



TOWN OF OCCOQUAN

ARCHITECTURAL REVIEW BOARD

MEETING MINUTES

June 28, 2022

In Attendance: Brenda Seefeldt, Darryl Hawkins, Lori Domenech, Carol Bailey, Cindy Fithian, Lisa Terry, Merial Currer; Alternates: Jennifer Shown, Theo Daubresse

Excused Absent: None

Call to Order- Brenda called the meeting to order at 7:35 pm

1. Citizen's Comments - None

2. Approval of Minutes

1. April 26, 2022 Meeting Minutes – Brenda made a motion to accept, Merial 2nd, Approved
2. May 24, 2022 Meeting Minutes – Brenda made a motion to accept, Cindy 2nd, Approved

3. Exterior Elevation Applications

1. **ARB2022-009** – 426 Mill Street - Replacement of doors with windows and replacement of existing gutters with copper gutters - Merial made a motion to accept, Lori 2nd, Approved
2. **ARB2022-010** – 231 Mill Street - Replacement of low gate with higher, locking gate - Cindy made a motion to approve, Lisa 2nd, Approved (Lori abstained)

4. Reports

1. Town Council Report - Cindy reviewed some recent actions taken by Town Council (see website for details)
2. Town Manager's Report - Lori asked Kirstyn about the temporary structure behind Atelier - Kirstyn is looking into it to see if the owner is in violation.
3. Planning Commission Report - Darryl reported that plans for River Walk were discussed.
4. Chair Report - Brenda asked about emails with Agendas. Apparently, several people didn't receive them. Town staff will look into the matter.

5. Discussion Items

Design Guidelines: Solar Facilities Guidance – The Planning Commission is making recommendations to Town Council about allowing solar panel technology in Occoquan. The ARB has been asked to give wisdom about the impact on this in the Historic District.

Matt Whitmoyer prepared a comprehensive look at what other Historic Districts have done about solar panels. The ARB reviewed and asked questions about this work.

Discussion centered on the benefits of solar energy, the Town Council's initiative to be more green, and the importance of keeping the Historic District historic with modern technology. The ARB doesn't have to be too specific in defining guidelines because the ARB will be approving on a case-by-case basis anyway.

A sub-committee was formed to explore what other historic districts are doing with this issue. Darryl, Cindy, and Merial agreed to participate. Brenda was invited to the first meeting to give her insight.

The sub-committee will present their findings for the Design Guidelines at our next meeting.

6. Adjournment - 8:32 pm