



TOWN OF OCCOQUAN

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TOWN COUNCIL
Earnest W. Porta, Jr., Mayor
Jenn Loges, Vice Mayor
Krys Bienia
Cindy Fithian
Laurie Holloway
Eliot Perkins

TOWN MANAGER
Kirstyn Jovanovich

TO: The Honorable Mayor and Town Council

FROM: Kirstyn Jovanovich, Town Manager

DATE: February 1, 2022

SUBJECT: Administrative Report

This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

Administration

- **Coronavirus Updates:** Town staff is continuing to monitor the impacts of the COVID-19 pandemic, including the rise and impact of variants. On July 27, the CDC updated their masking guidelines recommending that all individuals, including those fully vaccinated, wear a face covering in public indoor settings in areas of substantial or high transmission. Prince William County is currently classified as High Transmission. At this time, masking inside town facilities, regardless of vaccination status, continues to be required. Staff will continue to closely monitor information from the CDC and local health and government authorities to guide decisions about Town activities and policies.
- **ARPA Update:** The Town Council received a briefing on the Coronavirus State and Local Fiscal Recovery Fund (CLFRF) regarding the town's expected distribution and the Interim Final Rule's guidance on uses. The Town is entitled to receive \$949,560.76 under the Non-Entitlement Unit (NEU) distribution, having received the first half on June 30, 2021, and the second tranche expected around June 2022. The Final Rule has been issued by the Treasury Department; staff is reviewing and will brief Council at a future meeting. Updates will continue to be provided as more information is received.
- **FY2023 Proposed Budget:** Town staff is in the process of developing the FY2023 Proposed budget (July 1, 2022 – June 30, 2023). The first work session with Town Council will be during their February 15, 2022 meeting. A second work session will be held on March 15, with public hearings scheduled for April and adoption during the first meeting in May. Information on the budget process is available at www.occoquanva.gov.
- **Intersection Improvements Update:** The contract has been awarded for the intersection improvements that will include installation of ADA ramps and crosswalks at the intersections of Mill/Washington Street and Mill/Ellicott Streets. While a schedule has not been provided to the town yet, staff has been in contact with the contractor and the County and they are progressing toward construction. Staff has advised that construction in March would be ideal; once a schedule is received more information will be provided to the Town Council and community on timing and impacts.
- **Amplified Outdoor Sound Permit:** An Amplified Outdoor Sound Permit has been established as per Town Code § 92.10. Information on the process is available on the Town's website; however, the permit process will not be enacted until Spring 2022. Staff will provide

information to the businesses over the next few months in preparation for launching the permit program in early 2022.

- **Mill at Occoquan Project:** After a pre-application meeting was held, The Mill at Occoquan Architectural Review Board (ARB) application was reviewed by the ARB at their September 28, 2021 meeting. Additional information was requested, and a detailed memo was developed by staff and provided to the Applicant to aid in the update of their ARB application; to date, a revised application has not been received. In addition, a final site plan has not yet been submitted by the Applicant.
- **VDOT TAP Grant Project:** Participated in a meeting with representatives from Prince William County and VDOT regarding the County's TAP projects, specifically the Union Street sidewalk project that would connect the proposed Occoquan Greenway Trail to the Town's existing sidewalk along Ellicott Street. The project is being proposed by Prince William County Parks and includes sidewalk improvements along Ellicott Street, including adding a missing sidewalk connection near the intersection Mill and Ellicott Streets. The Town Council adopted a resolution of support for the project at its September 21, 2021 meeting, which has been provided to County staff. The project is being submitted as part of the County's TAP project list. Notification of award status is not expected until Spring 2022.
- **Community Strategy & Comprehensive Plan Update:** Staff is working with the Planning Commission to develop a Community Plan as an addendum to the Town's Comprehensive Plan. The 2021 update of the Comprehensive Plan was approved at the December 7, 2021 Town Council meeting, and completion of the Community Strategy Plan is currently planned for spring 2022.
- **Regional Hazard Mitigation Plan Update:** Town staff is participating in the update to the Northern Virginia Hazard Mitigation Plan, which is updated every five years.
- **FY2022 Capital Projects:** Town staff met with a Prince William County representative to obtain quotes on FY2022 capital projects, specifically street maintenance projects. Once quotes are received and reviewed by Staff, Town Council will be asked to review and award contracts.
- **Mill Street Water Issue:** The Town Manager and Zoning Administrator met with representatives from VDOT in regards to the continued water flow issue on Mill Street. VDOT representatives advised that they would review to address the water flow issue during the upcoming paving work to keep it from flowing across the road, as well as work to identify and address the issue of water coming up through the pavement. Town staff will continue to monitor and follow up with VDOT to ensure a solution is developed for this ongoing issue. In the meantime, VDOT has been treating continued icing on the road and in the parking area upon town request. There have not been observed issues with icing across the sidewalk in this location.
- **Development Inspections:** Beginning January 1, all development inspections performed on behalf of the town (including erosion and sediment control) are being performed by Legacy Engineering. Active development projects have been notified of the change. Until December 31, 2021, the Town contracted with The Engineering Groupe to perform development site inspections and land disturbance activities.
- **Meetings and Events:** Assisted with coordination of town emergency management response to snow events in January; participated in a webinar for The Local Choice Benefits (town health insurance) open enrollment process for FY2023; with staff and Merial Currer, supported the Untrim-A-Tree program by sorting, packaging and delivering donated gifts; met with staff to kick off the FY2023 budget process.

Treasurer Report – Supplemental Information

The December 2021 Financial Report is included in the Town Council agenda packet. Additional information regarding current delinquencies is included below.

BPOL Tax Delinquencies		
Business Name	Years of Delinquency	Date of Last Notice/Status

Transient Tax Delinquencies		
Business Owner	Months of Delinquency	Date of Last Notice/Status

Meals Tax Delinquencies		
Business Name	Months of Delinquency	Date of Last Notice/Status
Riverside Coffee/Baba & Me	6	1/24/2022

Real Estate Delinquencies				
Property Owner	Years of Delinquency	Delinquent Tax Amount	Date of Last Notice	Notes
FEINGOLD DAVID S	1	\$48.84	11/15/2021	USPS UTF; Mortgage Co. notified
FUGATE JIM R & LINDA L SURV	1	\$190.84	10/26/2021	
GRANNY'S COTTAGE INC	5	\$341.38	8/15/2021	Enforcement Pending
HOUGHTON RONALD	3	\$52.31	10/26/2021	Enforcement Pending
JONES SALUKA HALLIE	1	\$298.60	10/26/2021	2019 Tax Year – Non-compliant
KASTENS DOUGLASS & MARTA	1	\$43.25	10/26/2021	
LIGHT MARK D & RINA KOCSANY J-T SURV	1	\$44.66	10/26/2021	
LUDWIG CATHERINE	1	\$469.15	1/12/2022	USPS UTF; Mortgage Co. notified

Engineering

ACTIVE ITEMS:

- **FEMA Flood Insurance Rate Map (FIRM) – no change from last report:** Minor changes suggested on stream names. Town website included notification of changes to FIRM. Expected adoption of new mapping winter 2021, spring 2022. May require update of ordinance.
- **DEQ review of Town’s Chesapeake Bay Preservation Ordinances – update from last report:** DEQ report issued April 7, 2021 with Draft Corrective Action Plan issued for changes to Town Code and Comprehensive Plan. Planning Commission incorporated changes into Comprehensive Plan update, which was forwarded to DEQ 12/10/21. New Chesapeake Bay changes will need to be presented in public hearing before Planning Commission and Town Council.
- **Kiely Court Project – update from last report:** Land Disturbance Permit issued - construction commenced. Site work considered completed, but Town staff continues to monitor erosion and sediment controls and parking on/near job site.
- **Rivertown Overlook Project – no change from last report:** Land Disturbance Permit issued – construction proceeding.

- **Mill at Occoquan – update from last report:** Floodplain study comments by FEMA issued. Pre-application meeting held with J2 Engineering for site plan.
- **109 Poplar Lane – update from last report:** PWC may be issuing building permit, which will trigger need for land disturbance permit in Town.
- **PWC Transportation Alternatives Program (TAP) grant projects – no change from last report:** Sidewalk extensions on Ellicott Street only, in conjunction with the PWC Park Authority.
- **PWC Transportation Mill Street pedestrian crosswalks – update from last report:** Crosswalks approved and ready for construction. Construction commencement after January 1, 2022.
- **Community Strategy – no change from last report:** Working with Planning Commission on addendum to Comprehensive Plan to establish minimum standards for Town facilities. Preliminary outline presented to Planning Commission on August 26, 2021. Anticipated adoption in spring 2022.
- **Stormwater Management Grants – no change from last report:** Reviewing various grant and loan opportunities for multiple projects throughout Town.
- **Site Plans Under Review or Being Discussed with Owner/Tenant:**

Address	Plan Number	Use	Status
109 Poplar Lane	N/A	Dock extension	No submission to date
Mill at Occoquan	N/A	Mixed Use project	Pre-application 12/17/21
Barrington Point	N/A	Retaining Wall	Land disturbance exceeded original application

INACTIVE ITEMS (no action/monitoring pending):

- **Vantage Point BMP maintenance – no change from last report:** Bid received from Total Development Solutions (\$38,730). Lynn property – re-inspected with calculations on channel capacity and protective lining. Town Engineer evaluated runoff onto downstream property and prepared channel improvement plan for owner.
- **Tanyard Hill Park (Oaks III) – no change from last report**
 - Approved by PWC BOS 5/15/18 with revised proffers
 - Trails marked and blazed on site
 - Use as park and open space – trails and Stormwater Pond shown on GDP
 - Plat vacating lot line when site plan needed - NRA to review first
 - Access to potential parking lot for trail head allowed off Tanyard Hill
 - Reserve ROW along Tanyard Hill and Old Bridge Roads

Zoning Administrator

A. The following is a list of **zoning reviews** from December 1, 2021 to January 26, 2022:

	Zoning Application #	Property Address	Activity
1	TZP2021-053	216 West Locust Street	Replace furnace
2	TZP2021-054	435 Fortress Way	Proposed community dog park
3	TZP2022-001	458 Mill St	Replace SCADA cabinet
4	TZP2022-002	115 Mill Street	Replace SCADA cabinet
5	TZP2022-003	111 Vista Knoll Drive	Install 10'x20' Deck
6	TZP2022-004	469 Fortress Way	Home based business
7	TZP2022-005	312 Commerce Street	Interior flooring and foundation repairs
8	TZP2022-006	103 Poplar Lane	Pool permit
9	TZP2022-007	1541 Colonial Drive	Replace Electrical meter with individual
10	TZP2022-008	1408 Occoquan Heights Ct	Home based - pool maint. and repair

A. The following is a list of **new violation letters** from December 1, 2021 to January 26, 2022:

	Property Address	Violation	Town Action
N/A			

B. The following is a list of **active/previous violations** from December 1, 2021 to January 26, 2022:

	Property Address	Violation	Town Action
1	Rivertown Overlook	Weed violation	Violation Letter sent on 11/24/2021. Reinspect in early January 2022 to check status.
2	204 Union Street	Refuse violation	Violation Letter sent on 11/24/2021. Reinspect in early January 2022 to check status.
3	209 Commerce Street	Refuse and weed violation	Violation Letter sent on 11/24/2021. Reinspect in early January 2022 to check status.
4	Berrywood	Refuse Enclosure Required	Met on-site with developer on 8/3 to discuss next steps and close out of project, including design of enclosure and location; Received ARB approval on enclosure design on 8/24; Zoning application approved. Enclosure completed.
5	201 Union St. – Riverside Coffee and Ice Cream (Baba & Me)	Unpermitted Signage	E-mail correspondence on 8/2/21 and 8/12/21 to work with owner on compliance; some signs removed – some violations remain; <i>Referred to enforcement for action- see above.</i> 30-day appeal period expired on 11/30. Going to magistrate with Summons week of Feb 1, 2022.
6	307 Commerce St.	Residential use in B-1	One-story residential on Commerce Street; complies with O-2021-06 allows residential use by-right; in compliance as of December 7, 2021.
7	204 Ellicott St.	Residential use in B-1	Letter, 1 st Enforcement Action; <i>Action Plan Developed</i> – Current use is mixed-use; business front Ellicott Street and residential in rear; in compliance
8	303 Commerce St.	Residential use in B-1	Letter, 1 st Enforcement Action; <i>Action Plan Developed – In Progress</i>
9	201 Union St.	Refuse Enclosure Required	Letter - 1 st Enforcement Action; Town Manager attempted to work with property owner to bring into compliance; property owner – last written communication requesting complete zoning application sent 8/25 – Zoning Application submitted 10/21/21. Meeting on-site with ZA 11/4 to discuss options for compliance. Mostly resolved on 12/6 visit. One last follow up in early January to ensure compliance.

Building Official

Please see the attached monthly report provided by Prince William County providing information on permits within the Town of Occoquan. Below are status notes related to permits issued two or more years ago as of January 26, 2022:

Permit No.	Address	Type	Status	Issue Date	Note
BLD-2019-00547	402 Fortress Way	Building	Issued	07/30/2018	No inspections have been made.
GAS2019-00432	270 Gaslight Landing Ct	Gas	Issued	9/20/2018	No inspections have been made.
PLB2020-00752	201 Mill Street	Plumbing	Issued	10/1/2019	No inspections have been made.
BLD2018-04471	313 Mill Street	Building	Issued	02/23/2018	No inspections have been made

Permit No.	Address	Type	Status	Issue Date	Note
BLD2014-05879	1441 Occoquan Heights Ct	Building	Issued	04/25/2014	Footing Inspection Approved 5/5/2014
BLD2018-04008	199 Union Street	Building	Issued	01/31/2018	No inspections have been made
PLB2018-01862	199 Union Street	Plumbing	Issued	01/31/2018	450 Final Inspection rejected on 4/12/2018
PLB2018-02373	411 Union Street	Plumbing	Issued	03/23/2018	404 Sewer Lateral Inspection approved on 3/29/2018
BLD2019-00785 ELE2019-00643 PLB2019-00381	131 Washington Street	Building Electrical Plumbing	Issued	08/13/2018	198 Combination concealment rejected on 9/18/2018
PLB2018-01956	103 West Locust Street	Plumbing	Issued	02/08/2018	No inspections have been made
BLD2018-02984 ELE2020-04159 GAS2021-00349 MEC2021-00002 PLB2021-00536	430 Mill Street – Kiely Court	Various	Issued	2019-2021	Kiely Court Project – in progress
Various	1551 – 1556 Rivertown Place	Various	Issued	Various	Rivertown Overlook Project – in progress
BLD2022-03797 MEC2022-01673 MEC2022-01674 PLB2022-01611	200 Mill Street – Mill Street Beer Garden TLO	Various	Pending	Pending	Permit review in progress

Staff will work with Prince William County Building Department staff to develop a letter template to notify property owners within the town of outstanding open permits.

Public Safety

Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

Current Initiatives

Continued patrol and business coverage in town. Continued community policing and safe sidewalks. Continued speed enforcement on Route 123, Washington Street, and Union Street/Tanyard Hill Road. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety. Updated emergency management policies in relation to weather incidents.

Community Relations

Engaged in foot patrols during times of high pedestrian traffic in Town. Officers provided assistance and coverage during inclement weather incidents (see summary narrative below). Officers spoke with business owners and residents throughout the month.

Emergency Management

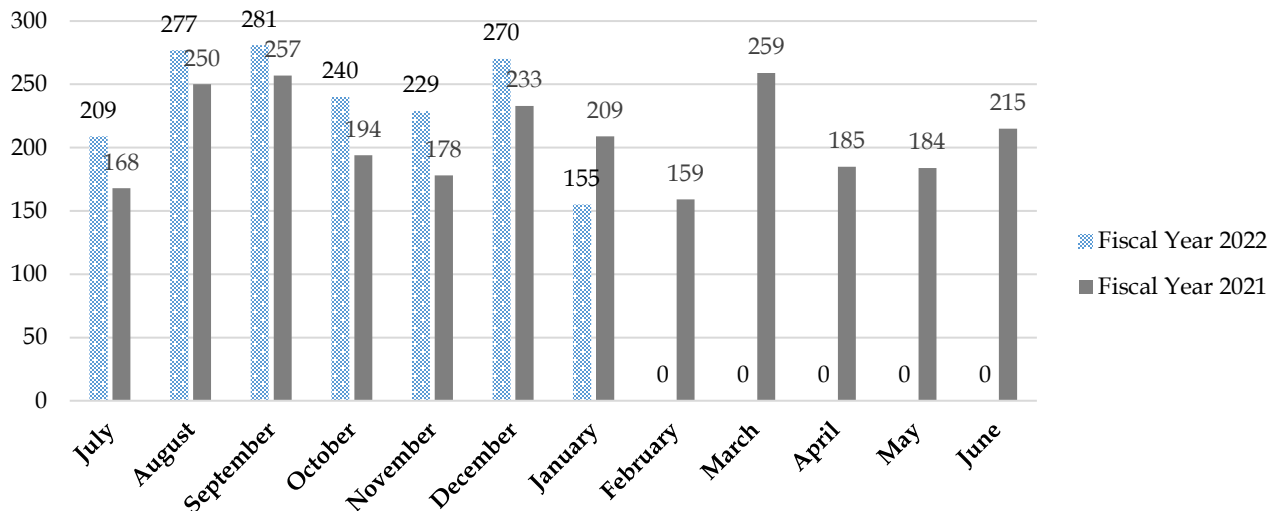
On January 3, 2022, Winter Storm Frida impacted the Commonwealth of Virginia, including Northern Virginia and the Town of Occoquan. This weather event deposited approximately 8 inches of heavy snow in the Town. Wind gusts in excess of thirty miles per hour accompanied the frozen precipitation. Regional roadways became impassible while widespread losses of electrical and internet utilities challenged public safety and public service capabilities for extended periods of time. Neighboring communities in many cases were without these essential services for days following the storm's departure from the National Capital Region.

The Town Police and leadership began formulating an incident specific preparedness plan several days prior to the storm's impact, carrying these efforts forward through the Town's recovery actions and eventual return to normal. Actions included, preparing an Incident Action Plan, enhanced monitoring and communication with local and state emergency management agencies, public safety partners, the National Weather Service, and the Metropolitan Council of Governments. Equipment and supply readiness was assessed and where needed, fortified by Town Police as well as Public Works personnel. Activities such as emergency tree clearing from roadways were undertaken by police officers during and following the snowfall. An enhanced, highly visibility law enforcement and fire watch patrol was implemented by the police department personnel. Officers removed downed wires on several roads that impacted driving and snow removal. Full-time, part-time, and auxiliary officers came together to offer a continuous provision of public safety. The Town Police also secured snow plowing assistance in several locations prior to VDOT and the Town contractor being able to respond to Town. This was done at no cost to the Town.

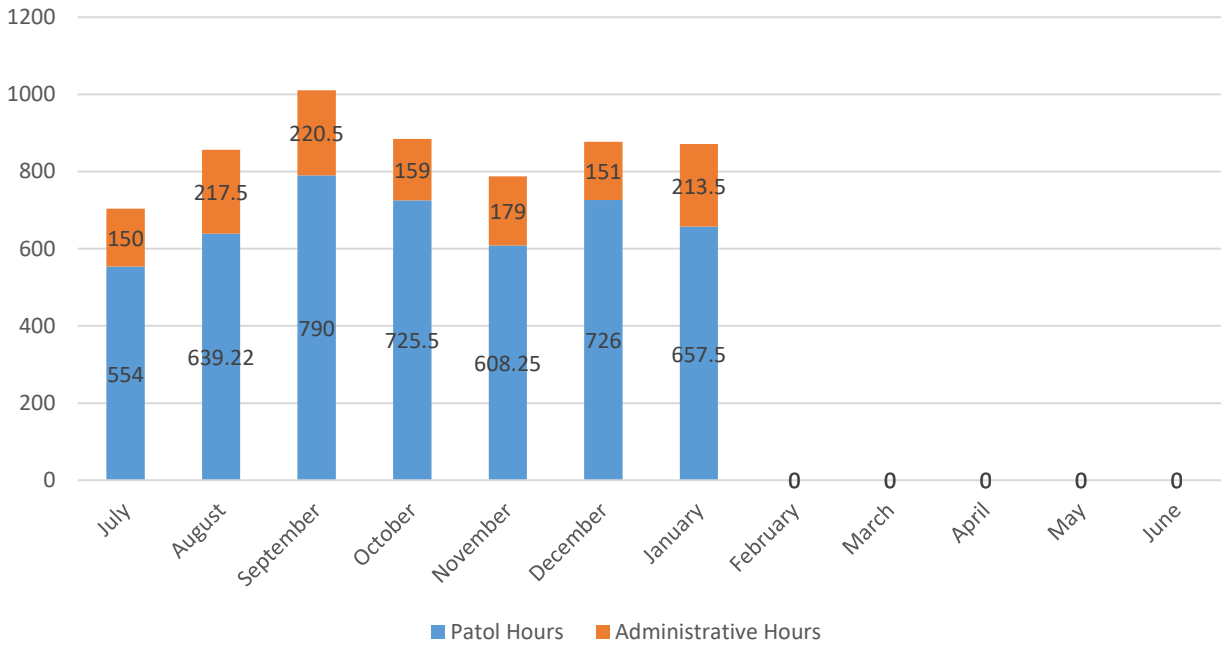
Patrol and Enforcement Activities

As of January 25, 2022, in the month of January, the Town Police made 23 business checks and 65 park checks. The Town Police also had 74 calls for service, with 10 suspicious person/vehicle/circumstance calls, 8 disabled vehicles/motorist assist calls, 6 animal calls, 6 vehicle accidents, 3 traffic control calls, 2 trespassing calls, 2 alarm calls, 2 domestic in progress calls, 2 stolen vehicle recovered calls, 2 warrant calls, 1 disorderly/assault in progress calls, 1 burglary in progress call, 1 emotionally disturbed person call, 1 roadway obstruction call, 1 hit & run call, 1 impaired driving call, 1 phone harassment call, 1 welfare check, 1 fleeing and eluding, multiple service/assist calls, and issued 155 traffic summonses, 19 parking violations, and 42 warnings.

Traffic Summonses FYTD (GRAPH)



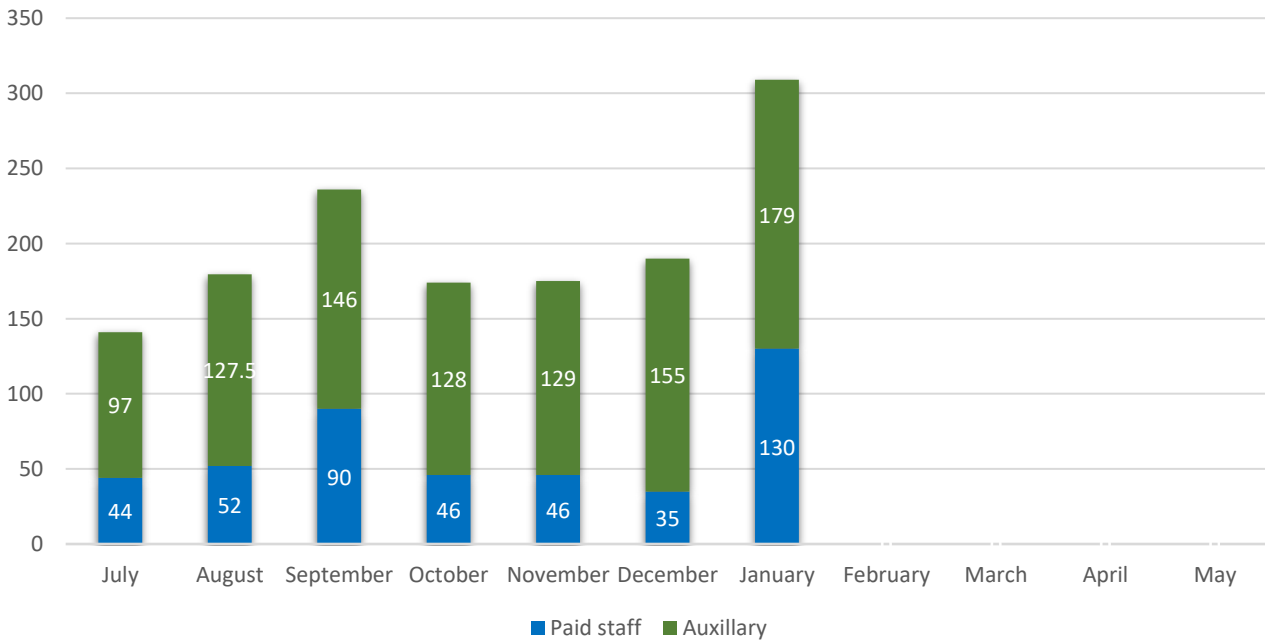
Patrol/Administrative Hours FYTD (GRAPH)



Volunteer in Police Service

For fiscal year 2022, our auxiliary police officers and paid police staff have donated a total of 1,404.5 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our auxiliary police officers and paid police staff:

Volunteered Hours



Public Works

Weekly Activities

The Public Works Department engages in the following regular maintenance activities:

Activity	Daily, M-F	Sat/Sun	Weekly	Monthly	Notes
Trash Collection/Check	X	X			Weekend checks during high traffic seasons
Street Sweeping			X		Sweeping Season: April - October
Check/Repair Gaslights	X				Review and schedule repairs as needed
Check/Repair Gaslight Banners	X				
Check/Clean Trash/Recycling Cans			X		Clean as needed
Check/Replace Doggie Bags			X		
Check/Clear Storm drains			X		Weekly + Storm Prep
Check Public Restrooms	X	X			Weekend checks during high traffic seasons
Contractor Cleaning - RMP			X		Contractor cleans Fridays and Mondays
Check Tanyard Hill Park			X		Review and schedule repairs as needed
Check Mamie Davis Park and Boardwalk	X				Review and schedule repairs as needed
Check River Mill Park	X				Review and schedule repairs as needed
Check Furnace Branch Park			X		Review and schedule repairs as needed
Minor Brick Sidewalk Check/Repairs			X		Review and schedule repairs as needed
Check/Replace Flags			X		
Maintain Town Equipment			X		Vehicle and small engine repair, seasonal and as needed
Maintain Town Buildings			X		Review and schedule repairs as needed
Clean Town Vehicle			X		Ensure cleanliness and care of town vehicle
Maintain Annex/PW Facility	X				External and Internal clean up and organization
Check/Maintain Dumpster and storage area				X	
Water Flowers	X				Seasonal
Graffiti Check/Removal	X				
Litter Check/Removal	X				

Maintenance Highlights (January 2022)

- Provided support to respond to winter weather events
- Met with PWC to review Scope of Work for paving projects for FY2022 in order to obtain quote
- Working on Scope of Work for other public works capital projects scheduled for FY2022

Upkeep and Maintenance Projects

Below is an updated list of maintenance activities with statuses updated as of January 26, 2022:

Project	Not Started	In Progress	Completed
Town Hall Bathroom Remodel	X		
Town Hall Kitchen Remodel	X		
River Mill Bathroom Upgrades	X		
Repair Town Hall Eve Damaged due to Tree	X		
Clean Lower Level Emergency Exit Stairs at Town Hall	X		
Install Custom Bricks at River Mill Park		X	
Backup Generator Project		X	
Paint cigarette Urns	X		
Install new fence at Mamie Davis Park	X		
Install replacement bench in River Mill Park		X	
Paint street sign poles black outside of historic district		X	
Paint Yellow curbs	X		
Address dirt area near LOVE sign steps	X		
Paint Town Hall front steps sides	X		
Repair Town Hall landscape lighting	X		
Repair concrete steps at Town Hall	X		
Clean/Maintain River Mill Park Light/Poles		X	
Clean off Kayak Ramp			X
Repair broken light on Fairfax side of footbridge		X	
Develop Art installation project for Agnes Commemoration		X	
Install curb stops along fence line in Town parking lot	X		
Remove graffiti from under bridge (ongoing), town		X	
Replace sensor at RMP for park lights		X	
Obtain Quote for electrical along fence line in RMP			X
Repair town portable generator	X		
Complete minor brick repairs		X	
Complete repairs on Riverwalk/dock - replace boards; reattach; safety issues		X	
Schedule power wash of Riverwalk/dock	X		
Review/schedule major repairs to brick sidewalk areas	X		
Clean up and organize PW Annex		X	
Repair heater in RMP Bathroom		X	
Main Office Reorganization - Town Hall	X		
Obtain Quote for Street Maintenance FY22 Capital Projects		X	
Obtain Quote for concrete repairs on West Locust		X	
Obtain Quote for major brick repair locations		X	
Support Winter Weather Events		X	
Remove and store holiday decorations			X
Address icing issues along Mill Street - Daily coordination with VDOT to treat as needed		X	
Met with VDOT regarding water issue on Mill Street		X	
Building maintenance - light repairs at town hall		X	
Coordinate Intersection Improvement project		X	

Brick Installation and Maintenance Projects - Below is the status of the replacement and maintenance of sidewalk bricks:

Location	Not Started	In Progress	Completed	Notes
Corner by Post Office		X		Contractor Quote requested - concrete curb/rebuild needed [minor repairs made]
206 Mill Street		X		Contractor Quote requested - concrete curb/rebuild needed
Town Hall	X			
203 Union Street		X		Contractor Quote requested - concrete curb/rebuild needed
Corner of Center/Washington		X		Contractor Quote requested - connect concrete into Brick, repair brick work
304 Mill Street (Ballywhack)		X		Brick over dirt area - Contractor Quote requested
Minor Brick Repairs - Throughout Historic District		X		Scheduled for repairs by Maintenance Supervisor

**Minor brick repairs are in progress.*

Events and Community Development

- **Planning for 2022:** Staff's primary focus for the new year will be on RiverFest, scheduled for June 4 and 5, 2022. The Occoquan Business Partners and Town staff will continue to partner on major tourism events for 2022.

**Town of Occoquan - Permit Report
January 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2022-02941	1541 COLONIAL DR	REPLACE THE EXISTING 400 AMP MAIN BREAKER METER SECTION WITH 16 INDIVIDUAL METERS IN THE ELECTRICAL ROOM OF BUILDING	Electrical	Pending	C - Alteration/Repair		
ELE2021-04934	124 COMMERCE ST	INSTALLATION OF GENERATOR	Electrical	Pending	C - Accessory Structure		
BLD2019-03820	206 COMMERCE ST	ANTENNA MOUNTED TO POLE IN TOWN OF OCCOQUAN.	Building	Pending	C - Alteration/Repair		
BLD2019-00547	402 FORTRESS WAY	KITCHEN RENOVATION TO CONDO UNIT - FOR KITCHEN CABINETS, CUTTING INTO THE CEILING TO INSTALL LIGHTS	Building	Issued	C - Alteration/Repair	07/30/2018	
BLD2021-07195	459 FORTRESS WAY	Installation of a new timber retaining wall with 6 x 6 pressure treated lumber. Inclusive of backfill and compact excavated areas with finished grade sloped and the installation of a new foundation drainage system and new clean stone.	Building	Issued	C - Retaining Wall	11/05/2021	
GAS2019-00432	270 GASLIGHT LANDING CT	ALTERATION/REPAIRS TO REPLACE HVAC UNIT AND FURNACE LIKE FOR LIKE	Gas	Issued	C - Alteration/Repair	09/20/2018	
ELE2022-02892	115 MILL ST	This project consists of upgrading the existing SCADA System (Data Acquisition) and Radio System at the existing L-73 Lift Station which is owned by the Prince William County Service Authority. The work involves removing the Existing Scada Cabinet and installing a new one and providing a few new security devices such as Camera's and door card readers for identification. This installation only involves electrical work. I have discussed this project with Zoning and Land Development and both have said since this is an existing commercial building that they do no need to review.	Electrical	Issued	C - Alteration/Repair	01/11/2022	
BLD2022-03797	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Building	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Pending	C - Tenant Layout		
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Pending	C - Tenant Layout		
PLB2020-00752	201 MILL ST	CAPPING THE WATER SERVICE	Plumbing	Issued	C - Alteration/Repair	10/01/2019	
BLD2018-04471	313 MILL ST	PARTIAL ROOF REPAIR DUE TO WATER DAMAGE - SEE PSTD2018-00224	Building	Issued	C - Alteration/Repair	02/23/2018	
BLD2022-04172	406 MILL ST	Pergola encompassing back patio. with removeable vinyl sides and top for inclement weather.	Building	Pending	C - Accessory Structure		
ELE2022-00482	415 MILL ST	TLO FOR POPPS	Electrical	Pending	C - Tenant Layout		
MEC2021-02381	415 MILL ST	TLO FOR POPPS	Mechanical	Pending	C - Tenant Layout		
PLB2022-00959	415 MILL ST	TLO FOR POPPS	Plumbing	Pending	C - Tenant Layout		
BLD2022-01583	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Building	Pending	C - Tenant Layout		
BLD2018-02984	430 MILL ST	*SEE NOTE* KIELY RESIDENCE - LOT SPECIFIC SFD - PRIOR TO BEGINNING CONSTRUCTION ON NEW SFD, BLD2019-04458 (SHEETING & SHORING) MUST HAVE AN APPROVED FINAL INSPECTION/BE COMPLETED.	Building	Issued	R - New Single Family Dwelling	04/15/2019	
ELE2020-04159	430 MILL ST	HOUSE ELECTRICAL	Electrical	Issued	R - New Single Family Dwelling	04/07/2020	
GAS2021-00349	430 MILL ST	1 gas fireplace , 1 gas range , 1 gas stove , 1 gas water heater	Gas	Issued	R - New Single Family Dwelling	08/31/2020	
MEC2021-00002	430 MILL ST	DUCTWORK AND HVAC INSTALL **05/14/2021** added prefab fireplace to permit	Mechanical	Issued	R - New Single Family Dwelling	08/26/2020	
PLB2021-00536	430 MILL ST	water and sewer	Plumbing	Issued	R - New Single Family Dwelling	08/31/2020	
ELE2022-02501	440 MILL ST	//GBC correct crawl space wiring	Electrical	Issued	C - Alteration/Repair	11/18/2021	
BLD2022-02422	458 MILL ST	TEMPORARY INFLATABLE MOVIE SCREEN - EVENT ON 10/23/2021	Building	Issued	C - Temporary Activity	10/22/2021	
ELE2022-02893	458 MILL ST	SCADA Cabinet UPGRADE - A/R	Electrical	Issued	C - Alteration/Repair	01/12/2022	
BLD2014-05879	1441 OCCOQUAN HEIGHTS CT	DECK	Building	Issued	R - Addition	04/25/2014	
BLD2018-04392	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04221	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00596	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01181	1551 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/20/2018	
PLB2019-00861	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04390	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01737	1552 RIVERTOWN PL	INSTALL 200 AMPS SERVICE / LTS/SW/SM/ OUTLETS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00768	1552 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00972	1552 RIVERTOWN PL	Installation of A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00888	1552 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04393	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04222	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00598	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01193	1553 RIVERTOWN PL	INSTALL NEW HVAC SYSTEM	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00864	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04376	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01736	1554 RIVERTOWN PL	INSTALL 200 AMPS SERVICE SW/ SM / OUTLETS / LTS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00767	1554 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00971	1554 RIVERTOWN PL	Installation of new A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	

**Town of Occoquan - Permit Report
January 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
PLB2022-00887	1554 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04394	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04220	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00599	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01194	1555 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00865	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04375	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01735	1556 RIVERTOWN PL	Install 200 amps service / outlet's / SW/ SM/ LTS by code	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00766	1556 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00973	1556 RIVERTOWN PL	Installation of A.C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00886	1556 RIVERTOWN PL	rough in plumbing for new construction	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04008	199 UNION ST	UPDATE AND REPAIR BATHROOM IN RENTAL APARTMENT.***MUST PAY BCE ADMIN FEE***	Building	Issued	C - Alteration/Repair	01/31/2018	
PLB2018-01862	199 UNION ST	INTERIOR RENOVATIONS TO LAUNDRY AND BATHROOM IN RESIDENCE ON THE SECOND FLOOR. 1 BATH, 1 DRAIN.	Plumbing	Issued	C - Alteration/Repair	01/31/2018	
BLD2020-03981	202 UNION ST	ALTERATION/REPAIRS TO DEMO SPACE FOR FUTURE TENANT	Building	Issued	Demolition	02/12/2020	
BLD2020-04453	202 UNION ST	SALAD SALOON - TLO	Building	Pending	C - Tenant Layout		
MEC2020-02163	202 UNION ST	SALAD SALOON - TLO	Mechanical	Pending	C - Tenant Layout		
PLB2021-00690	202 UNION ST	SALAD SALOON - TLO	Plumbing	Pending	C - Tenant Layout		
BLD2021-08525	206 UNION ST	Converting existing retails space to new Nail Salon.	Building	Issued	C - Tenant Layout	11/15/2021	
ELE2022-01996	206 UNION ST	Converting existing retails space to new Nail Salon.	Electrical	Issued	C - Tenant Layout	11/22/2021	
MEC2022-01112	206 UNION ST	Converting existing retails space to new Nail Salon.	Mechanical	Issued	C - Tenant Layout	01/14/2022	
PLB2022-01118	206 UNION ST	Converting existing retails space to new Nail Salon.	Plumbing	Pending	C - Tenant Layout		
PLB2018-02373	411 UNION ST	CONVERTING FROM SEPTIC TO PUBLIC SEWER	Plumbing	Issued	R - Alteration/Repair	03/23/2018	
BLD2022-01979	105 VISTA KNOLL DR	12' X 20' OPEN DECK NO STAIRS - PER PLANS	Building	Issued	R - Addition	09/29/2021	
BLD2021-00870	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Building	Issued	R - Alteration/Repair	11/09/2020	
ELE2021-02202	127 WASHINGTON ST	Add bedroom and quarters above kitchen	Electrical	Issued	R - Alteration/Repair	11/15/2020	
MEC2021-01175	127 WASHINGTON ST	install heat pump with duct work	Mechanical	Issued	R - Alteration/Repair	11/20/2020	
PLB2021-02432	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Plumbing	Issued	R - Alteration/Repair	04/01/2021	
BLD2019-00785	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Building	Issued	R - Alteration/Repair	08/13/2018	
ELE2019-00643	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Electrical	Issued	R - Alteration/Repair	08/16/2018	
PLB2019-00381	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Plumbing	Issued	R - Alteration/Repair	08/15/2018	
PLB2021-00738	142 WASHINGTON ST	WATER SERVICE REPLACEMENT	Plumbing	Issued	R - Alteration/Repair	09/23/2020	
BLD2022-01142	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Building	Issued	C - Tenant Layout	09/28/2021	
ELE2022-01465	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Electrical	Issued	C - Tenant Layout	11/22/2021	
MEC2022-00655	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Mechanical	Issued	C - Tenant Layout	11/22/2021	
PLB2022-00561	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Plumbing	Issued	C - Tenant Layout	11/22/2021	
BLD2022-02442	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Building	Pending	C - Tenant Layout		
MEC2022-01565	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		
PLB2018-01956	103 WEST LOCUST ST	Water Service	Plumbing	Issued	R - Alteration/Repair	02/08/2018	

Permit Issued Over 2 Years Old
Development Project

END OF REPORT

TOWN OF OCCOQUAN
FINANCIAL STATEMENTS
AS OF 12/31/2021

	As of 7/1/21 (unaudited)	<i>Unaudited Income/ (Loss) YTD FY22</i>	As of 12/31/2021
Nonspendable:			
Inventory	\$ -	\$ -	\$ -
Restricted:			
Mamie Davis Fund	\$ 100,000	\$ -	\$ 100,000
Assigned:			
Operating Reserves	\$ 70,127	\$ -	\$ 70,127
Events Fund	\$ 25,000	\$ 33,137	\$ 58,137
CIP Fund *	\$ 148,900	\$ (2,236)	\$ 146,664
Financing Proceeds	\$ 25,271	\$ -	\$ 25,271
Public Safety Grant Fund	\$ 64,237	\$ 8,698	\$ 72,935
CARES Act fund	\$ 8,302	\$ (8,302)	\$ -
ARPA Fund	474,780	\$ -	\$ 474,780
Mamie Davis Park Fund	\$ 11,109	\$ 254	\$ 11,363
PEG Fund	\$ 1,562	\$ -	\$ 1,562
Public Art Fund	500	\$ -	\$ 500
Subtotal Assigned:	\$ 829,788	\$ 31,552	\$ 861,340
Unassigned	-	\$ (88,637)	\$ (88,637)
Total Available Fund Balance:	\$ 929,788	\$ (57,085)	\$ 872,703

*CIP paid by CARES is counted in CARES only

The Town of Occoquan
Profit & Loss Budget Performance
July through December 2021

	Jul - Dec 21	Annual Budget	Over/(Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · TAXES				
40010 · Real Estate	\$ 1,584	\$ 249,189	\$ (247,605)	1%
40020 · Meals Tax	\$ 137,977	\$ 228,000	\$ (90,023)	61%
40030 · Sales Tax	\$ 14,531	\$ 30,000	\$ (15,469)	48%
40040 · Utility Tax	\$ 15,106	\$ 28,800	\$ (13,694)	52%
40050 · Communications Tax	\$ 11,298	\$ 35,000	\$ (23,702)	32%
40060 · Transient Occupancy Tax	\$ 7,386	\$ 11,200	\$ (3,814)	66%
Total 40000 · TAXES	\$ 187,881	\$ 582,189	\$ (394,308)	32%
41000 · FEES/LICENSES				
41010 · Vehicle License	\$ 8,914	\$ 12,000	\$ (3,086)	74%
41020 · Business Licenses	\$ 9,076	\$ 68,800	\$ (59,724)	13%
41030 · Late Fees	\$ 290	\$ 2,500	\$ (2,210)	12%
41040 · FINES (PUBLIC SAFETY)	\$ 193,617	\$ 297,580	\$ (103,963)	65%
41100 · Administrative Fees	\$ 2,948	\$ 5,000	\$ (2,052)	59%
41120 · Service Revenue - Eng	\$ 6,705	\$ 10,000	\$ (3,295)	67%
41130 · Service Revenue - Legal	\$ 4,727	\$ 10,000	\$ (5,273)	47%
41140 · Service Revenue - Other	\$ -	\$ 1,000	\$ (1,000)	0%
41170 · E-Summons	\$ 742	\$ 7,000	\$ (6,258)	11%
41000 · FEES/LICENSES - Other	\$ -	\$ 2,500	\$ (2,500)	0%
Total 41000 · FEES/LICENSES	\$ 227,751	\$ 416,380	\$ (188,629)	55%
42000 · GRANTS				
42010 · LITTER	\$ 1,329	\$ 1,050	\$ 279	127%
42020 · HB 599	\$ 11,844	\$ 23,686	\$ (11,842)	50%
Total 42021 · NHSTA (DMV)	\$ 2,255	\$ 14,594	\$ (12,340)	15%
Total 42000 · GRANTS	\$ 24,235	\$ 39,330	\$ (15,095)	62%
43000 · RENTALS				
43010 · Town Hall	\$ -	\$ 500	\$ (500)	0%
43020 · River Mill Park	\$ 1,950	\$ 2,000	\$ (50)	98%
43030 · Mamie Davis Park Rental	\$ 550	\$ 2,000	\$ (1,450)	28%
43040 · 200 Mill St	\$ -	\$ 7,500	\$ (7,500)	0%
Total 43000 · RENTALS	\$ 2,500	\$ 12,000	\$ (9,500)	21%
44000 · OTHER				
44010 · General Fund Interest	\$ 434	\$ 120	\$ 314	362%
44060 · Other	\$ 52	\$ 1,000	\$ (948)	5%
Total 44000 · OTHER	\$ 506	\$ 1,120	\$ (614)	45%
Total Income	\$ 442,928	\$ 1,051,019	\$ (608,091)	42%
Gross Profit	\$ 442,928	\$ 1,051,019	\$ (608,091)	42%
Expense				
Total 60000 · PERSONNEL SERVICES	\$ 288,598	\$ 633,918	\$ (345,320)	46%
Total 60400 · PROFESSIONAL SERVICES	\$ 77,070	\$ 156,770	\$ (79,700)	49%
Total 60800 · INFORMATION TECH SERV	\$ 12,652	\$ 27,205	\$ (14,553)	47%
Total 61200 · MATERIALS AND SUPPLIES	\$ 20,167	\$ 20,008	\$ 159	101%
Total 61600 · OPERATIONAL SERVICES	\$ 4,341	\$ 7,500	\$ (3,159)	58%
Total 62000 · CONTRACTS	\$ 51,920	\$ 82,000	\$ (30,080)	63%
Total 62400 · INSURANCE	\$ 16,446	\$ 28,000	\$ (11,554)	59%
Total 62800 · PUBLIC INFORMATION	\$ 1,679	\$ 2,500	\$ (821)	67%
Total 63200 · ADVERTISING	\$ 2,098	\$ 2,000	\$ 98	105%
Total 63600 · TRAINING AND TRAVEL	\$ 5,897	\$ 16,450	\$ (10,553)	36%
Total 64000 · VEHICLES AND EQUIPMENT	\$ 12,071	\$ 23,530	\$ (11,459)	51%
Total 64400 · SEASONAL	\$ 5,726	\$ 3,000	\$ 2,726	191%
64700 · FACILITIES EXPENSE				
Total 64800 · TOWN HALL	\$ 6,485	\$ 10,690	\$ (4,205)	61%
Total 65200 · MILL HOUSE MUSEUM	\$ 275	\$ 6,090	\$ (5,815)	5%

The Town of Occoquan
Profit & Loss Budget Performance
July through December 2021

	Jul - Dec 21	Annual Budget	Over/(Under) Budget	% of Budget
Total 65600 · 200 Mill Street	\$ 452			
Total 66000 · ANNEX / MAINTENANCE YARD	\$ 2,277	\$ 5,910	\$ (3,633)	39%
Total 66400 · MILL ST STORAGE FACILITY	\$ -	\$ 250	\$ (250)	0%
Total 66800 · RIVER MILL PARK & FACIL	\$ 8,583	\$ 14,970	\$ (6,387)	57%
Total 67200* · MAMIE DAVIS PARK & RIVERWALK	\$ 1,325	\$ 2,650	\$ (1,325)	50%
Total 68400* · STREETS AND SIDEWALKS	\$ 183	\$ 700	\$ (517)	26%
Total 68800 · HISTORIC DISTRICT	\$ 7,086	\$ 14,100	\$ (7,014)	50%
Total 64700 · FACILITIES EXPENSE	\$ 26,681	\$ 55,360	\$ (28,679)	48%
Total Expense	\$ 525,356	\$ 1,058,241	\$ (532,885)	50%
Net Ordinary Income	\$ (82,428)	\$ (7,222)	\$ (75,206)	1141%
General Fund Net Income	\$ (82,271)	\$ (7,222)	\$ (75,049)	1139%

CIP FUND

Ordinary Income/Expense				
Income				
42000 · GRANTS	\$ -	\$ 5,000	\$ (5,000)	0%
Net Ordinary Income	\$ -	\$ 5,000	\$ (5,000)	0%
Other Income/Expense				
Other Expense				
70000 · CIP EXPENSE				
70001 · Streetscape	\$ -	\$ 10,000	\$ (10,000)	0%
70002 · Intersection Improvements	\$ -	\$ 3,400	\$ (3,400)	0%
70003 · Street Maintenance	\$ -	\$ 83,000	\$ (83,000)	0%
70004 · Sidewalk Maintenance	\$ -	\$ 12,000	\$ (12,000)	0%
70005 · Building Maintenance	\$ -	\$ 5,000	\$ (5,000)	0%
70006 · Stormwater Management	\$ -	\$ 10,000	\$ (10,000)	0%
70013 · Parking Management Plan	\$ -	\$ -	\$ -	
70014 · Timed Parking Equipment	\$ -	\$ 5,500	\$ (5,500)	0%
70015 · Gaslight Banner Replacement	\$ -	\$ 5,000	\$ (5,000)	0%
72006 · Riverwalk	\$ -	\$ 10,000	\$ (10,000)	0%
74001 · Vehicles & Equipment	\$ -	\$ 5,000	\$ (5,000)	0%
74002 · In-Vehicle Laptop Replace	\$ -	\$ 4,000	\$ (4,000)	0%
74003 · Body Armor	\$ -	\$ 1,000	\$ (1,000)	0%
74007 · LIDAR Speed Equipment	\$ 2,236	\$ -	\$ 2,236	
CARES Funds: 76005 · A/V Equipment - Town Hall	\$ 5,970	\$ -	\$ 5,970	
Total 70000 · CIP EXPENSE	\$ 8,206	\$ 153,900	\$ (145,694)	5%
Total Other Expense	\$ 8,206	\$ 153,900	\$ (145,694)	5%
Net Other Income	\$ (8,206)	\$ (153,900)	\$ 145,694	5%
Net Income	\$ (8,206)	\$ (148,900)	\$ 140,694	6%

EVENTS FUND

Ordinary Income/Expense				
Income				
44000 · OTHER				
44020 · Events Fund Interest	\$ 540	\$ 3,000	\$ (2,460)	18%
44040 · Bricks Revenue	\$ 714	\$ 3,000	\$ (2,286)	24%
Total 44000 · OTHER	\$ 2,442	\$ 6,000	\$ (3,558)	41%
47000 · EVENTS REVENUE				
47010 · Sponsorships	\$ 3,728	\$ 10,000	\$ (6,272)	37%
47020 · Booth Rentals	\$ 78,478	\$ 170,600	\$ (92,122)	46%
Total 47021 · Ticket Sales	\$ 9,840	\$ 9,590	\$ 250	103%
47030 · Shuttle Fees	\$ 28,268	\$ 53,000	\$ (24,732)	53%
47040 · Parking Space Sales	\$ 4,200	\$ 6,000	\$ (1,800)	70%
47060 · Merchandise	\$ 785	\$ 1,000	\$ (215)	79%

The Town of Occoquan
Profit & Loss Budget Performance
July through December 2021

	Jul - Dec 21	Annual Budget	Over/(Under) Budget	% of Budget
47081 - Alcohol	\$ -	\$ 3,600	\$ (3,600)	0%
Total 47000 - EVENTS REVENUE	\$ 125,298	\$ 253,790	\$ (128,492)	49%
Total Income	\$ 130,539	\$ 259,790	\$ (129,251)	50%
Gross Profit	\$ 130,539	\$ 259,790	\$ (129,251)	50%
Expense				
Total 60000 - PERSONNEL SERVICES	\$ 31,888	\$ 62,892	\$ (31,004)	51%
Total 60400 - PROFESSIONAL SERVICES	\$ 6,678	\$ 10,000	\$ (3,322)	67%
Total 61200 - MATERIALS AND SUPPLIES	\$ 5,896	\$ 5,150	\$ 746	114%
Total 62000 - CONTRACTS	\$ 31,580	\$ 66,700	\$ (35,120)	47%
Total 63200 - ADVERTISING	\$ 6,068	\$ 19,000	\$ (12,932)	32%
Total 64700 - FACILITIES EXPENSE	\$ 245	\$ 1,000	\$ (756)	24%
Total 69200 - SPECIAL EVENTS	\$ 14,340	\$ 12,700	\$ 1,640	113%
Total Expense	\$ 97,401	\$ 177,442	\$ (80,041)	55%
Net Ordinary Income	\$ 33,137	\$ 82,348	\$ (49,211)	40%
Net Income	\$ 33,137	\$ 82,348	\$ (49,211)	40%
MAMIE DAVIS PARK				
Ordinary Income/Expense				
Income				
44000 - OTHER				
44030 - Mamie Davis Park Interest	\$ 254	\$ 500	\$ (246)	51%
Total 44000 - OTHER	\$ 254	\$ 500	\$ (246)	51%
Total Income	\$ 254	\$ 500	\$ (246)	51%
70000 - CIP EXPENSE				
72005 - Mamie Davis Park Renovations	\$ -	\$ 2,000	\$ (2,000)	0%
Total 70000 - CIP EXPENSE	\$ -	\$ 2,000	\$ (2,000)	0%
Total Other Expense	\$ -	\$ 2,000	\$ (2,000)	0%
Net Other Income	\$ -	\$ (2,000)	\$ 2,000	0%
Net Income	\$ 254	\$ (1,500)	\$ 1,754	-17%
Total Net Income/Loss (All Funds)	\$ (57,085)	\$ (75,274)	\$ 18,189	76%

The Town of Occoquan
Balance Sheet Prev Year Comparison
As of December 31, 2021

	Dec 31, 21	Dec 31, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10001 · Petty Cash - Operating	\$ 100	\$ 100	\$ -
10020 · Sun Trust Operating 0438	\$ -	\$ 2,828	\$ (2,828)
10022 · Operating Account 0058	\$ 47,400	\$ 46,409	\$ 991
10024 · Reserves MM	\$ 200,019	\$ -	\$ 200,019
10029 · Events Fund - Checking 3126	\$ 58,239	\$ -	\$ 58,239
10030 · Events Fund - Checking B&H	\$ -	\$ 4,932	\$ (4,932)
10031 · Events Fund CD - B&H	\$ -	\$ 200,000	\$ (200,000)
10033 · Events Fund - Paypal	\$ 2,039	\$ 2,602	\$ (563)
10034 · VIP - Investment Pool			
25-0001 · VIP 1-3 Year Bond Fund 0001	\$ 224	\$ -	\$ 224
25-5001 · VIP NAV Liquidity Pool 5001	\$ 474,902	\$ 21,519	\$ 453,382
Total 10034 · VIP - Investment Pool	\$ 475,126	\$ 21,519	\$ 453,607
10080 · Mamie Davis Checking - B&H	\$ -	\$ 6,475	\$ (6,475)
10081 · Mamie Davis CD - B&H	\$ -	\$ 100,000	\$ (100,000)
10082 · Mamie Davis Savings	\$ 6,978	\$ -	\$ 6,978
10083 · Mamie Davis CD	\$ 100,000	\$ -	\$ 100,000
10091 · Bricks - PayPal	\$ 494	\$ 592	\$ (97)
10094 · Event Fund - MM 5997	\$ 15,555	\$ 2,541	\$ 13,014
10095 · Bricks MM 2125	\$ 11,299	\$ 9,209	\$ 2,090
Total Checking/Savings	\$ 917,249	\$ 397,207	\$ 520,043
Accounts Receivable			
10180 · Accounts Receivable	\$ (10,965)	\$ 234,291	\$ (245,256)
Total Accounts Receivable	\$ (10,965)	\$ 234,291	\$ (245,256)
Other Current Assets			
10190 · Real Estate Receivable	\$ 2,039	\$ 2,039	\$ -
14990 · Undeposited Funds	\$ 5,049	\$ 2,553	\$ 2,496
Total Other Current Assets	\$ 7,088	\$ 4,592	\$ 2,496
Total Current Assets	\$ 913,372	\$ 636,090	\$ 277,282
TOTAL ASSETS	\$ 913,372	\$ 636,090	\$ 277,282
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	\$ 21,346	\$ 63,140	\$ (41,794)
Total Accounts Payable	\$ 21,346	\$ 63,140	\$ (41,794)
Credit Cards			
22000 · Credit Cards			
22020 Home Depot	\$ 197	\$ -	\$ 197
22010 · ExxonMobil	\$ 1,247	\$ 806	\$ 442
22030 · Lowe's Proservices	\$ 579	\$ 373	\$ 206
22040 · United Bank Credit Cards	\$ 3,174	\$ 1,559	\$ 1,615
Total 22000 · Credit Cards	\$ 5,197	\$ 2,737	\$ 2,461
Total Credit Cards	\$ 5,197	\$ 2,737	\$ 2,461
Other Current Liabilities			
20935 · Performance Bond	\$ 4,568	\$ 4,568	\$ -
20960 · Unearned Other Revenue			
20970 · Rental	\$ 300	\$ 500	\$ (200)
20972 · Unearned CARES Act Revenue	\$ -	\$ 87,195	\$ (87,195)
20973 · Unearned ARPA Revenue	\$ 474,780	\$ -	\$ 474,780
Total 20960 · Unearned Other Revenue	\$ 475,080	\$ 87,695	\$ 387,386
20980 · Unearned R.E. Tax	\$ 8,760	\$ 2,039	\$ 6,721
21200 · Payroll Liabilities			
21230 · VRS Employee Contributions	\$ (929)	\$ (600)	\$ (329)
21200 · Payroll Liabilities - Other	\$ -	\$ 224	\$ (224)
Total 21200 · Payroll Liabilities	\$ (929)	\$ (376)	\$ (553)
Total Other Current Liabilities	\$ 487,479	\$ 93,925	\$ 393,554
Total Current Liabilities	\$ 514,022	\$ 159,802	\$ 354,221
Total Liabilities	\$ 514,022	\$ 159,802	\$ 354,221
Equity			
Total Equity	\$ 399,350	\$ 476,288	\$ (76,939)
TOTAL LIABILITIES & EQUITY	\$ 913,372	\$ 636,090	\$ 277,282