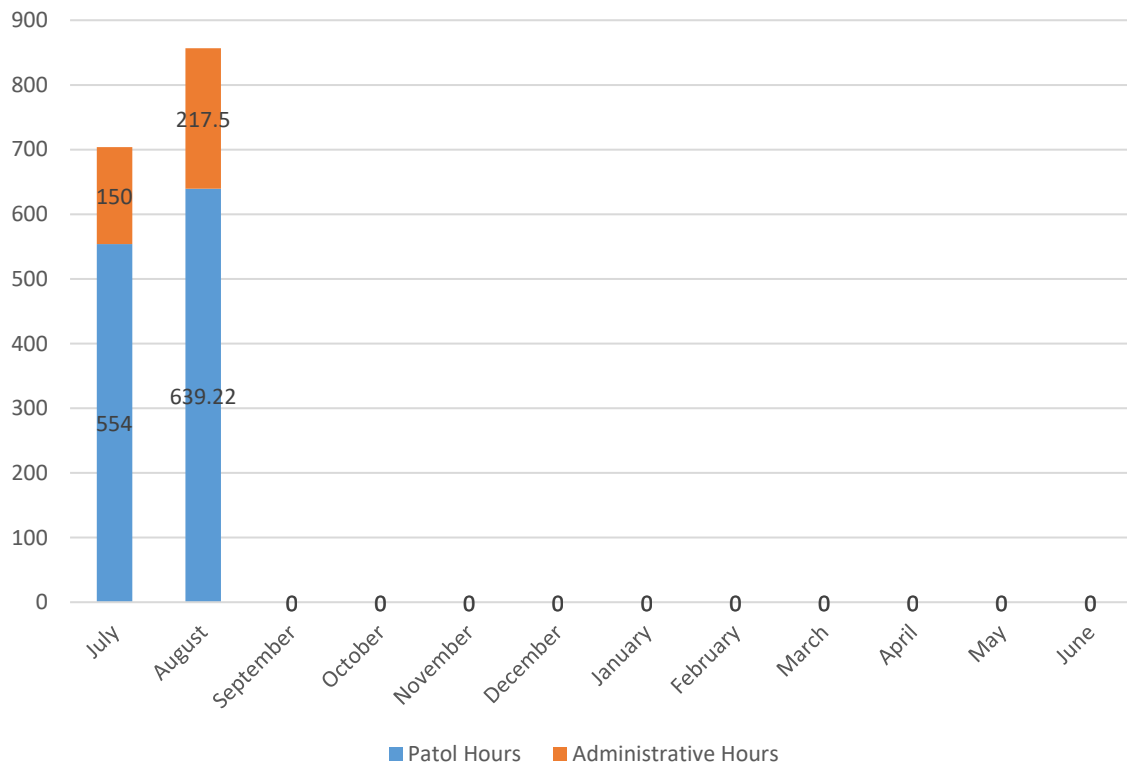
Patrol and Enforcement Activities

In the month of August, the Town Police had 113 non-traffic calls for service, with 17 suspicious persons/vehicle calls, 14 trespassing calls, 13 disabled vehicles/motorist assist, 11 boating safety violations (grouped together as part on Marine Patrol), 9 vehicle accidents, 3 disorderly/assault in progress calls, 3 alarm calls, 3 lost property calls, 3 animal calls, 2 impaired driving calls, 2 destruction of property/vandalism calls, 2 attempted suicide calls, 2 medical/mental health calls, 2 welfare check, 1 petty theft call, 1 blocking the roadway, 1 illegal fishing complaint, 1 fleeing and eluding call, 1 noise complaint, 1 intoxicated in public call, 1 DOA call, 1 DUI arrest, multiple service/assist calls, and issued 277 traffic summonses, 50 parking violations, and 75 warnings.

Traffic Summonses FYTD (GRAPH)

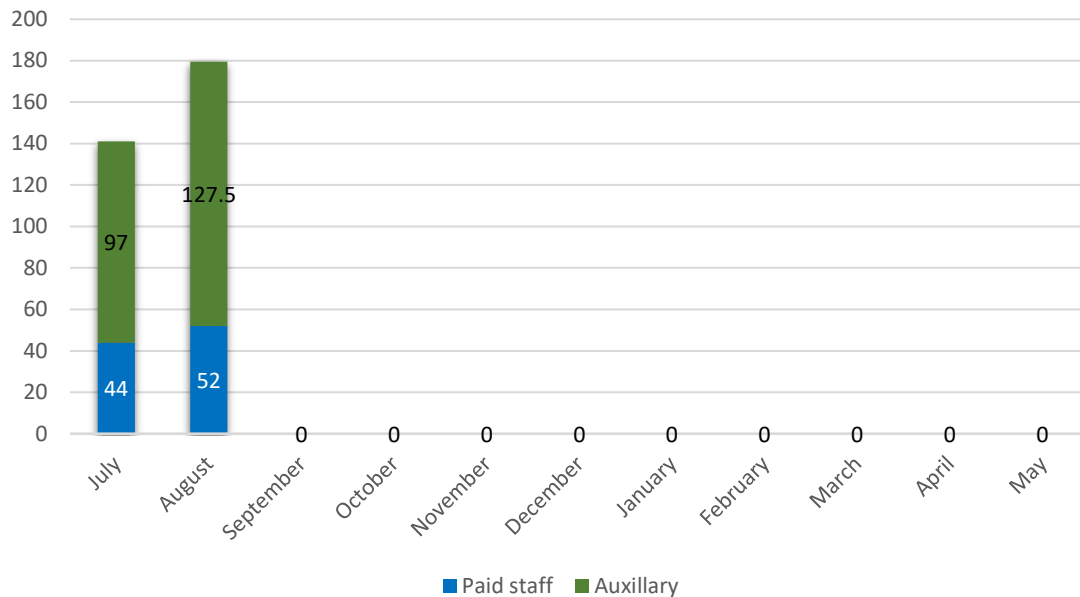


Patrol/Administrative Hours FYTD (GRAPH)



Volunteer in Police Service

For fiscal year 2022, our auxiliary police officers and paid police staff have donated a total of 320.5 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our auxiliary police officers and paid police staff:



Public Works

Weekly Activities

The Public Works Department engages in the following weekly maintenance activities:

WEEKLY MAINTENANCE ACTIVITIES								
Activity	Status							Notes
	Mon	Tue	Wed	Thur	Fri	Sat	Sun	
Trash Collection	✓	✓	✓	✓	✓	✓	✓	Done Daily
Street Sweeping	✓		✓		✓			Done Mon/Wed/Fri
Check/Repair Gaslights			✓		✓			Due Wed/Fri
Check/Repair Street Banners	✓		✓		✓			Due Mon/Wed/Fri
Clean Trashcan Lids					✓			Due Friday
Check/Replace Doggie Bags					✓			Due Friday
Check Storm Water Drains					✓			Due Friday
Clean River Mill Park Restrooms		✓	✓		✓	✓	✓	Due Mon/Wed/Fri (COVID- daily)
Clean RMP Restrooms/Contractor	✓			✓				Due Mon/Thur
Check Tanyard Hill Park		✓		✓				Due Tue/Thur
Brick Sidewalk Review/Repair								See Brick Replacement Schedule
Check/Replace Flags					✓			Due Friday
Annex Cleanup	✓	✓	✓	✓	✓	✓	✓	Due Daily
Review/Clean Dumpster Area	✓				✓			Due Mon/Fri
Confirm Trash Contractor	✓				✓			Due Mon/Fri
Water Flowers	✓		✓		✓			Due Mon/Wed/Fri
Open Bathrooms	✓	✓	✓	✓	✓	✓	✓	Done Daily

Maintenance Highlights

- Working with an Eagle Scout candidate to replace bench in River Mill Park; identifying other potential bench locations

- Provided event support for Trivia Night and Arts and Crafts Show (set up, break down, cleanup)
- Provided preparations for weather event; responded as needed
- Weekly Maintenance activities include: gaslight mantle replacement, staff street sweeping, public trash removal, public bathroom checks, park and facility checks, graffiti check/removal, dog waste bag station check/refill, and litter removal.
- Preparing Scope of Work for paving projects for FY2022
- Seeking quotes for turf repair at River Mill Park
- Obtaining quotes for HVAC unit replacements at Town Hall and 200 Mill Street

Upkeep and Maintenance Projects

Below is an updated list of maintenance activities with statuses updated as of September 30, 2021:

Project	Not Started	In Progress	Completed
Town Hall Bathroom Remodel	X		
Town Hall Kitchen Remodel	X		
Paint Door and Repair Windows on Storage Building			X
River Mill Bathroom Upgrades	X		
Repair Town Hall Eve Damaged due to Tree	X		
Repair/Replace Hazardous Boards on Riverwalk		X	
Obtain Estimates for Gutter Guards on Town buildings	X		
Clean Lower-Level Emergency Exit Stairs at Town Hall	X		
Install Custom Bricks at River Mill Park		X	
Backup Generator Project		X	
Paint cigarette Urns	X		
Install new fence at Mamie Davis Park	X		
Install replacement bench in River Mill Park		X	
Paint street sign poles black outside of historic district		X	
Paint Yellow curbs	X		
Paint craft show booth numbers			X
Address dirt area near LOVE sign steps	X		
Paint Town Hall front steps sides	X		
Replace Town Hall landscape lighting		X	
Repair concrete steps at Town Hall	X		
Repair Cart			X
Clean/Maintain River Mill Park Light/Poles		X	
Remove oxidization on water fountains at RMP			X
Clean off Kayak Ramp			X
Repair broken light on Fairfax side of footbridge		X	
Coordinate with VDOT on cleaning up Rt 123 ahead of Craft Show			X
Replace hinges on River Mill Park bathroom doors		X	
Develop Art installation project for Agnes Commemoration		X	
Install curbstops along fence line in Town parking lot	X		
VDOT to make repairs to footbridge decking			X
VDOT to clean up vegetation along Commerce		X	

Project	Not Started	In Progress	Completed
Replant flowerpots on Riverwalk by MDP			X
Repair A-Frames for Craft Show			X
Remove graffiti from under bridge (ongoing), town		X	
Replace sensor at RMP for park lights		X	
Remove old bird house in MDP			X
Repair broken spindles on MDP gazebo		X	
Winterize MDP (contractor)		X	
Wash windows at Town Hall (contractor)			X
Repair fence in MDP			X

Brick Installation and Maintenance Projects - Below is the status of the replacement and maintenance of sidewalk bricks:

Location	Not Started	In Progress	Completed	Notes
Corner by Post Office		X		Contractor Quote requested - concrete curb/rebuild needed
206 Mill Street		X		Contractor Quote requested - concrete curb/rebuild needed
Location	Not Started	In Progress	Completed	Notes
Town Hall	X			
203 Union Street		X		Contractor Quote requested - concrete curb/rebuild needed
Corner of Center/Washington		X		Contractor Quote requested - connect concrete into Brick, repair brick work
304 Mill Street (Ballywhack Shack)		X		Brick over dirt area - Contractor Quote requested

**Staff is identifying and marking loose/broken bricks to be replaced in-house.*

Events and Community Development

- **80's Night Trivia - October 15:** Our popular Trivia Night series continues this month on October 15 in River Mill Park, 6:30 p.m. start. Contestants rent a picnic circle in the park for a trivia session of six rounds; tickets can be found on [EventBrite](#) or at the door. Guests are asked to bring their own camp chairs or blankets. The Mayor will host and Councilmember Bienia will act as judge and score keeper. More information can be found at occoquanva.gov/trivia. Patriots for Disabled Divers will offer adult beverages and snacks at the DIVE Bar.
- **Karaoke Night in River Mill Park, October 22:** The Town teams up with the Occoquan Business Partners to host our first Karaoke Night (the last one scheduled being rained out). Gates open at 6:30 p.m. in the park to request songs. Mayor Porta will kick off the event with a song. Patriots for Disabled Divers will offer adult beverages and snacks from the DIVE Bar. Guests are asked to bring their own camp chairs. This event is free and open to the public.
- **Movie Night, October 23:** *Hocus Pocus* will be showing in River Mill Park on October 23 at 7:00 p.m. Tickets are \$5 and kids 12 and under are free. Tickets can be purchased at [EventBrite](#) or at the door. Freshly made popcorn, candy, and beverages will be available for purchase. Guests are asked to bring their own camp chairs. This event is open to the public.

- **Spirits and Spirits, October 29 & 30**

- **Haunted Maze & DIVE Bar**

The spooky 35' by 40' Haunted Maze will be available once again to the public on October 29 and 30, and located in the parking lot behind D'Roccas on Mill Street. The Maze will have 15 themed areas and 32 "scare" zones. The Maze area will also have DJ dance music and special spooky spirits will be available at the DIVE Bar, just in front of the Maze. Admission is \$10 per person. Food will also be available from D'Roccas Grill. This event is open to the public.

- **Vote & Win Passport Contest, October 29 & 30**

Guests are welcome to stroll through town and vote for the best decorations, costumes, and jack-o-lanterns at their favorite businesses. Patrons may cast a vote and be entered to win gift cards to use around Occoquan.

- **Costume Parade, October 30**

The annual Halloween Costume Parade will be held on October 30 at 10:00 a.m. Guests will line up at 121 Poplar Lane and parade down Mill Street to River Mill Park to be judged in a costume contest. Several winning categories will be available.

**Town of Occoquan - Permit Report
September 2021**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2021-04934	124 COMMERCE ST	INSTALLATION OF GENERATOR	Electrical	Pending	C - Accessory Structure		
BLD2019-03820	206 COMMERCE ST	ANTENNA MOUNTED TO POLE IN TOWN OF OCCOQUAN.	Building	Pending	C - Alteration/Repair		
BLD2019-00547	402 FORTRESS WAY	KITCHEN RENOVATION TO CONDO UNIT - FOR KITCHEN CABINETS, CUTTING INTO THE CEILING TO INSTALL LIGHTS	Building	Issued	C - Alteration/Repair	07/30/2018	
BLD2021-07195	459 FORTRESS WAY	Installation of a new timber retaining wall with 6 x 6 pressure treated lumber. Inclusive of backfill and compact excavated areas with finished grade sloped and the installation of a new foundation drainage system and new clean stone.	Building	Pending	C - Retaining Wall		
GAS2019-00432	270 GASLIGHT LANDING CT	ALTERATION/REPAIRS TO REPLACE HVAC UNIT AND FURNACE LIKE FOR LIKE	Gas	Issued	C - Alteration/Repair	09/20/2018	
PLB2020-00752	201 MILL ST	CAPPING THE WATER SERVICE	Plumbing	Issued	C - Alteration/Repair	10/01/2019	
BLD2018-04471	313 MILL ST	PARTIAL ROOF REPAIR DUE TO WATER DAMAGE - SEE PSTD2018-00224	Building	Issued	C - Alteration/Repair	02/23/2018	
BLD2021-06635	415 MILL ST	TLO FOR POPPS	Building	Pending	C - Tenant Layout		
ELE2022-00482	415 MILL ST	TLO FOR POPPS	Electrical	Pending	C - Tenant Layout		
MEC2021-02381	415 MILL ST	TLO FOR POPPS	Mechanical	Pending	C - Tenant Layout		
BLD2022-01583	416 MILL ST	Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Building	Pending	C - Tenant Layout		
BLD2018-02984	430 MILL ST	*SEE NOTE* KIELY RESIDENCE - LOT SPECIFIC SFD - PRIOR TO BEGINNING CONSTRUCTION ON NEW SFD, BLD2019-04458 (SHEETING & SHORING) MUST HAVE AN APPROVED FINAL INSPECTION/BE COMPLETED.	Building	Issued	R - New Single Family Dwelling	04/15/2019	
ELE2020-04159	430 MILL ST	HOUSE ELECTRICAL	Electrical	Issued	R - New Single Family Dwelling	04/07/2020	
GAS2021-00349	430 MILL ST	1 gas fireplace , 1 gas range , 1 gas stove , 1 gas water heater	Gas	Issued	R - New Single Family Dwelling	08/31/2020	
MEC2021-00002	430 MILL ST	DUCTWORK AND HVAC INSTALL **05/14/2021** added prefab fireplace to permit	Mechanical	Issued	R - New Single Family Dwelling	08/26/2020	
PLB2021-00536	430 MILL ST	water and sewer	Plumbing	Issued	R - New Single Family Dwelling	08/31/2020	
BLD2021-06428	440 MILL ST	SEE BCE2021-00264 -(S) Add sub floor reinforcing pier and cross beam support to supplement existing floor joists. No demolition or alteration of existing structures.	Building	Pending	C - Alteration/Repair		
ELE2022-00668	440 MILL ST	correct crawl space wiring	Electrical	Issued	R - Alteration/Repair	08/09/2021	
BLD2021-07405	1603 MOUNT HIGH ST	20'x23'-6" Second floor addition over existing garage	Building	Issued	R - Addition	07/06/2021	
ELE2022-00477	1603 MOUNT HIGH ST	electrical for 20'x23'-6" Second floor addition over existing garage	Electrical	Issued	R - Addition	07/28/2021	
MEC2022-00214	1603 MOUNT HIGH ST	ADD 15000 BTU MINI SPLIT SYSTEM	Mechanical	Issued	R - Addition	07/26/2021	
BLD2014-05879	1441 OCCOQUAN HEIGHTS CT	DECK	Building	Issued	R - Addition	04/25/2014	
BLD2022-01366	101 POPLAR LN	Create opening in existing wall in basement.	Building	Pending	R - Alteration/Repair		
BLD2022-00079	109 POPLAR LN	CUSTOM SFD	Building	Pending	R - New Single Family Dwelling		
BLD2018-04392	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04221	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00596	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01181	1551 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/20/2018	

**Town of Occoquan - Permit Report
September 2021**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
PLB2019-00861	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04390	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
GAS2019-00603	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
PLB2019-00870	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04393	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04222	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00598	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01193	1553 RIVERTOWN PL	INSTALL NEW HVAC SYSTEM	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00864	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04376	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
GAS2019-00601	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
PLB2019-00869	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04394	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04220	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00599	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01194	1555 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00865	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04375	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
GAS2019-00600	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
PLB2019-00867	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04008	199 UNION ST	UPDATE AND REPAIR BATHROOM IN RENTAL APARTMENT. ***MUST PAY BCE ADMIN FEE***	Building	Issued	C - Alteration/Repair	01/31/2018	
PLB2018-01862	199 UNION ST	INTERIOR RENOVATIONS TO LAUNDRY AND BATHROOM IN RESIDENCE ON THE SECOND FLOOR. 1 BATH, 1 DRAIN.	Plumbing	Issued	C - Alteration/Repair	01/31/2018	
BLD2020-03981	202 UNION ST	ALTERATION/REPAIRS TO DEMO SPACE FOR FUTURE TENANT	Building	Issued	Demolition	02/12/2020	
BLD2020-04453	202 UNION ST	SALAD SALOON - TLO	Building	Pending	C - Tenant Layout		
MEC2020-02163	202 UNION ST	SALAD SALOON - TLO	Mechanical	Pending	C - Tenant Layout		
PLB2021-00690	202 UNION ST	SALAD SALOON - TLO	Plumbing	Pending	C - Tenant Layout		
BLD2021-08525	206 UNION ST	Converting existing retails space to new Nail Salon.	Building	Pending	C - Tenant Layout		
PLB2018-02373	411 UNION ST	CONVERTING FROM SEPTIC TO PUBLIC SEWER	Plumbing	Issued	R - Alteration/Repair	03/23/2018	
BLD2021-00870	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Building	Issued	R - Alteration/Repair	11/09/2020	

**Town of Occoquan - Permit Report
September 2021**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2021-02202	127 WASHINGTON ST	Add bedroom and quarters above kitchen	Electrical	Issued	R - Alteration/Repair	11/15/2020	
MEC2021-01175	127 WASHINGTON ST	install heat pump with duct work	Mechanical	Issued	R - Alteration/Repair	11/20/2020	
PLB2021-02432	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Plumbing	Issued	R - Alteration/Repair	04/01/2021	
BLD2019-00785	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Building	Issued	R - Alteration/Repair	08/13/2018	
ELE2019-00643	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Electrical	Issued	R - Alteration/Repair	08/16/2018	
PLB2019-00381	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Plumbing	Issued	R - Alteration/Repair	08/15/2018	
PLB2021-00738	142 WASHINGTON ST	WATER SERVICE REPLACEMENT	Plumbing	Issued	R - Alteration/Repair	09/23/2020	
ELE2022-01465	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Electrical	Pending	C - Tenant Layout		
MEC2022-00655	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Mechanical	Pending	C - Tenant Layout		
PLB2022-00561	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Plumbing	Pending	C - Tenant Layout		
BLD2021-06519	206 WASHINGTON ST	TENANT LAYOUT FOR VILLAGE AMERICANA FURNITURE - CONVERTING FIRST FLOOR OF FORMER SFD	Building	Pending	C - Tenant Layout		
MEC2021-02457	206 WASHINGTON ST	TENANT LAYOUT FOR VILLAGE AMERICANA FURNITURE - CONVERTING FIRST FLOOR OF FORMER SFD	Mechanical	Pending	C - Tenant Layout		
PLB2018-01956	103 WEST LOCUST ST	Water Service	Plumbing	Issued	R - Alteration/Repair	02/08/2018	

END OF REPORT

TOWN OF OCCOQUAN
FINANCIAL STATEMENTS
AS OF 08/31/2021

	As of 7/1/21 (unaudited)	Unaudited Income/ (Loss) YTD FY22	As of 8/31/2021
Nonspendable:			
Inventory	-	\$ -	\$ -
Restricted:			
Mamie Davis Fund	100,000	\$ -	\$ 100,000
Assigned:			
Operating Reserves	103,636	\$ -	\$ 103,636
Events Fund	25,000	#REF!	#REF!
CIP Fund *	148,900	\$ -	\$ 148,900
Financing Proceeds	25,271	\$ -	\$ 25,271
Public Safety Grant Fund	58,849	#REF!	#REF!
CARES Act fund	7,933	#REF!	#REF!
ARPA Fund	474,780	\$ -	\$ 474,780
Mamie Davis Park Fund	9,510	#REF!	#REF!
PEG Fund	1,313	\$ -	\$ 1,313
Public Art Fund	\$ 500	\$ -	\$ 500
Subtotal Assigned:	\$ 855,693	#REF!	#REF!
Unassigned	-	#REF!	#REF!
Total Available Fund Balance:	\$ 955,693	#REF!	#REF!

*CIP paid by CARES is counted in CARES only

The Town of Occoquan

Balance Sheet Prev Year Comparison

As of August 31, 2021

	Aug 31, 21	Aug 31, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10001 · Petty Cash - Operating	49.00	100.00	-51.00
10010 · Petty Cash - Events	50.00	0.00	50.00
10020 · Sun Trust Operating 0438	17,057.01	33,389.87	-16,332.86
10022 · Operating Account 0058	41,731.56	-62,853.98	104,585.54
10029 · Events Fund - Checking 3126	20,145.73	0.00	20,145.73
10030 · Events Fund - Checking B&H	18,940.72	6,343.23	12,597.49
10031 · Events Fund - MM/CD	200,000.00	200,000.00	0.00
10033 · Events Fund - Paypal	10,519.81	2,612.02	7,907.79
10034 · VIP - Investment Pool			
25-0001 · VIP 1-3 Year Bond Fund 0001	251.28	0.00	251.28
25-5001 · VIP NAV Liquidity Pool 5001	474,780.42	174,203.20	300,577.22
Total 10034 · VIP - Investment Pool	475,031.70	174,203.20	300,828.50
10080 · Mamie Davis - Checking	6,807.71	6,308.26	499.45
10081 · Mamie Davis - MM/CD	100,000.00	100,000.00	0.00
10091 · Bricks - PayPal	0.00	297.68	-297.68
10094 · Event Fund - MM 5997	39,546.89	2,580.36	36,966.53
10095 · Bricks MM 2125	11,297.38	9,207.86	2,089.52
Total Checking/Savings	941,177.51	472,188.50	468,989.01
Accounts Receivable			
10180 · Accounts Receivable	7,167.11	170,521.83	-163,354.72
Total Accounts Receivable	7,167.11	170,521.83	-163,354.72
Other Current Assets			
10190 · Real Estate Receivable	2,038.83	2,038.83	0.00
14990 · Undeposited Funds	33,956.89	8,960.50	24,996.39
Total Other Current Assets	35,995.72	10,999.33	24,996.39
Total Current Assets	984,340.34	653,709.66	330,630.68
TOTAL ASSETS	984,340.34	653,709.66	330,630.68
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	15,975.20	59,216.58	-43,241.38
Total Accounts Payable	15,975.20	59,216.58	-43,241.38
Credit Cards			
22000 · Credit Cards			
22020 Home Depot	107.73	185.86	-78.13
22030 · Lowe's Proservices	1,009.24	-856.82	1,866.06
22040 · United Bank Credit Cards	7,493.97	3,609.95	3,884.02
Total 22000 · Credit Cards	8,610.94	2,938.99	5,671.95
Total Credit Cards	8,610.94	2,938.99	5,671.95
Other Current Liabilities			

The Town of Occoquan

Balance Sheet Prev Year Comparison

As of August 31, 2021

	<u>Aug 31, 21</u>	<u>Aug 31, 20</u>	<u>\$ Change</u>
20935 · Performance Bond	4,567.50	4,567.50	0.00
20960 · Unearned Other Revenue			
20970 · Rental	2,400.00	0.00	2,400.00
20972 · Unearned CARES Act Revenue	7,933.49	87,599.32	-79,665.83
20973 · Unearned ARPA Revenue	474,780.38	0.00	474,780.38
Total 20960 · Unearned Other Revenue	485,113.87	87,599.32	397,514.55
20980 · Unearned R.E. Tax	2,038.83	2,038.83	0.00
21100 · Fire Dept Grant Pass-thru	15,000.00	0.00	15,000.00
21200 · Payroll Liabilities			
21230 · VRS Employee Contributions	-929.36	-514.28	-415.08
Total 21200 · Payroll Liabilities	-929.36	-514.28	-415.08
Total Other Current Liabilities	505,790.84	93,691.37	412,099.47
Total Current Liabilities	530,376.98	155,846.94	374,530.04
Total Liabilities	530,376.98	155,846.94	374,530.04
Equity			
Total Equity	453,963.36	497,862.72	-43,899.36
TOTAL LIABILITIES & EQUITY	<u>984,340.34</u>	<u>653,709.66</u>	<u>330,630.68</u>

Notes:

Checking 0058 in Aug 2020 was negative until transfer from VIP cleared on 9/2/20

The Town of Occoquan
Profit & Loss Budget Performance
July through August 2021

	Jul - Aug 21	Annual Budget	Over/(Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 - TAXES				
40010 - Real Estate	\$ -	\$ 249,189	\$ (249,189)	0%
40020 - Meals Tax	\$ 52,461	\$ 228,000	\$ (175,539)	23%
40030 - Sales Tax	\$ 2,852	\$ 30,000	\$ (27,148)	10%
40040 - Utility Tax	\$ 4,893	\$ 28,800	\$ (23,907)	17%
40050 - Communications Tax	\$ 2,537	\$ 35,000	\$ (32,463)	7%
40060 - Transient Occupancy Tax	\$ 2,176	\$ 11,200	\$ (9,024)	19%
Total 40000 - TAXES	\$ 64,919	\$ 582,189	\$ (517,270)	11%
41000 - FEES/LICENSES				
41010 - Vehicle License	\$ 235	\$ 12,000	\$ (11,765)	2%
41020 - Business Licenses	\$ 8,707	\$ 68,800	\$ (60,093)	13%
41030 - Late Fees	\$ 63	\$ 2,500	\$ (2,437)	3%
41040 - FINES (PUBLIC SAFETY)	\$ 66,126	\$ 297,580	\$ (231,454)	22%
41100 - Administrative Fees	\$ 1,285	\$ 5,000	\$ (3,715)	26%
41120 - Service Revenue - Eng	\$ 2,330	\$ 10,000	\$ (7,670)	23%
41130 - Service Revenue - Legal	\$ 2,761	\$ 10,000	\$ (7,239)	28%
41140 - Service Revenue - Other	\$ -	\$ 1,000	\$ (1,000)	0%
41170 - E-Summons	\$ 10	\$ 7,000	\$ (6,990)	0%
41000 - FEES/LICENSES - Other	\$ -	\$ 2,500	\$ (2,500)	0%
Total 41000 - FEES/LICENSES	\$ 81,719	\$ 416,380	\$ (334,661)	20%
42000 - GRANTS				
42010 - LITTER	\$ -	\$ 1,050	\$ (1,050)	0%
42020 - HB 599	\$ -	\$ 23,686	\$ (23,686)	0%
42021 - NHSTA (DMV)	\$ -	\$ 14,594	\$ (14,594)	0%
Total 42000 - GRANTS	\$ -	\$ 39,330	\$ (39,330)	0%
43000 - RENTALS				
43010 - Town Hall	\$ -	\$ 500	\$ (500)	0%
43020 - River Mill Park	\$ -	\$ 2,000	\$ (2,000)	0%
43030 - Mamie Davis Park Rental	\$ -	\$ 2,000	\$ (2,000)	0%
43040 - 200 Mill St	\$ -	\$ 7,500	\$ (7,500)	0%
Total 43000 - RENTALS	\$ -	\$ 12,000	\$ (12,000)	0%
44000 - OTHER				
44010 - General Fund Interest	\$ 267	\$ 120	\$ 147	223%
44025 - Cares Act funds Interest	\$ 1			
44060 - Other	\$ 52	\$ 1,000	\$ (948)	5%
Total 44000 - OTHER	\$ 321	\$ 1,120	\$ (799)	29%
Total Income	\$ 146,959	\$ 1,051,019	\$ (904,060)	14%
Gross Profit	\$ 146,959	\$ 1,051,019	\$ (904,060)	14%
Expense				
Total 60000 - PERSONNEL SERVICES	\$ 80,351	\$ 633,918	\$ (553,567)	13%
Total 60400 - PROFESSIONAL SERVICES	\$ 14,494	\$ 156,770	\$ (142,276)	9%
Total 60800 - INFORMATION TECH SERV	\$ 4,193	\$ 27,205	\$ (23,012)	15%
Total 61200 - MATERIALS AND SUPPLIES	\$ 4,751	\$ 20,008	\$ (15,257)	24%
Total 61600 - OPERATIONAL SERVICES	\$ 1,546	\$ 7,500	\$ (5,954)	21%
Total 62000 - CONTRACTS	\$ 16,419	\$ 82,000	\$ (65,581)	20%
Total 62400 - INSURANCE	\$ 8,608	\$ 28,000	\$ (19,392)	31%
Total 62800 - PUBLIC INFORMATION	\$ 324	\$ 2,500	\$ (2,176)	13%
Total 63200 - ADVERTISING	\$ -	\$ 2,000	\$ (2,000)	0%
Total 63600 - TRAINING AND TRAVEL	\$ 1,752	\$ 16,450	\$ (14,698)	11%
Total 64000 - VEHICLES AND EQUIPMENT	\$ 5,373	\$ 23,530	\$ (18,157)	23%
Total 64400 - SEASONAL	\$ -	\$ 3,000	\$ (3,000)	0%
64700 - FACILITIES EXPENSE				
Total 64800 - TOWN HALL	\$ 3,269	\$ 10,690	\$ (7,421)	31%

The Town of Occoquan
Profit & Loss Budget Performance
July through August 2021

	Jul - Aug 21	Annual Budget	Over/(Under) Budget	% of Budget
Total 65200 · MILL HOUSE MUSEUM	\$ -	\$ 6,090	\$ (6,090)	0%
Total 65600 · 200 Mill Street	\$ 437			
Total 66000 · ANNEX / MAINTENANCE YARD	\$ 773	\$ 5,910	\$ (5,137)	13%
Total 66400 · MILL ST STORAGE FACILITY	\$ -	\$ 250	\$ (250)	0%
Total 66800 · RIVER MILL PARK & FACIL	\$ 2,758	\$ 14,970	\$ (12,212)	18%
Total 67200* · MAMIE DAVIS PARK & RIVERWALK	\$ 382	\$ 2,650	\$ (2,268)	14%
Total 68400* · STREETS AND SIDEWALKS	\$ 53	\$ 700	\$ (647)	8%
Total 68800 · HISTORIC DISTRICT	\$ 3,029	\$ 14,100	\$ (11,071)	21%
Total 64700 · FACILITIES EXPENSE	\$ 10,700	\$ 55,360	\$ (44,660)	19%
Total Expense	\$ 148,511	\$ 1,058,241	\$ (909,730)	14%
Net Ordinary Income	\$ (1,552)	\$ (7,222)	\$ 5,670	21%
General Fund Net Income	\$ (1,393)	\$ (7,222)	\$ 5,829	19%

CIP FUND

Ordinary Income/Expense				
Income				
42000 · GRANTS	\$ -	\$ 5,000	\$ (5,000)	0%
Net Ordinary Income	\$ -	\$ 5,000	\$ (5,000)	0%
Other Income/Expense				
Other Expense				
70000 · CIP EXPENSE				
70001 · Streetscape	\$ -	\$ 10,000	\$ (10,000)	0%
70002 · Intersection Improvements	\$ -	\$ 3,400	\$ (3,400)	0%
70003 · Street Maintenance	\$ -	\$ 83,000	\$ (83,000)	0%
70004 · Sidewalk Maintenance	\$ -	\$ 12,000	\$ (12,000)	0%
70005 · Building Maintenance	\$ -	\$ 5,000	\$ (5,000)	0%
70006 · Stormwater Management	\$ -	\$ 10,000	\$ (10,000)	0%
70014 · Timed Parking Equipment	\$ -	\$ 5,500	\$ (5,500)	0%
70015 · Gaslight Banner Replacement	\$ -	\$ 5,000	\$ (5,000)	0%
72006 · Riverwalk	\$ -	\$ 10,000	\$ (10,000)	0%
74001 · Vehicles & Equipment	\$ -	\$ 5,000	\$ (5,000)	0%
74002 · In-Vehicle Laptop Replace	\$ -	\$ 4,000	\$ (4,000)	0%
74003 · Body Armor	\$ -	\$ 1,000	\$ (1,000)	0%
CARES Funds: 76005 · A/V Equipment - Town Hall	\$ 4,194			
Total 70000 · CIP EXPENSE	\$ 4,194	\$ 153,900	\$ (149,706)	3%
Total Other Expense	\$ 4,194	\$ 153,900	\$ (149,706)	3%
Net Other Income	\$ (4,194)	\$ (153,900)	\$ 149,706	3%
Net Income	\$ (4,194)	\$ (148,900)	\$ 144,706	3%

EVENT FUND

Ordinary Income/Expense				
Income				
44000 · OTHER				
44020 · Events Fund Interest	\$ 183	\$ 3,000	\$ (2,817)	6%
44040 · Bricks Revenue	\$ 200	\$ 3,000	\$ (2,800)	7%
Total 44000 · OTHER	\$ 384	\$ 6,000	\$ (5,616)	6%
47000 · EVENTS REVENUE				
47010 · Sponsorships	\$ -	\$ 10,000	\$ (10,000)	0%
47020 · Booth Rentals	\$ 15,300	\$ 170,600	\$ (155,301)	9%
47021 · Ticket Sales				
47022 · HolidayFest	\$ -	\$ 1,340	\$ (1,340)	0%
47023 · River Mill Park	\$ -	\$ 6,750	\$ (6,750)	0%
47021 · Ticket Sales - Other	\$ 786	\$ 1,500	\$ (714)	52%
Total 47021 · Ticket Sales	\$ 786	\$ 9,590	\$ (8,804)	8%
47030 · Shuttle Fees	\$ -	\$ 53,000	\$ (53,000)	0%

The Town of Occoquan
Profit & Loss Budget Performance
July through August 2021

	Jul - Aug 21	Annual Budget	Over/(Under) Budget	% of Budget
47040 - Parking Space Sales	\$ 450	\$ 6,000	\$ (5,550)	8%
47060 - Merchandise	\$ 280	\$ 1,000	\$ (720)	28%
47081 - Alcohol	\$ -	\$ 3,600	\$ (3,600)	0%
Total 47000 - EVENTS REVENUE	\$ 16,815	\$ 253,790	\$ (236,975)	7%
Total Income	\$ 17,445	\$ 259,790	\$ (242,345)	7%
Gross Profit	\$ 17,445	\$ 259,790	\$ (242,345)	7%
Expense				
Total 60000 - PERSONNEL SERVICES	\$ 7,347	\$ 62,892	\$ (55,545)	12%
Total 60400 - PROFESSIONAL SERVICES	\$ 1,457	\$ 10,000	\$ (8,543)	15%
Total 61200 - MATERIALS AND SUPPLIES	\$ 1,587	\$ 5,150	\$ (3,563)	31%
Total 62000 - CONTRACTS	\$ -	\$ 66,700	\$ (66,700)	0%
Total 63200 - ADVERTISING	\$ 3,100	\$ 19,000	\$ (15,900)	16%
64700 - FACILITIES EXPENSE				
Total 66800 - RIVER MILL PARK & FACIL	\$ 220	\$ 1,000	\$ (781)	22%
Total 69200 - SPECIAL EVENTS	\$ 4,554	\$ 12,700	\$ (8,146)	36%
Total Expense	\$ 18,542	\$ 177,442	\$ (158,900)	10%
Net Ordinary Income	\$ (1,098)	\$ 82,348	\$ (83,446)	-1%
Net Income	\$ (1,098)	\$ 82,348	\$ (83,446)	-1%
MAMIE DAVIS PARK				
Ordinary Income/Expense				
Income				
44000 - OTHER				
44030 - Mamie Davis Park Interest	\$ 84	\$ 500	\$ (416)	17%
Total 44000 - OTHER	\$ 84	\$ 500	\$ (416)	17%
Total Income	\$ 84	\$ 500	\$ (416)	17%
Gross Profit	\$ 84	\$ 500	\$ (416)	17%
Net Ordinary Income	\$ 84	\$ 500	\$ (416)	17%
Other Income/Expense				
Other Expense				
70000 - CIP EXPENSE				
72005 - Mamie Davis Park Renovations	\$ -	\$ 2,000	\$ (2,000)	0%
Total 70000 - CIP EXPENSE	\$ -	\$ 2,000	\$ (2,000)	0%
Total Other Expense	\$ -	\$ 2,000	\$ (2,000)	0%
Net Other Income	\$ -	\$ (2,000)	\$ 2,000	0%
Net Income	\$ 84	\$ (1,500)	\$ 1,584	-6%
Total Net Income/Loss (All Funds)	\$ (6,601)	\$ (75,274)	\$ 68,673	9%