



# TOWN OF OCCOQUAN

*Circa 1734 • Chartered 1804 • Incorporated 1874*  
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**TOWN COUNCIL**  
Earnest W. Porta, Jr., Mayor  
Jenn Loges, Vice Mayor  
Cindy Fithian  
Laurie Holloway  
Robert E. Love  
Eliot Perkins

**TOWN MANAGER**  
Kirstyn Jovanovich

**TO:** The Honorable Mayor and Town Council

**FROM:** Kirstyn Jovanovich, Town Manager

**DATE:** June 7, 2022

**SUBJECT:** Administrative Report

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This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

## Administration

- **Coronavirus Updates:** As of the date of this report, Prince William County's COVID-19 community level is LOW. This is based on the revised guidance issued by CDC in February 2022 on how localities can assess COVID-19 related risk within their communities. The optional masking policy remains in place for town facilities: masking is optional for fully vaccinated individuals; unvaccinated and high-risk individuals should continue to wear masks in public indoor spaces. Staff continues to closely monitor information from the CDC and local health and government authorities to guide decisions about Town activities and policies.
- **ARPA Update:** The Town Council received a briefing at their February 15, 2022 meeting on the Coronavirus State and Local Fiscal Recovery Fund (CLFRF) regarding the town's expected distribution and the Interim Final Rule's guidance on uses. A Town Hall meeting was held on March 1, 2022 to obtain initial community feedback on the potential projects list. The Town is entitled to receive \$949,560.76 under the Non-Entitlement Unit (NEU) distribution, having received the first half on June 30, 2021, and the second tranche expected in June 2022. At the direction of Council, staff is developing a draft SLFRF Spending Plan to be presented and reviewed at the June 17, 2022 meeting.
- **FY2023 Proposed Budget:** The Proposed FY2023 Budget and information on the budget process is available on the Town's website at [www.occoquanva.gov](http://www.occoquanva.gov). A public hearing on the budget was held on April 19, and a public hearing on the proposed tax rates was held on May 3, 2022. Adoption of the budget and tax rates is scheduled for the June 7, 2022 meeting.
- **Intersection Improvements Update:** The intersection improvement project is nearing completion; a walk through was conducted with punch items to be completed. The project included installation of ADA ramps and crosswalks at the intersections of Mill/Washington Street and Mill/Ellicott Streets. A ribbon cutting event will be scheduled - more information will be provided as details are developed. Status information on the project will be updated on the town's website at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Amplified Outdoor Sound Permit:** An Amplified Outdoor Sound Permit has been established as per Town Code § 92.10. Information on the process is available on the Town's website and notification to the community will be pushed in April. Staff is developing an informational handout on the new program.
- **VDOT TAP Grant Project:** In early May, we received notification that additional funding for

the Transportation Alternatives Set-Aside Program was received through the federal infrastructure bill and that the Ellicott Street Sidewalk (Occoquan Greenway Connection) project was selected. This funding is available for fiscal years 2023-2024 and will be a coordination project with the Town, PWC Transportation and Parks Departments. The project includes trail installation on Union Street to connect a planned off-road trail section of the Occoquan Greenway Trail, sidewalk improvements along Ellicott Street, and construction of a sidewalk section between Poplar Alley and Mill Street along Ellicott Street. The Town Council adopted a resolution of support for the project at its September 21, 2021 meeting. Staff will work with County staff in administering this project. Updates will be available at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).

- **Community Strategy & Comprehensive Plan Update:** Staff is working with the Planning Commission to develop a Community Plan as an addendum to the Town’s Comprehensive Plan. The 2021 update of the Comprehensive Plan was approved at the December 7, 2021 Town Council meeting.
- **Regional Hazard Mitigation Plan Update:** Town staff is participating in the update to the Northern Virginia Hazard Mitigation Plan, which is updated every five years.
- **VDOT Road Paving Update:** Most VDOT roads within the Town of Occoquan are scheduled for repaving this summer. At this time, the contractor is anticipating paving work to occur in town in June. Work is expected to be done at night in order to reduce daytime impacts. Status updates and any schedule changes will be provided on the town’s website at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **FY2022 Capital Projects:** Staff has selected a contractor to pave Center Lane as identified in the Town’s FY2022 Capital Improvement Program. Work is anticipated to be completed before June 30, 2022 Updates will be available at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Mill Street Water Issue:** The Town Manager and Zoning Administrator met with representatives from VDOT in regard to the continued water flow issue on Mill Street. VDOT contractors milled and paved the section of Mill Street from Ellicott Street to the cul-de-sac in early March; however, recrowning is required. Staff is continuing to coordinate with VDOT and recrowning of this section of Mill Street will occur when VDOT’s paving contractor is in town to pave town streets. Updates will be available at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Public Art Project:** The Town is planning a commemoration of the 50<sup>th</sup> Anniversary of Hurricane Agnes to occur during Discover Occoquan in August. As part of this event, staff is working with an artist to create a public art piece that will be dedicated during the event. The piece will be on display permanently near the entrance to River Mill Park.

**Treasurer Report - Supplemental Information**

The April 2022 Financial Report is included in the Town Council agenda packet. Highlights from the current report are below, as well as additional information regarding current delinquencies.

- Revenues and expenditures are generally tracking as normal as we enter the fourth quarter of the fiscal year, with some exceptions:
  - Materials and Supplies - increase in operational supplies, public works activities and CARES purchases
  - Contracts - increase in refuse collection contract
  - Advertising - costs for public hearings
  - Vehicles and Equipment - increased fuel costs and vehicle maintenance
  - Seasonal - increased cost in holiday decorations
  - Town Hall - increased repair costs

BPOL Tax Delinquencies*		
Business Name	Years of Delinquency	Date of Last Notice/Status

Transient Tax Delinquencies		
Business Owner	Months of Delinquency	Date of Last Notice/Status

Meals Tax Delinquencies		
Business Name	Months of Delinquency	Date of Last Notice/ Status
BANN THAI OLD TOWN	1	
BABBANME LLC	1	

Real Estate Delinquencies				
Property Owner	Years of Delinquency	Delinquent Tax Amount*	Date of Last Notice	Notes
GRANNY'S COTTAGE INC	6	\$403.20	5/24/2022	
HOUGHTON LANCE	1	\$970.92	5/24/2022	
HOUGHTON RONALD W ETAL	4	\$70.08	5/25/2022	
JAMES CULPEPPER	1	\$549.48	5/13/2022	
JONES SALUKA HALLIE	1	\$287.28	5/25/2022	
LIGHT MARK D & RINA KOCSANY J-T SURV	1	\$10.08	4/25/2022	
SALES JR FREDERICK	1	\$178.56	4/26/2022	

\*Excludes penalties and interest

## Engineering

- **FEMA Flood Insurance Rate Map (FIRM) - update from last report:** Minor changes suggested on stream names. Town website included notification of changes to FIRM. Expected adoption of new mapping spring 2022 - FEMA will issue a "Revised Preliminary" map, after which there will be another 90-day appeal period. Following resolution of any comments FEMA will issue a Letter of Final Determination, with an effective date. May require update of ordinance.
- **DEQ review of Town's Chesapeake Bay Preservation Ordinances - update from last report:** DEQ has approved Town's code changes and deemed program in conformance.
- **Rivertown Overlook Project - no change from last report:** Land Disturbance Permit issued - construction proceeding.
- **Mill at Occoquan - no change from last report:** Floodplain study comments by FEMA issued March 2, 2022. Pre-application meeting held with J2 Engineering for site plan.
- **109 Poplar Lane - no change from last report:** PWC may be issuing building permit, which will trigger need for land disturbance permit in Town.
- **Community Strategy - no change from last report:** Working with Planning Commission on addendum to Comprehensive Plan to establish minimum standards for Town facilities. Preliminary outline presented to Planning Commission on August 26, 2021.
- **Stormwater Management Grants - update from last report:** Reviewing various grant and loan opportunities for multiple projects throughout Town. Grant request forwarded to Department of Conservation and Recreation (DCR) for Virginia Community Flood Preparedness Fund on April 8, 2022.
- **McKenzie Drive Sidewalks - update from last report:** Reviewing options to potentially add a sidewalk along McKenzie Drive. Survey work completed and design initiated.
- **FCWA River Crossing Construction - no change from last report:** Project delayed, but tentatively scheduled to start in mid-June 2022.

- **200 Mill Street – Beer Garden – no change from last report:** Land Disturbance Permit issued. Bonds and agreements posted and executed. Construction has begun.
- **Playground Structure in River Mill Park – update from last report:** Working with Town Manager to coordinate discussions with Fairfax Water to begin developing engineering document for potential future installation of a playground structure in River Mill Park.
- **Site Plans/Plats Under Review or Being Discussed with Owner/Tenant:**

Address	Plan Number	Use	Status
109 Poplar Lane	N/A	Dock extension	No submission to date
Mill at Occoquan	N/A	Mixed Use project	Pre-application 12/17/21, no submission to date
Barrington Point	N/A	Retaining Wall	E&S Plan approved 2/27/22, Land Disturbance Permit issued 3/15/22
119 Poplar Lane	SUB2022-001	Consolidation Plat	Consolidating lots at 119, 121, 123 Poplar Lane – approved and given to Applicant for recordation

## Zoning Administrator

A. The following is a list of **zoning reviews** from April 23, to May 27, 2022:

	Zoning Application #	Property Address	Activity
1	TZP2022-019	312 Commerce Street	Minor framing, drywall
2	TZP2022-020	126 Mill Street	Electrical and gazebo
3	TZP2022-021	404 Mill Street	Interior alterations to bakery/restaurant
4	TZP2022-022	312 Commerce Street	Relocation of copper main
5	TZP2022-023	313 Mill Street	Repair damage to building

B. The following is a list of **new violation letters** from April 23, to May 27, 2022:

	Property Address	Violation #	Violation	Town Action
1	402 Mill Street	OZV2022-07	Tall Grass	E-mail notice from TM
2	402 Mill Street	OZV2022-07	Tall Grass	Zoning violation sent; in-person follow up; violation abated 5/26
3	202 Union Street	OZV2022-08	Unpermitted Banner	In person notice; banner permit application submitted – under review

C. The following is a list of **active/previous violations** from April 23, to May 27, 2022:

	Property Address	Violation	Town Action
1	207/209 Commerce St	Refuse violation	Resolved
2	303 Commerce St	Refuse violation	Resolved
3	204 Union St	Refuse violation	Resolved
4	201 Union St- Zorbas	Sign violation	Resolved
5	440 Mill St	Sign violation	Resolved – permit issued
6	201 Union St. – Riverside Coffee and Ice Cream (Baba & Me)	Unpermitted Signage	<b>Violations abated; summons to be dismissed. Resolved.</b>
7	303 Commerce St.	Residential use in B-1	Letter, 1 <sup>st</sup> Enforcement Action; <i>Action Plan Developed – In Progress</i>

## Building Official

Please see the attached monthly report provided by Prince William County providing information on permits within the Town of Occoquan. Below are status notes related to permits issued two or more years ago as of May 27, 2022:

Permit No.	Address	Type	Status	Issue Date	Note
BLD-2019-00547	402 Fortress Way	Building	Issued	07/30/2018	No inspections have been made.
GAS2019-00432	270 Gaslight Landing Ct	Gas	Issued	9/20/2018	No inspections have been made.
PLB2020-00752	201 Mill Street	Plumbing	Issued	10/1/2019	No inspections have been made.
BLD2018-04471	313 Mill Street	Building	Issued	02/23/2018	No inspections have been made
Permit No.	Address	Type	Status	Issue Date	Note
BLD2020-02847	1604 Mount High Street	Building	Issued	11/26/2019	No inspections have been made
BLD2014-05879	1441 Occoquan Heights Ct	Building	Issued	04/25/2014	Footing Inspection Approved 5/5/2014
BLD2018-04008	199 Union Street	Building	Issued	01/31/2018	No inspections have been made
PLB2018-01862	199 Union Street	Plumbing	Issued	01/31/2018	450 Final Inspection rejected on 4/12/2018
BLD2020-03981	202 Union Street	Building	Issued	2/12/2021	
PLB2018-02373	411 Union Street	Plumbing	Issued	03/23/2018	404 Sewer Lateral Inspection approved on 3/29/2018
BLD2019-00785 ELE2019-00643 PLB2019-00381	131 Washington Street	Building Electrical Plumbing	Issued	08/13/2018	198 Combination concealment rejected on 9/18/2018
PLB2018-01956	103 West Locust Street	Plumbing	Issued	02/08/2018	No inspections have been made
Various	1551 - 1556 Rivertown Place	Various	Issued	Various	Rivertown Overlook Project - in progress
BLD2022-03797 MEC2022-01673 MEC2022-01674 PLB2022-01611	200 Mill Street - Mill Street Beer Garden TLO	Various	Pending	Pending	Permit review in progress

Staff will work with Prince William County Building Department staff to develop a letter template to notify property owners within the town of outstanding open permits.

## Public Safety

### Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

### Current Initiatives

Continued patrol and business coverage in town. Continued community policing and safe sidewalks. Continued speed enforcement on Route 123, Washington Street, and Union Street/Tanyard Hill Road. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

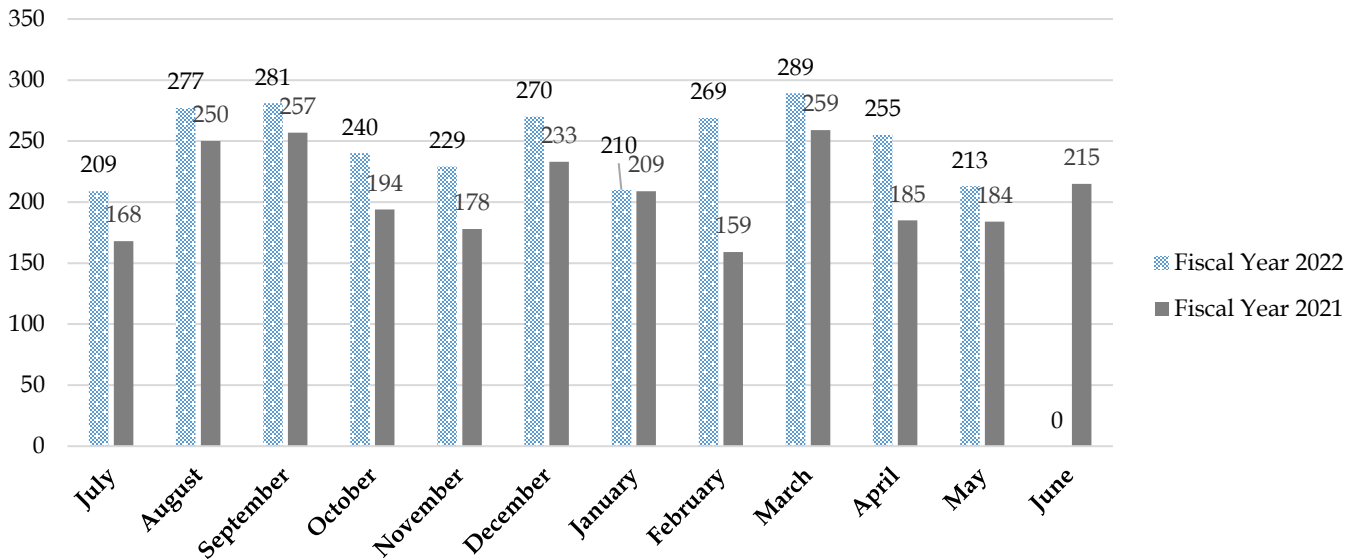
**Community Relations**

Engaged in foot patrols throughout historic district and Town boardwalk. Officers spoke with business owners and residents throughout the month.

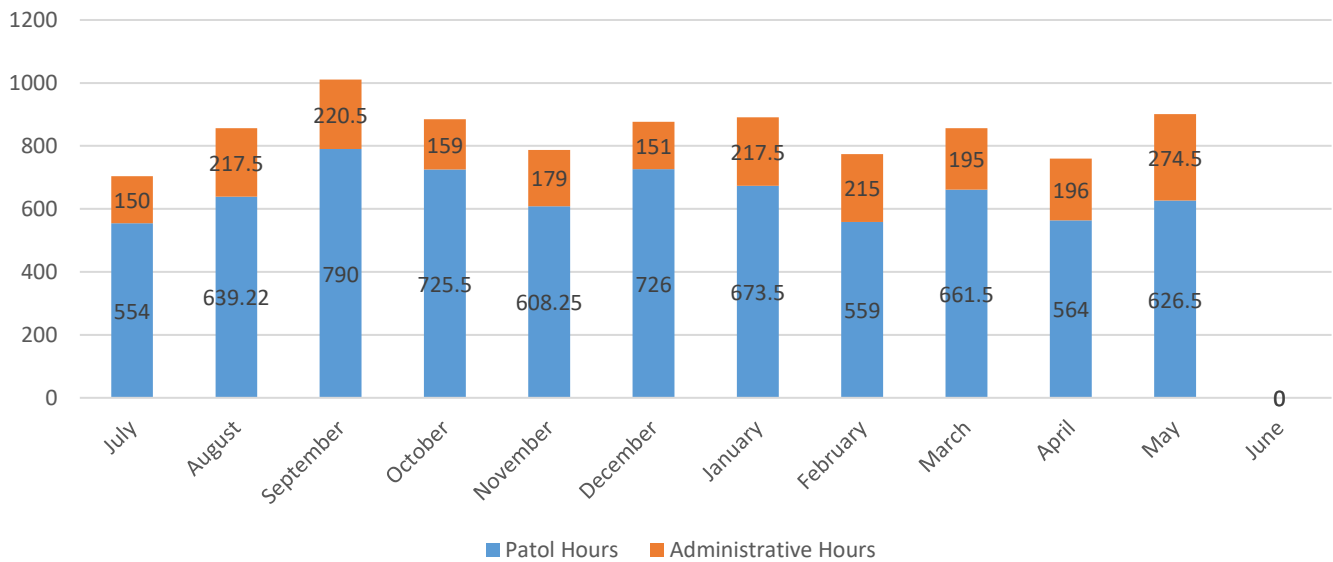
**Patrol and Enforcement Activities**

As of May 27, 2022, in the month of May, the Town Police made 65 business checks and 148 park checks. The Town Police also had 125 calls for service, with 15 trespassing calls, 14 suspicious person/vehicle/circumstance calls, 14 disabled vehicles/motorist assist calls, 11 illegal fishing calls, 7 vehicle crashes, 4 disorderly/assault in progress calls, 4 found/lost property calls, 3 alarm calls, 3 roadway obstruction calls, 3 animal call, 3 impaired driving investigation calls, 2 drug complaint/confiscation calls, 2 hit and run calls, 2 traffic control calls, 2 medical calls, 1 summons service, 1 destruction of property call, 1 keep the peace call, 1 drunk in public call, 1 fire call, 1 attempted suicide call, 1 domestic in progress call, 1 theft call, 1 noise complaint, 1 welfare check, multiple service/assist calls, and made 1 custodial arrests, issued 213 traffic summonses, 55 parking violations, and 4 warnings.

**Traffic Summonses FYTD (GRAPH)**



**Patrol/Administrative Hours FYTD (GRAPH)**

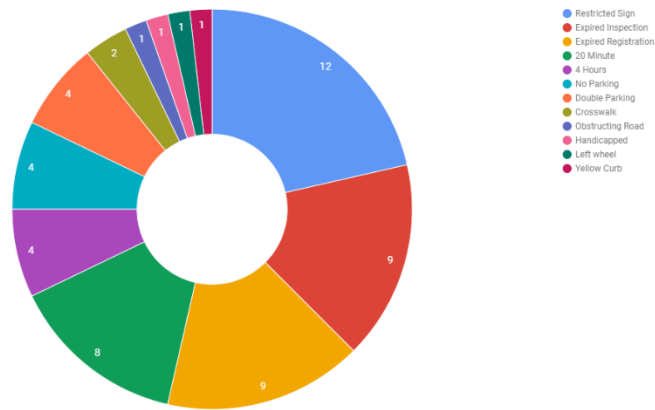


## Parking Enforcement (CHART/GRAPH)

Total Parking Enforcement (FYTD)

	Parking Tickets	Warning
July	105	6
August	50	1
September	69	2
October	81	1
November	54	2
December	54	9
January	24	5
February	47	3
March	48	2
April	76	1
May	55	1

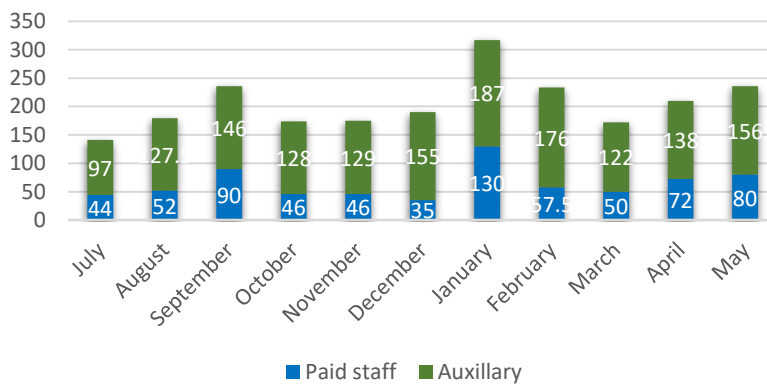
Occoquan VA - Tickets By Violation (Month To Date)



### Volunteer in Police Service

For Fiscal Year 2022, our auxiliary police officers and paid police staff have donated a total of 2,264 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our auxiliary police officers and paid police staff:

### Volunteered Hours



## Public Works

### Weekly Activities

The Public Works Department engages in the following regular maintenance activities:

Activity	Daily, M-F	Sat/Sun	Weekly	Monthly	Notes
Trash Collection/Check	X	X			Weekend checks during high traffic seasons
Street Sweeping			X		Sweeping Season: April - October
Check/Repair Gaslights	X				Review and schedule repairs as needed
Check/Repair Gaslight Banners	X				
Check/Clean Trash/Recycling Cans			X		Clean as needed
Check/Replace Doggie Bags			X		
Check/Clear Storm drains			X		Weekly + Storm Prep
Check Public Restrooms	X	X			Weekend checks during high traffic seasons
Contractor Cleaning - RMP			X		Contractor cleans Fridays and Mondays
Check Tanyard Hill Park			X		Review and schedule repairs as needed
Check Mamie Davis Park and Boardwalk	X				Review and schedule repairs as needed
Check River Mill Park	X				Review and schedule repairs as needed
Check Furnace Branch Park			X		Review and schedule repairs as needed
Minor Brick Sidewalk Check/Repairs			X		Review and schedule repairs as needed
Check/Replace Flags			X		
Maintain Town Equipment			X		Vehicle and small engine repair, seasonal and as needed
Maintain Town Buildings			X		Review and schedule repairs as needed
Clean Town Vehicle			X		Ensure cleanliness and care of town vehicle
Maintain Annex/PW Facility	X				External and Internal clean up and organization
Check/Maintain Dumpster and storage area				X	
Water Flowers	X				Seasonal
Graffiti Check/Removal	X				
Litter Check/Removal	X				

### Maintenance Highlights (May 2022)

- Contracting Center Lane Paving; coordinating with Rivertown project developer on developer portion; coordinating paving opportunities with adjacent properties
- Spring cleaning activities and Riverfest preparation
- Contracting Washington Street concrete repairs; to be scheduled in early FY2023
- Coordinating Vulcan donation of rocks for beautification efforts
- Coordination of landscaping activities and rehab of Commerce Street garden bed



## Upkeep and Maintenance Projects

Below is an updated list of maintenance activities with statuses updated as of May 27, 2022:

Project	Not Started	In Progress	Completed
Town Hall Bathroom Remodel			X
Town Hall Kitchen Remodel	X		
River Mill Bathroom Upgrades	X		
Repair Town Hall Eve Damaged due to Tree	X		
Install Custom Bricks at River Mill Park		X	
Backup Generator Project		X	
Install new fence at Mamie Davis Park	X		
Install replacement bench in River Mill Park		X	
Paint street sign poles black outside of historic district		X	
Paint Yellow curbs		X	
Address dirt area near LOVE sign steps		X	
Repair concrete steps at Town Hall	X		
Clean/Maintain River Mill Park Light/Poles		X	
Clean off Kayak Ramp		X	
Repair broken light on Fairfax side of footbridge		X	
Develop Art installation project for Agnes Commemoration		X	
Install curb stops along fence line in Town parking lot	X		
Remove graffiti from under bridge (ongoing), town		X	
Replace sensor at RMP for park lights	X		
Repair town portable generator	X		
Complete minor brick repairs		X	
Schedule power wash of Riverwalk/dock		X	
Clean up and organize PW Annex		X	
Main Office Reorganization - Town Hall	X		
Center Lane Paving		X	
Schedule concrete repairs on West Locust		X	
Met with VDOT regarding water issue on Mill Street		X	
Building maintenance - light repairs at town hall	X		
Coordinate spring flower planting with landscaper			X
Install donated swing bench in River Mill Park		X	
Order and install new pile caps at dock			X
Order/replace signs at dock	X		
Replace/repair dock payment box at dock	X		
General repairs at RMP Bathroom - lights, baseboard	X		
Clean and touch up paint on Gaslights			X
Install LED kits on three lights at Mamie Davis Park		X	
Repair/update signage on MDP Entry sign	X		
Replace HVAC at 200 Mill Street		X	
Replace HVAC at Town Hall		X	
Install/repair event banners as needed		X	
Work with Eagle Scout on Fishing Line waste receptacle project			X

Project	Not Started	In Progress	Completed
Repair/replace flooring in lower level town hall (after sewer line replacement)			X
Reinstall removed timed parking sign at 203 Union			X
Remove debris from Commerce/Ellicott sidewalk		X	
Prepare for Craft Show		X	
Patch pot holes along Mill, Union, Washington, Ellicott			X
Repaint Craft Show Booth numbers			X
Clean out bunker on Mill Street			X
Replace American Flags at TH and MDP			X
Paint Circles in Park for May Trivia Night			X
Clean off River Mill Park Sign			X
Coordinate with Vulcan for donation of riprap to be placed along fence line at River Mill Park			X
Coordinate with Vulcan for donation of large rock to be placed at RMP and Commerce Street garden			X
Move Mill Stone to display location in RMP	X		
Pour concrete pad for RMP swing bench	X		
Plant tree in RMP - Tree City USA requirement	X		
Plant trees along Washington Street garden area	X		
Plant grasses at entry sign on 123			X
Plant liriopie along Mill Street sidewalk buffer in front of 402 Mill Street (dirt area with tree roots)	X		
Spray and seed MDP	X		
Remove dead/dying bushes in wash/commerce garden			X
Design and plant Commerce Street Garden at Annex		X	
Schedule Town Hall window cleaning			X
Replace broken planters; replant			X
Clean public trash and recycling cans			X
Plant groundcover at RMP along fence line near Mill House Museum and near footbridge bed		X	
Install historic marker in River Mill Park			X
Address garden bed along Washington Street near crosswalk	X		
Cut back vegetation on River Road		X	

**Brick Installation and Maintenance Projects** - Below is the status of the replacement and maintenance of sidewalk bricks:

Location	Not Started	In Progress	Completed	Notes
Town Hall	X			FY2023
Minor Brick Repairs		X		Repairs and replacement ongoing; loose and missing brick repairs ongoing

## Events and Community Development

- **Trivia Night in River Mill Park:** Contestants play six rounds of brain busters for a chance to win a \$100 gift card grand prize. Team registration is \$30 at the door and preregistration is available on EventBrite. Gates open at 6:00 p.m.; the game starts at 6:30 p.m. More information can be found at: [occoquanva.gov/trivia](http://occoquanva.gov/trivia).

### 2022 Trivia Night Dates

Power Plays – Friday, June 24

Beach Party – Friday, July 22

All Around the World – Friday, August 19

Heroes & Villains – Friday, September 16

Murder Mystery – Friday, October 21

- **Music on Mill:** Music on Mill is a free summer concert series featuring family-friendly entertainment. Concerts run from 7:00 p.m. to 9:00 p.m. in River Mill Park. Concerts are free and open to the public.

### 2022 Music on Mill Schedule

Saturday, June 18: Mystery Machine DMW (*Rock*)

Saturday, July 16: Up All Night (*Covers*)

Saturday, August 6: 257th Army Band (*Traditional*)

Saturday, August 20: Collective (*Rock*)

**Town of Occoquan - Permit Report  
May 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2021-04934	124 COMMERCE ST	INSTALLATION OF GENERATOR	Electrical	Pending	C - Accessory Structure		
BLD2019-03820	206 COMMERCE ST	ANTENNA MOUNTED TO POLE IN TOWN OF OCCOQUAN.	Building	Pending	C - Alteration/Repair		
BLD2022-02702	312 COMMERCE ST	150 lf floor joist ,390 lf floor joist replacement , 48 lf sil plate, 375 sf sub floor replacement , 3 intellijacks	Building	Issued	R - Alteration/Repair	02/02/2022	
BLD2022-06230	312 COMMERCE ST	DOWNSTAIRS/MAIN LEVEL - KITCHEN AND BACK BAY WINDOW ROOM ONLY. NON-STRUCTURAL FRAMING, DRYWALL, AND PAINTING.	Building	Issued	R - Alteration/Repair	05/12/2022	
BLD2022-06847	312 COMMERCE ST	**SEE NOTES RE: CONTRACTOR**FLOOR AND ROOF REPAIR AFTER CHIMNEY REMOVAL.	Building	Pending	R - Alteration/Repair		
ELE2022-04507	312 COMMERCE ST	REPLACING 200 AMP PANEL - DID NOT RUN ANY NEW CIRCUITS, NEW CIRCUITS RUN BY HOMEOWNER AFTER THE FACT	Electrical	Issued	R - Alteration/Repair	03/24/2022	
BLD2019-00547	402 FORTRESS WAY	KITCHEN RENOVATION TO CONDO UNIT - FOR KITCHEN CABINETS, CUTTING INTO THE CEILING TO INSTALL LIGHTS	Building	Issued	C - Alteration/Repair	07/30/2018	
BLD2021-07195	459 FORTRESS WAY	Installation of a new timber retaining wall with 6 x 6 pressure treated lumber. Inclusive of backfill and compact excavated areas with finished grade sloped and the installation of a new foundation drainage system and new clean stone.	Building	Issued	C - Retaining Wall	11/05/2021	
GAS2019-00432	270 GASLIGHT LANDING CT	ALTERATION/REPAIRS TO REPLACE HVAC UNIT AND FURNACE LIKE FOR LIKE	Gas	Issued	C - Alteration/Repair	09/20/2018	
ELE2022-02892	115 MILL ST	This project consists of upgrading the existing SCADA System (Data Acquisition) and Radio System at the existing L-73 Lift Station which is owned by the Prince William County Service Authority. The work involves removing the Existing Scada Cabinet and installing a new one and providing a few new security devices such as Camera's and door card readers for identification. This installation only involves electrical work. I have discussed this project with Zoning and Land Development and both have said since this is an existing commercial building that they do no need to review.	Electrical	Finald	C - Alteration/Repair	01/11/2022	05/12/2022
BLD2022-06756	126 MILL ST	TLO & Occupancy permit for the A-2 use of an outdoor seating area for a beer garden w/two 800 SF pergolas. Adjacent kitchen and bathroom permit is BLD2022-03797. Anticipated power service will be under a separate permit.	Building	Pending	C - Tenant Layout		
BLD2022-03797	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN (KITCHEN & BATHROOM BUILDING) IN THE TOWN OF OCCOQUAN. OUTDOOR SEATING AREA PERMIT - BLD2022-06756	Building	Issued	C - Tenant Layout	05/05/2022	
ELE2022-03957	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Electrical	Pending	C - Tenant Layout		
ELE2022-03957	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Electrical	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Issued	C - Tenant Layout	05/13/2022	
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Issued	C - Tenant Layout	05/13/2022	
PLB2020-00752	201 MILL ST	CAPPING THE WATER SERVICE	Plumbing	Issued	C - Alteration/Repair	10/01/2019	
BLD2018-04471	313 MILL ST	PARTIAL ROOF REPAIR DUE TO WATER DAMAGE - SEE PSTD2018-00224	Building	Issued	C - Alteration/Repair	02/23/2018	
PLB2022-02374	314 MILL ST	water pipe replacement of bathroom (not fixtures), interior building drain/groundworks replacement	Plumbing	Issued	C - Alteration/Repair	04/12/2022	
BLD2022-06950	404 MILL ST	Interior alteration of an existing shop into a bakery with a small space at the front for sale s& dining. Tenant space designed as B use with less than 15 occupants	Building	Pending	C - Tenant Layout		
BLD2022-04172	406 MILL ST	Pergola encompassing back patio. with removeable vinyl sides and top for inclement weather.	Building	Issued	C - Accessory Structure	04/21/2022	
BLD2022-01583	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Building	Issued	C - Tenant Layout	03/01/2022	

**Town of Occoquan - Permit Report  
May 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2022-03572	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Electrical	Pending	C - Tenant Layout		
ELE2022-03572	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Electrical	Pending	C - Tenant Layout		
ELE2022-02501	440 MILL ST	//GBC correct crawl space wiring	Electrical	Issued	C - Alteration/Repair	11/18/2021	
BLD2021-06635	450 MILL ST	TLO FOR POPPS	Building	Issued	C - Tenant Layout	05/03/2022	
ELE2022-00482	450 MILL ST	TLO FOR POPPS	Electrical	Pending	C - Tenant Layout		
MEC2021-02381	450 MILL ST	THE COTTAGE - TLO	Mechanical	Pending	C - Tenant Layout		
PLB2022-00959	450 MILL ST	THE COTTAGE - TLO	Plumbing	Pending	C - Tenant Layout		
ELE2022-02893	458 MILL ST	SCADA Cabinet UPGRADE - A/R	Electrical	Finald	C - Alteration/Repair	01/12/2022	04/15/2022
BLD2020-02847	1604 MOUNT HIGH ST	20 X 24 FRONT YARD OPEN DECK W 2 X 4 STAIRS BUILT TO GRADE	Building	Issued	R - Addition	11/26/2019	
BLD2014-05879	1441 OCCOQUAN HEIGHTS CT	DECK	Building	Issued	R - Addition	04/25/2014	
BLD2022-06163	101 POPLAR LN	**REVISED 5/9/2022** - FINISH BASEMENT - rec room, wet bar, powder room, den and existing lounge NO ADDITIONAL BEDROOM NON STRUCTURAL	Building	Issued	R - Alteration/Repair	04/21/2022	
ELE2022-05240	101 POPLAR LN	FINISH BASEMENT - rec room, wet bar, powder room, den and lounge NO ADDITIONAL BEDROOM NON STRUCTURAL	Electrical	Issued	R - Alteration/Repair	04/22/2022	
PLB2022-02506	101 POPLAR LN	FINISH BASEMENT - rec room, wet bar, powder room, den and lounge NO ADDITIONAL BEDROOM NON STRUCTURAL	Plumbing	Issued	R - Alteration/Repair	04/22/2022	
BLD2022-00079	109 POPLAR LN	CUSTOM SFD	Building	Issued	R - New Single Family Dwelling	03/01/2022	
BLD2022-06898	208 POPLAR ALY	New tenant layout for a Micro Bar. Interior renovation to include a warming kitchen (no hood), bar service & the demolition of a section of the existing upper floor area to create a mezzanine. The reaming floor area to be walled off as an attic space.	Building	Pending	C - Tenant Layout		
MEC2022-02770	208 POPLAR ALY	New tenant layout for a Micro Bar. Interior renovation to include a warming kitchen (no hood), bar service & the demolition of a section of the existing upper floor area to create a mezzanine. The reaming floor area to be walled off as an attic space.	Mechanical	Pending	C - Tenant Layout		
MEC2022-02770	208 POPLAR ALY	New tenant layout for a Micro Bar. Interior renovation to include a warming kitchen (no hood), bar service & the demolition of a section of the existing upper floor area to create a mezzanine. The reaming floor area to be walled off as an attic space.	Mechanical	Pending	C - Tenant Layout		
BLD2018-04392	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04221	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00596	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01181	1551 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/20/2018	
PLB2019-00861	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04390	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01737	1552 RIVERTOWN PL	INSTALL 200 AMPS SERVICE / LTS/SW/SM/ OUTLETS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00768	1552 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00972	1552 RIVERTOWN PL	Installation of A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00888	1552 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION**ADD ON WATER SERVICE SEE ATTACHED EMAIL**	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04393	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04222	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00598	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01193	1553 RIVERTOWN PL	INSTALL NEW HVAC SYSTEM	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00864	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04376	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01736	1554 RIVERTOWN PL	INSTALL 200 AMPS SERVICE SW/ SM / OUTLETS / LTS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00767	1554 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00971	1554 RIVERTOWN PL	Installation of new A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00887	1554 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION**ADD ON WATER SERVICE SEE ATTACHCED EMAIL	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04394	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04220	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00599	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01194	1555 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00865	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04375	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	

**Town of Occoquan - Permit Report  
May 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2022-01735	1556 RIVERTOWN PL	Install 200 amps service / outlet's / SW/ SM/ LTS by code	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00766	1556 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00973	1556 RIVERTOWN PL	Installation of A.C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00886	1556 RIVERTOWN PL	rough in plumbing for new construction	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04008	199 UNION ST	UPDATE AND REPAIR BATHROOM IN RENTAL APARTMENT.***MUST PAY BCE ADMIN FEE***	Building	Issued	C - Alteration/Repair	01/31/2018	
PLB2018-01862	199 UNION ST	INTERIOR RENOVATIONS TO LAUNDRY AND BATHROOM IN RESIDENCE ON THE SECOND FLOOR. 1 BATH, 1 DRAIN.	Plumbing	Issued	C - Alteration/Repair	01/31/2018	
BLD2020-03981	202 UNION ST	ALTERATION/REPAIRS TO DEMO SPACE FOR FUTURE TENANT	Building	Issued	Demolition	02/12/2020	
BLD2020-04453	202 UNION ST	SALAD SALOON - TLO	Building	Pending	C - Tenant Layout		
MEC2020-02163	202 UNION ST	SALAD SALOON - TLO	Mechanical	Pending	C - Tenant Layout		
PLB2021-00690	202 UNION ST	SALAD SALOON - TLO	Plumbing	Pending	C - Tenant Layout		
BLD2021-08525	206 UNION ST	Converting existing retails space to new Nail Salon.	Building	Issued	C - Tenant Layout	11/15/2021	
ELE2022-04601	206 UNION ST	Converting existing retails space to new Nail Salon. TAKE-OVER PERMIT FROM ELE2022-01996	Electrical	Issued	C - Tenant Layout	03/23/2022	
MEC2022-01112	206 UNION ST	Converting existing retails space to new Nail Salon.	Mechanical	Issued	C - Tenant Layout	01/14/2022	
PLB2022-01118	206 UNION ST	Converting existing retails space to new Nail Salon.	Plumbing	Issued	C - Tenant Layout	03/01/2022	
PLB2018-02373	411 UNION ST	CONVERTING FROM SEPTIC TO PUBLIC SEWER	Plumbing	Issued	R - Alteration/Repair	03/23/2018	
BLD2022-01979	105 VISTA KNOLL DR	12' X 20' OPEN DECK NO STAIRS - PER PLANS	Building	Issued	R - Addition	09/29/2021	
BLD2021-00870	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Building	Issued	R - Alteration/Repair	11/09/2020	
ELE2021-02202	127 WASHINGTON ST	Add bedroom and quarters above kitchen	Electrical	Issued	R - Alteration/Repair	11/15/2020	
MEC2021-01175	127 WASHINGTON ST	install heat pump with duct work	Mechanical	Issued	R - Alteration/Repair	11/20/2020	
PLB2021-02432	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Plumbing	Issued	R - Alteration/Repair	04/01/2021	
BLD2019-00785	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Building	Issued	R - Alteration/Repair	08/13/2018	
ELE2019-00643	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Electrical	Issued	R - Alteration/Repair	08/16/2018	
PLB2019-00381	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Plumbing	Issued	R - Alteration/Repair	08/15/2018	
PLB2021-00738	142 WASHINGTON ST	WATER SERVICE REPLACEMENT	Plumbing	Issued	R - Alteration/Repair	09/23/2020	
ELE2022-03991	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Electrical	Pending	C - Tenant Layout		
ELE2022-03991	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Electrical	Pending	C - Tenant Layout		
MEC2022-01565	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		
PLB2018-01956	103 WEST LOCUST ST	Water Service	Plumbing	Issued	R - Alteration/Repair	02/08/2018	

Permit Issued Over 2 Years Old  
Development Project

END OF REPORT

**TOWN OF OCCOQUAN**  
**FINANCIAL STATEMENTS**  
**AS OF 4/30/2022**

	As of 7/1/21 (unaudited)	<i>Unaudited Income/ (Loss) YTD FY22</i>	As of 4/30/2022
<b>Nonspendable:</b>			
<b>Inventory</b>	\$ -	\$ -	\$ -
<b>Restricted:</b>			
<b>Mamie Davis Fund</b>	\$ 100,000	\$ -	\$ 100,000
<b>Assigned:</b>			
<b>Operating Reserves</b>	\$ 156,594	\$ -	\$ 156,594
<b>Events Fund</b>	\$ 25,000	\$ 74,849	\$ 99,849
<b>CIP Fund</b>	\$ 148,900	\$ (104,898)	\$ 44,002
<b>Financing Proceeds</b>	\$ 25,271	\$ (25,271)	\$ -
<b>Public Safety Grant Fund</b>	\$ 32,207	\$ (18,722)	\$ 13,485
<b>CARES Act fund</b>	\$ 8,579	\$ (8,579)	\$ -
<b>Mamie Davis Park Fund</b>	\$ 11,110	\$ 318	\$ 11,427
<b>PEG Fund</b>	\$ 1,562	\$ 214	\$ 1,776
<b>Public Art Fund</b>	500	-	500
<b>Subtotal Assigned:</b>	\$ 409,723	\$ (82,089)	\$ 327,633
<b>Unassigned</b>	\$ -	\$ 178,001	\$ 178,001
<b>Total Available Fund Balance:</b>	<b>\$ 509,723</b>	<b>\$ 95,911</b>	<b>\$ 605,634</b>

**Additional Information:**

<b>SLFRF Balance:</b>	\$ 474,780	\$ -	\$ 474,780
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The Town of Occoquan  
Profit & Loss Budget Performance  
July 2021 through April 2022

	Jul '21 - Apr 22	Annual Budget	Over/(Under) Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
40000 · TAXES				
40010 · Real Estate	\$ 246,238	\$ 249,189	\$ (2,951)	99%
40020 · Meals Tax	\$ 211,272	\$ 228,000	\$ (16,728)	93%
40030 · Sales Tax	\$ 28,770	\$ 30,000	\$ (1,230)	96%
40040 · Utility Tax	\$ 26,453	\$ 28,800	\$ (2,347)	92%
40050 · Communications Tax	\$ 27,827	\$ 35,000	\$ (7,173)	80%
40060 · Transient Occupancy Tax	\$ 11,873	\$ 11,200	\$ 673	106%
<b>Total 40000 · TAXES</b>	<b>\$ 552,433</b>	<b>\$ 582,189</b>	<b>\$ (29,756)</b>	<b>95%</b>
41000 · FEES/LICENSES				
41010 · Vehicle License	\$ 10,037	\$ 12,000	\$ (1,963)	84%
41020 · Business Licenses	\$ 58,761	\$ 68,800	\$ (10,039)	85%
41030 · Late Fees	\$ 1,258	\$ 2,500	\$ (1,242)	50%
41040 · FINES (PUBLIC SAFETY)				
41170 · E-Summons	\$ 8,376	\$ 7,000	\$ 1,376	120%
41040 · FINES (PUBLIC SAFETY) - Other	\$ 297,297	\$ 297,580	\$ (283)	100%
<b>Total 41040 · FINES (PUBLIC SAFETY)</b>	<b>\$ 305,672</b>	<b>\$ 304,580</b>	<b>\$ 1,092</b>	<b>100%</b>
41100 · Administrative Fees	\$ 6,003	\$ 5,000	\$ 1,003	120%
41120 · Service Revenue - Eng	\$ 8,575	\$ 10,000	\$ (1,425)	86%
41130 · Service Revenue - Legal	\$ 4,820	\$ 10,000	\$ (5,180)	48%
41140 · Service Revenue - Other	\$ 450	\$ 1,000	\$ (550)	45%
41000 · FEES/LICENSES - Other	\$ -	\$ 2,500	\$ (2,500)	0%
<b>Total 41000 · FEES/LICENSES</b>	<b>\$ 396,755</b>	<b>\$ 416,380</b>	<b>\$ (19,625)</b>	<b>95%</b>
42000 · GRANTS				
42010 · LITTER	\$ 1,329	\$ 1,050	\$ 279	127%
42020 · HB 599	\$ 17,766	\$ 23,686	\$ (5,920)	75%
42021 · NHSTA (DMV)				
<b>Total 42021 · NHSTA (DMV)</b>	<b>\$ 6,979</b>	<b>\$ 14,594</b>	<b>\$ (7,615)</b>	<b>48%</b>
42080 · CARES Act Funds	\$ 8,807			
<b>Total 42000 · GRANTS</b>	<b>\$ 35,095</b>	<b>\$ 39,330</b>	<b>\$ (4,235)</b>	<b>89%</b>
43000 · RENTALS				
43010 · Town Hall	\$ -	\$ 500	\$ (500)	0%
43020 · River Mill Park	\$ 1,950	\$ 2,000	\$ (50)	98%
43030 · Mamie Davis Park Rental	\$ 1,250	\$ 2,000	\$ (750)	63%
43040 · 200 Mill Street Lease	\$ -	\$ 7,500	\$ (7,500)	0%
<b>Total 43000 · RENTALS</b>	<b>\$ 3,200</b>	<b>\$ 12,000</b>	<b>\$ (8,800)</b>	<b>27%</b>
44000 · OTHER				
44010 · General Fund Interest	\$ 1,064	\$ 120	\$ 944	887%
44060 · Other	\$ 1,791	\$ 1,000	\$ 791	179%
<b>Total 44000 · OTHER</b>	<b>\$ 2,974</b>	<b>\$ 1,120</b>	<b>\$ 1,854</b>	<b>266%</b>
<b>Total Income</b>	<b>\$ 990,457</b>	<b>\$ 1,051,019</b>	<b>\$ (60,562)</b>	<b>94%</b>
<b>Gross Profit</b>	<b>\$ 990,457</b>	<b>\$ 1,051,019</b>	<b>\$ (60,562)</b>	<b>94%</b>
<b>Expense</b>				
Total 60000 · PERSONNEL SERVICES	\$ 488,668	\$ 633,918	\$ (145,250)	77%
Total 60400 · PROFESSIONAL SERVICES	\$ 106,700	\$ 156,770	\$ (50,070)	68%
Total 60800 · INFORMATION TECH SERV	\$ 22,697	\$ 27,205	\$ (4,508)	83%
Total 61200 · MATERIALS AND SUPPLIES	\$ 27,755	\$ 20,008	\$ 7,747	139%
Total 61600 · OPERATIONAL SERVICES	\$ 7,494	\$ 7,500	\$ (6)	100%
Total 62000 · CONTRACTS	\$ 88,709	\$ 82,000	\$ 6,709	108%
Total 62400 · INSURANCE	\$ 32,123	\$ 28,000	\$ 4,123	115%
Total 62800 · PUBLIC INFORMATION	\$ 2,496	\$ 2,500	\$ (4)	100%
Total 63200 · ADVERTISING	\$ 4,708	\$ 2,000	\$ 2,708	235%
Total 63600 · TRAINING AND TRAVEL	\$ 7,026	\$ 16,450	\$ (9,424)	43%
Total 64000 · VEHICLES AND EQUIPMENT	\$ 23,945	\$ 23,530	\$ 415	102%
Total 64400 · SEASONAL	\$ 8,236	\$ 3,000	\$ 5,236	275%
64700 · FACILITIES EXPENSE				
Total 64800 · TOWN HALL	\$ 12,726	\$ 10,690	\$ 2,036	119%
Total 65200 · MILL HOUSE MUSEUM	\$ 275	\$ 6,090	\$ (5,815)	5%



The Town of Occoquan  
Profit & Loss Budget Performance  
July 2021 through April 2022

	Jul '21 - Apr 22	Annual Budget	Over/(Under) Budget	% of Budget
Total 65600 · 200 MILL ST	\$ 497	\$ -		
Total 66000 · ANNEX / MAINTENANCE YARD	\$ 3,767	\$ 5,910	\$ (2,143)	64%
Total 66400 · MILL ST STORAGE FACILITY	\$ -	\$ 250	\$ (250)	0%
Total 66800 · RIVER MILL PARK & FACIL	\$ 13,173	\$ 14,970	\$ (1,797)	88%
Total 67200* · MAMIE DAVIS PARK & RIVERWALK	\$ 1,815	\$ 2,650	\$ (835)	69%
Total 68400* · STREETS AND SIDEWALKS	\$ 503	\$ 700	\$ (197)	72%
Total 68800 · HISTORIC DISTRICT	\$ 11,641	\$ 14,100	\$ (2,459)	83%
Total 64700 · FACILITIES EXPENSE	\$ 44,411	\$ 55,360	\$ (10,949)	80%
Total Expense	\$ 864,966	\$ 1,058,241	\$ (193,275)	82%
Net Ordinary Income	\$ 125,491	\$ (7,222)	\$ 132,713	-1738%
Other Income/Expense				
Net Income	\$ 125,642	\$ (7,222)	\$ 132,864	-1740%

CIP FUND

Other Income/Expense				
Other Expense				
70000 · CIP EXPENSE				
70001 · Streetscape	\$ -	\$ 10,000	\$ (10,000)	0%
70002 · Intersection Improvements	\$ -	\$ 3,400	\$ (3,400)	0%
70003 · Street Maintenance	\$ -	\$ 83,000	\$ (83,000)	0%
70004 · Sidewalk Maintenance	\$ 38,055	\$ 12,000	\$ 26,055	317%
70005 · Building Maintenance	\$ 21,473	\$ 5,000	\$ 16,473	429%
70006 · Stormwater Management	\$ -	\$ 10,000	\$ (10,000)	0%
70014 · Timed Parking Equipment	\$ -	\$ 5,500	\$ (5,500)	0%
70015 · Gaslight Banner Replacement	\$ -	\$ 5,000	\$ (5,000)	0%
72006 · Riverwalk	\$ 798	\$ 10,000	\$ (9,202)	8%
74001 · Vehicles & Equipment	\$ -	\$ 5,000	\$ (5,000)	0%
74002 · In-Vehicle Laptop Replace	\$ 3,684	\$ 4,000	\$ (316)	92%
74003 · Body Armor	\$ -	\$ 1,000	\$ (1,000)	0%
74007 · LIDAR Speed Equipment	\$ 2,236			
76001 · Computer Upgrades	\$ 657			
CARES Funds: 76005 · A/V Equipment - Town Hall	\$ 5,970			
Total 70000 · CIP EXPENSE	\$ 72,874	\$ 153,900	\$ (81,026)	47%
80000 · OTHER ITEMS				
80002 · Loan expenditures - principal	\$ 30,757			
80003 · Loan expenditures - interest	\$ 1,267			
Total 80000 · OTHER ITEMS	\$ 32,024			
Total Other Expense	\$ 104,898	\$ 153,900	\$ (49,002)	68%
Net Other Income	\$ (104,898)	\$ (153,900)	\$ 49,002	68%
Net Income	\$ (104,898)	\$ (153,900)	\$ 49,002	68%

EVENTS FUND

Ordinary Income/Expense				
Income				
44000 · OTHER				
44020 · Events Fund Interest	\$ 557	\$ 3,000	\$ (2,443)	19%
44040 · Bricks Revenue	\$ 982	\$ 3,000	\$ (2,018)	33%
Total 44000 · OTHER	\$ 1,578	\$ 6,000	\$ (4,422)	26%
47000 · EVENTS REVENUE				
47010 · Sponsorships	\$ 11,548	\$ 10,000	\$ 1,548	115%
47020 · Booth Rentals	\$ 132,003	\$ 170,600	\$ (38,597)	77%
47021 · Ticket Sales				
Total 47021 · Ticket Sales	\$ 10,440	\$ 9,590	\$ 850	109%
47030 · Shuttle Fees	\$ 28,268	\$ 53,000	\$ (24,732)	53%
47040 · Parking Space Sales	\$ 7,275	\$ 6,000	\$ 1,275	121%
47060 · Merchandise	\$ 805	\$ 1,000	\$ (195)	81%
47081 · Alcohol	\$ -	\$ 3,600	\$ (3,600)	0%
Total 47000 · EVENTS REVENUE	\$ 193,365	\$ 253,790	\$ (60,425)	76%

The Town of Occoquan  
Profit & Loss Budget Performance  
July 2021 through April 2022

	Jul '21 - Apr 22	Annual Budget	Over/(Under) Budget	% of Budget
Total Income	\$ 199,587	\$ 259,790	\$ (60,203)	77%
Gross Profit	\$ 199,587	\$ 259,790	\$ (60,203)	77%
Expense				
Total 60000 · PERSONNEL SERVICES	\$ 48,164	\$ 62,892	\$ (14,728)	77%
Total 60400 · PROFESSIONAL SERVICES	\$ 9,835	\$ 10,000	\$ (165)	98%
Total 60800 · INFORMATION TECH SERV	\$ 999			
Total 61200 · MATERIALS AND SUPPLIES	\$ 3,580	\$ 5,150	\$ (1,570)	70%
Total 62000 · CONTRACTS	\$ 33,527	\$ 66,700	\$ (33,173)	50%
Total 63200 · ADVERTISING	\$ 11,284	\$ 19,000	\$ (7,716)	59%
Total 64700 · FACILITIES EXPENSE	\$ 346	\$ 1,000	\$ (655)	35%
Total 69200 · SPECIAL EVENTS	\$ 17,003	\$ 12,700	\$ 4,303	134%
Total Expense	\$ 124,739	\$ 177,442	\$ (52,704)	70%
Net Ordinary Income	\$ 74,849	\$ 82,348	\$ (7,499)	91%
Net Income	\$ 74,849	\$ 82,348	\$ (7,499)	91%
<b>MAMIE DAVIS PARK</b>				
Ordinary Income/Expense				
Income				
44000 · OTHER				
44030 · Mamie Davis Park Interest	\$ 318	\$ 500	\$ (182)	64%
Total 44000 · OTHER	\$ 318	\$ 500	\$ (182)	64%
Total Income	\$ 318	\$ 500	\$ (182)	64%
Other Expense				
70000 · CIP EXPENSE				
72005 · Mamie Davis Park Renovations	\$ -	\$ 2,000	\$ (2,000)	0%
Total Other Expense	\$ -	\$ 2,000	\$ (2,000)	0%
Net Other Income	\$ -	\$ (2,000)	\$ 2,000	0%
Net Income	\$ 318	\$ (1,500)	\$ 1,818	-21%
TOTAL NET INCOME (LOSS) ALL FUNDS	\$ 95,911	\$ (80,274)	\$ 176,185	-119%

The Town of Occoquan  
Balance Sheet Prev Year Comparison  
As of April 30, 2022

	Apr 30, 22	Apr 30, 21	\$ Change
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10001 · Petty Cash - Operating	100.00	100.00	0.00
10020 · Sun Trust Operating 0438	0.00	14,870.64	-14,870.64
10022 · Operating Account 0058	129,961.53	123,955.10	6,006.43
10024 · Reserves MM	200,150.18	0.00	200,150.18
10029 · Events Fund - Checking 3126	100,242.81	0.00	100,242.81
10030 · Events Fund - Checking B&H	0.00	16,424.10	-16,424.10
10031 · Events Fund CD - B&H	0.00	200,000.00	-200,000.00
10033 · Events Fund - Paypal	25,677.17	21,285.63	4,391.54
10034 · VIP - Investment Pool			
25-5001 · VIP NAV Liquidity Pool 5001	475,254.11	21,527.35	453,726.76
<b>Total 10034 · VIP - Investment Pool</b>	<b>475,254.11</b>	<b>21,527.35</b>	<b>453,726.76</b>
10080 · Mamie Davis Checking - B&H	0.00	6,640.58	-6,640.58
10081 · Mamie Davis CD - B&H	0.00	100,000.00	-100,000.00
10082 · Mamie Davis Savings	7,041.98	0.00	7,041.98
10083 · Mamie Davis CD	100,000.00	0.00	100,000.00
10091 · Bricks - PayPal	751.34	1,988.10	-1,236.76
10094 · Event Fund - MM 5997	15,559.84	2,502.04	13,057.80
10095 · Bricks MM 2125	11,301.13	9,210.91	2,090.22
<b>Total Checking/Savings</b>	<b>1,066,040.09</b>	<b>518,504.45</b>	<b>547,535.64</b>
Accounts Receivable			
10180 · Accounts Receivable	119,972.56	131,298.76	-11,326.20
<b>Total Accounts Receivable</b>	<b>119,972.56</b>	<b>131,298.76</b>	<b>-11,326.20</b>
Other Current Assets			
14990 · Undeposited Funds	1,897.13	3,875.43	-1,978.30
<b>Total Other Current Assets</b>	<b>1,897.13</b>	<b>3,875.43</b>	<b>-1,978.30</b>
<b>Total Current Assets</b>	<b>1,187,909.78</b>	<b>653,678.64</b>	<b>534,231.14</b>
<b>TOTAL ASSETS</b>	<b>1,187,909.78</b>	<b>653,678.64</b>	<b>534,231.14</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	66,989.74	17,063.87	49,925.87
<b>Total Accounts Payable</b>	<b>66,989.74</b>	<b>17,063.87</b>	<b>49,925.87</b>
Credit Cards			
22000 · Credit Cards			
22020 Home Depot	153.01	760.58	-607.57
22010 · ExxonMobil	1,234.35	907.43	326.92
22030 · Lowe's Proservices	5,385.75	0.00	5,385.75
22040 · United Bank Credit Cards	2,296.46	2,699.86	-403.40
<b>Total 22000 · Credit Cards</b>	<b>9,069.57</b>	<b>4,367.87</b>	<b>4,701.70</b>
<b>Total Credit Cards</b>	<b>9,069.57</b>	<b>4,367.87</b>	<b>4,701.70</b>
Other Current Liabilities			
20935 · Performance Bond	4,367.50	4,567.50	-200.00
20940 · Unearned Craft Show Rev			
20941 · Show	15,175.00	0.00	15,175.00
20942 · Parking Fee	1,725.00	0.00	1,725.00
<b>Total 20940 · Unearned Craft Show Rev</b>	<b>16,900.00</b>	<b>0.00</b>	<b>16,900.00</b>
20960 · Unearned Other Revenue			
20970 · Rental	1,650.00	3,600.00	-1,950.00
20972 · Unearned CARES Act Revenue	0.00	87,194.61	-87,194.61
20973 · Unearned ARPA Revenue	474,780.38	0.00	474,780.38
20960 · Unearned Other Revenue - Other	300.00	0.00	300.00
<b>Total 20960 · Unearned Other Revenue</b>	<b>476,730.38</b>	<b>90,794.61</b>	<b>385,935.77</b>
20980 · Unearned R.E. Tax	8,760.01	2,038.83	6,721.18
21200 · Payroll Liabilities			
Total 21200 · Payroll Liabilities	5.25	-1,028.29	1,033.54
<b>Total Other Current Liabilities</b>	<b>506,763.14</b>	<b>96,372.65</b>	<b>410,390.49</b>
<b>Total Current Liabilities</b>	<b>582,822.45</b>	<b>117,804.39</b>	<b>465,018.06</b>
<b>Total Liabilities</b>	<b>582,822.45</b>	<b>117,804.39</b>	<b>465,018.06</b>
Equity			
<b>Total Equity</b>	<b>605,087.33</b>	<b>535,874.25</b>	<b>69,213.08</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,187,909.78</b>	<b>653,678.64</b>	<b>534,231.14</b>