



TOWN OF OCCOQUAN
ARCHITECTURAL REVIEW BOARD
MEETING MINUTES
April 26, 2022

In Attendance: Brenda Seefeldt, Darryl Hawkins, Carol Bailey, Merial Currer, and Lisa Terry

Excused Absent: Lori Domenech, Cindy Fithian

Resigned: Doug Kastens – moved out of town.

Call to Order- Brenda called the meeting to order at 7:36 pm

1. Citizen's Comments - None

2. Approval of Minutes – March 22, 2022 - Brenda made a motion to approve, Carol 2nd – All Approved

3. Exterior Elevation Applications

1. Moved **ARB2022-002** to first slot - 201 Union Street - Replacement of bay windows – Owner agreed to replace the current bay windows with vinyl windows of the same size and design except for the porch bay window that will be replaced with a flat window. Merial made a motion to approve, Theo 2nd – all approved.
2. **ARB2022-004** – 416 Mill Street - Fencing – Applicant was asked to clarify the color and style of the fencing. Style will be picket and will be stained with Dark Walnut. Iron fence on street side will stay in place. Applicant was asked to change the application to reflect not changing the iron fence. Lisa made a motion to approve, Carol 2nd – all approved.
3. **ARB2022-005** – 430 Mill Street – Fencing and Doors - The Applicant is requesting a Certificate of Appropriateness (COA) for replacing existing and installing new fencing and gates and replacing existing doors at 430 Mill Street. A question was asked about the stockade fence at the back of the property. Brenda noted that this is a question for the Town Manager and that it is the developer's responsibility to finish. Carol made a motion to approve, Theo 2nd – all approved.
4. **ARB2022-006** – 312 Commerce Street – Porch, Chimney Removal - The Applicant is requesting a Certificate of Appropriateness (COA) for proposed alterations to the front porch and removal of a chimney at 312 Commerce Street. Applicant states that the left chimney is causing the 1st floor to collapse. For the deck replacement, the railings will go back into place, and trex material will be installed. A sample was included for our information. The stairwell will remain and have a fresh coat of paint. There was discussion over the historical nature of the chimney. It was noted that the right chimney leans into the attic. Darryl recused himself from the discussion since the applicants are clients of his. The applicants were asked to amend the application to leave the right chimney and remove the left chimney and fill with metal roofing. Merial made a motion to approve, Carol 2nd – all approved without Darryl.

5. **ARB2022-001** – 200 Mill Street - The ARB requested that the Applicant bring detail on the trim for the proposed kitchen facility. Lisa made a motion to approve as presented; Merial 2nd - All approved.

4. Reports

1. Town Council Report – No Report
2. Town Manager's Report – No Report
3. Planning Commission – No Report
4. Chair Report – Nothing to report except new opening on the ARB.

5. Adjournment - 8:16 pm